

Minutes of the Meeting of Thirsk Town Council held on Monday, 24 April 2017 at Thirsk and Sowerby Town Hall

Present: Cllrs: D Adamson (Chairman), J Bell, H Dalglish-Brown, D Duffey, J Fisher, W Gibson-Brown, C Hesmondhalgh, D Jackson, A Trueman, J Watson

Apologies: None received

In attendance: District/County Cllr: G Dadd

C673 Declarations of Interest

No interests were declared.

C674 Police Report

No police representative was present.

C675 Reports on Matters Relating to Thirsk

(a) NYCC

Cllr Dadd reported that he had received a number of complaints concerning antisocial behaviour by young people and was working with the police to try to reduce the issues. Cllr Adamson noted that there had been an incident where damage had been caused to the bus shelter during the Easter holidays.

Cllr Dadd advised that parking restrictions had been placed on part of Cemetery Road on a trial basis prior to any consultation taking place.

Cllr Dadd reported that the new community library had been awarded £5,000 from Hambleton District Council's Making a Difference Fund. Cllr Hesmondhalgh added that the library budget had received a further boost as two volunteers had offered to undertake cleaning duties.

(b) HDC

Cllr Watson reported that she had received an email from a member of the public concerning litter problems in Mill Gardens and the picnic area.

Cllr Watson reported that Thirsk Yarnbombers had won the Community Group of the Year award at the Hambleton Community Awards ceremony held on Friday, 24 March 2017.

Cllr Watson advised that the parking issue adjacent to Thirsk Tourist Information formed part of HDC's ongoing car parking review and that a public consultation would be held later in the year.

C676 Open Forum

No members of the public were in attendance.

C677 Minutes

C677(a) Town Council Meeting held on 20 March 2017

Resolved: that the Minutes of the Meeting of the Town Council held on 20 March 2017 be approved as a correct record and signed by the Chairman.

C677(b) Matters Arising

C663 Police Report

The Clerk reported that a meeting had been held with Sergeant Perrin and PC Mayes of North Yorkshire Police, Ms Gina Allen, HDC's Community Safety Officer, and Cllrs Duffey and Gibson-Brown on Friday, 21 April 2017. He felt that the meeting had been useful and stated that notes of the meeting would be available for the next Town Council meeting. Cllr Duffey added that a Lorry Watch scheme was

being set up which would enable members of the public to report incidents/registration numbers in respect of HGVs.

C666(b) Matters Arising

Cllr Adamson advised that he and the Clerk had met with the Reverend and Mrs Botwright who had indicated that they would submit a new design for their memorial application.

C667(b) Long Street Community Gardeners Meeting held on 16 February 2017

Cllr Gibson-Brown remarked that the spring planting in the Long Street flower boxes looked very attractive.

C678 Committee Minutes and Reports

C678(a) Planning Committee held on 20 March 2017

The meeting received the Minutes of the Planning Committee held on 20 March 2017.

Resolved: that the Minutes be received and noted.

C679 Burial Board

Resolved: that the applications for memorial for Patricia and Kenneth Christon, Edna Garbutt, Marjorie Jackson and Margaret Jane Knock be approved.

C680 Correspondence/Items Raised

C680(a) Thirsk Cricket Club

The meeting received a letter dated March 2017 from Thirsk Cricket Club requesting that the Town Council support the cricket club by sponsoring a match ball during the 2017 season.

Resolved: that the Town Council supports Thirsk Cricket Club by sponsoring a match ball during the 2017 season.

C680(b) New End of Life Care Service for Hambleton and Richmondshire

The meeting received a Media Release dated 29 March 2017 from Hambleton, Richmondshire and Whitby Clinical Commissioning Group advising of the launch of a new service to provide end of life care across Hambleton and Richmondshire.

Resolved: that the Media Release be noted.

C680(c) Hambleton Area Committee – Vacancies for Co-opted Members

The meeting received a letter dated 5 April 2017 from North Yorkshire County Council inviting nominations from Hambleton Parish/Town Councillors who may be interested in serving as Co-opted Members on the Hambleton Area Committee.

