

Minutes of the Meeting of Thirsk Town Council held on Monday, 21 May 2018 at Thirsk and Sowerby Town Hall

Present: Cllrs: H Dalglish-Brown (Chairman), D Adamson, J Bell, J Fisher, W Gibson-Brown, C Hesmondhalgh, D Jackson, A Trueman, J Watson

Apologies: Cllrs: D Duffey, S Ward

In attendance: County/District Cllr: G Dadd

C829 Declarations of Interest

Cllr Trueman declared an interest in item no 8, Burial Board, Applications for Memorials and took no part in the discussion.

C830 Police Report

No police representative was in attendance.

C831 Reports on Matters Relating to Thirsk

(a) NYCC

Cllr Dadd reported that funding was available to enable repairs to be carried out to the public footpath on the Marage.

Cllr Dadd reported that there had been a change in geographical boundaries in respect of area committees.

Cllr Dadd advised that he had not received a response to an invitation he had sent to meet a former television presenter who had made some allegations about Thirsk and its residents in connection with incidents of animal cruelty which had taken place at an abattoir outside of Thirsk.

(b) HDC

Cllr Watson reported that HDC had carried out a reorganisation of household waste, recycling and garden waste collections which would result in some changes in collection days commencing Monday, 4 June 2018.

Cllr Watson advised that Cllr D Blades had been appointed Chairman of HDC and Cllr K Hardisty had been appointed Vice-Chairman of HDC.

C832 Open Forum

No members of the public were in attendance.

C833 Minutes

C833(a) Town Council Meeting held on 16 April 2018

Resolved: that the Minutes of the Meeting of the Town Council held on 16 April 2018 be approved as a correct record and signed by the Chairman.

C833(b) Matters Arising

C825(c) Thirsk and District Business Association Launch Event – 22 March 2018

Cllr Dalglish-Brown advised that she had sent an email to the Chairman of Thirsk & District Business Association concerning empty shops in the Market Place.

C827 Reports from Members/Representatives

Cllr Gibson-Brown reported that she had refurbished the interiors of both of the Town Council's notice boards which were positioned at Thirsk Tourist Information and it was felt that the appearance of the notice boards was much improved.

C834 Committee Minutes and Reports

(a) Central Areas Committee – 12 April 2018

The meeting received the Minutes of the Central Areas Committee held on 12 April 2018.

Resolved: that the Minutes be received and noted.

(b) Planning Committee – 16 April 2018

The meeting received the Minutes of the Planning Committee meeting held on 16 April 2018

Resolved: that the Minutes be received and noted.

C835 Burial Board

Resolved: that the applications for memorial for Eileen Hilda Ballard, Gordon Busfield, Frank Knowles & Catherine Knowles, George Benjamin Lambert, Christine Dorothy Schofield, Doreen Sickling, Peter Stopa, Victor & Phyllis Stopa and Leslie Stuart be approved.

C836 Correspondence/Items Raised

C836(a) Health Engagement Network

The meeting received a media release dated 18 April 2018 from Hambleton, Richmondshire and Whitby Clinical Commissioning Group concerning local people being encouraged to join a network to enable them to learn more about health services.

Resolved: that the media release be noted.

C836(b) Community Infrastructure Levy

The meeting received a letter dated 24 April 2018 from Hambleton District Council concerning the payment to the Town Council of £6468.09 Community Infrastructure Levy monies. Members noted that the monies must be spent within five years.

Resolved:

i) that the letter be noted.

ii) that further consideration be given to the allocation of the monies

C836(c) Request for Planting Licence – Long Street, Thirsk

The meeting received an email dated 27 April 2018 from Mr A Newton concerning the planting of trees on the grassed area at the front of his property on Long Street, Thirsk. Discussion took place and Cllr Watson suggested that a contract be drawn up regarding maintenance of the trees and Cllr Bell suggested that a covenant regarding the trees could be placed on the property

Resolved: that the Clerk makes further enquiries as to the variety of tree which is to be planted and examines the future maintenance implications.

C836(d) 2018 - 2019 National Salary Award

The meeting received an email dated 23 April 2018 from Yorkshire Local Councils Associations concerning the 2018 – 2019 National Salary Awards for local council employees with effect from 1 April 2018. Members noted that the salary award amounted to a 2% cost of living increase.

Resolved: that the National Salary Award be agreed and implemented.

C836(e) 2018 National Rural Crime Survey

The meeting received an email dated 1 May 2018 from J Mulligan, Police and Crime Commissioner for North Yorkshire, regarding an online survey concerning crime and antisocial behaviour in rural communities across North Yorkshire.

Resolved: that the email be noted.

C836(f) Information Commissioner's Statement on the General Data Protection Regulations

The meeting received an email dated 2 May 2018 from Yorkshire Local Councils Associations attaching the Information Commissioners Office statement on the General Data Protection Regulation.

Resolved: that the email be noted.

C836(g) Bellingham Close, Thirsk – Car Parking

The meeting received an email dated 3 May 2018 from Mr A Stockham, a resident of Bellingham Close, in which he requested that yellow lines/parking restrictions be applied on the entrance road adjacent to his property. Members noted that Mr Stockham was concerned about the risk of an accident occurring due to the recent increase in traffic.

Resolved: that the matter be referred to NYCC asking for its observations, as Highway Authority, in this matter.

C836(h) Street Naming and Numbering Legislation – Masonic Lane, Thirsk

The meeting received a certificate dated 3 May 2018 from Hambleton District Council concerning the registration and formal postal address of new properties in Masonic Lane, Thirsk.

Resolved: that the Clerk request that the Town Council be consulted in respect of future street naming and numbering applications.

C836(i) Mental Health Services for New and Expectant Mothers in North Yorkshire

The meeting received an email/media release dated 8 May 2018 from Hambleton, Richmondshire and Whitby Clinical Commissioning Group concerning funding which had been secured to enable the provision of enhanced specialist community mental health services for new and expectant mothers within North Yorkshire.

Resolved: that the email/media release be noted.

C837 General Data Protection Regulations

The Clerk circulated a draft retention of documents policy to ensure the Town Council's compliance with the new General Data Protection Regulation and advised members in relation to the Data /Information Audit and Privacy Policy in line with NALC's GDPR toolkit.

It was noted that an amendment to the regulations had been approved resulting in Town and Parish Councils not being required to appoint a Data Protection Officer. Cllr Adamson suggested that Town Council minutes need not be retained for longer than four years.

Resolved:

- i) that the Data/Information Audit be approved.**
- ii) that the Privacy Policy be approved.**
- iii) that the Retention of Documents Policy be approved.**

C838 Finance

Resolved: that the accounts for payment as at 21 May 2018 be approved and cheques signed.

C839 Reports from Members/Representatives

Cllr Adamson reported that he had met Mr M Burnett on the Holmes to examine a large tree which was observed to have a large crack in it.

Cllr Trueman enquired as to whether the Town Council was able to claim business rates relief in respect of Millgate public conveniences and was advised that whilst it was currently not possible the government was considering enabling billing authorities to have a discretionary power to discharge the rates.

Cllr Trueman reported that he had attended the recent parish liaison meeting at Hambleton District Council along with Cllrs Jackson and Watson. It was noted that an increase in fly tipping had been recorded.

Cllr Jackson reported that the litter pick which had been re-arranged for Sunday, 13 May 2018 had been a successful event and he thanked everyone who had taken part. He advised that approximately 20 bags of litter had been collected and noted that a lot of the litter had consisted of discarded cigarette ends.

The Clerk indicated that the office lease was due to expire in the near future and that new premises were being sought. Members discussed the possibility of applying for a Public Works Loan.

Members noted that Thirsk Yarnbombers had once again produced some wonderful creations which were on display in the Market Place and which celebrated the Tour de Yorkshire which had recently passed through Thirsk and the Royal Wedding.

Cllr Jackson reported that there had been incidents of antisocial behaviour in the Market Place on the afternoon of Saturday, 19 May 2018 when 15 coaches of football supporters had stopped off in the town. It was noted that this had also coincided with a meeting of Thirsk Races.

Resolved: that the Town Council write to North Yorkshire Police to pass on the concerns of the Town Council with regard to coaches of football supporters stopping in Thirsk.

C840 On-Going items

Nothing noted.

The meeting closed at 8.38 pm.