Resolved: that any Member interested in putting their name forward for appointment should contact the Clerk.

C680(d) Road Closure Notification – Finkle Street, Thirsk

The meeting received an email dated 6 April 2017 from North Yorkshire County Council advising of the planned closure of Finkle Street on the evening of Monday, 15 May 2017.

Resolved: that the email be noted.

C680(e) Collation and Induction of the Reverend Derek John Simpson as the Rector of the Benefice of Thirsk

The meeting received an invitation from the Churchwardens of St Mary's Church for Town Councillors to attend the Collation and Induction of the Reverend Derek John Simpson as the Rector of the Benefice of Thirsk on Saturday, 13 May 2017. Cllr

Adamson indicated that he would be attending the event to provide a civic welcome for the Reverend Simpson.

Resolved: that Members respond to the invitation no later than Sunday, 30 April 2017.

C680(f) Premises Licence Variation – Golden Fleece, Thirsk

The meeting received an email dated 18 April 2017 from Hambleton District Council attaching an amended premises licence application in respect of the Golden Fleece Hotel, Thirsk. The Clerk indicated that there had been a slight change to the layout. Town Councillors noted that the public right of way remained closed. Cllr Jackson understood that this was due to re-open on 15 May 2017.

Resolved: that the email be noted.

C680(g) Local Plan Alternative Sites and Local Greenspace Consultation

The meeting received a letter dated 19 April 2017 from Hambleton District Council concerning the Local Plan Alternative Sites and Local Greenspace consultation. Cllr Adamson suggested that Members should view the consultation documents and supporting documents on HDC's website prior to making observations.

Resolved: that Members view the consultation documents and supporting documents on HDC's website prior to making observations.

C680(h) Hambleton Business - Spring Conference 2017

The meeting received a letter dated 20 April 2017 from Hambleton District Council advising of the Hambleton Business Spring Conference to be held on Friday, 19 May 2017 at The Hawkhill in Easingwold. Town Councillors noted that the meeting would provide an opportunity to share ideas on the Vibrant Market Town Strategy.

Resolved: that the letter be noted.

C681 Finance

Town Councillors noted that Broadband was now available in the Town Hall and discussed the possibility of holding Planning Committee meetings in the Town Hall. It was agreed this would be considered further once the Town Council had purchased an appropriate laptop.

Resolved:

a) that the accounts for payment as at 24 April 2017 be approved and cheques signed.

b) that the bank balances schedule be received and noted.

C682 Reports from Members/Representatives

Cllr Hesmondhalgh reported that the newly formed community library had a management committee in place and was now being run successfully by volunteers. Cllr Jackson reported that he had attended a seminar about the planning system which he had found to be informative and worthwhile.

Cllr Adamson reported that he had officially opened the new community library on Saturday, 1 April 2017.

Before closing the meeting Cllr Adamson announced that this was the last time he would chair a Town Council meeting. He indicated that he had enjoyed being Mayor and thanked all Town Councillors and staff for their support and guidance.

C683 On-Going Items

Nothing noted.

The meeting closed at 8.02 pm.

Minutes of the Meeting of Thirsk Town Council held on Monday, 15 May 2017 at Thirsk and Sowerby Town Hall

Present: Cllrs: H Dalgleish-Brown (Chairman), D Adamson, J Bell, D Duffey, J Fisher, W Gibson-Brown, C Hesmondhalgh, D Jackson

Apologies: Cllrs: A Trueman (Holiday), J Watson (Holiday)

In attendance: District/County Cllr: G Dadd

C684 Declarations of Interest

No interests were declared.

C685 Police Report

No police representative was present.

C686 Reports on Matters Relating to Thirsk

(a) NYCC

Cllr Dadd congratulated Cllr Dalgleish-Brown on her appointment as Mayor of Thirsk. Cllr Dadd advised that the traffic cones on Cemetery Road would be in place for a trial period of one month following which feedback would be gathered and decisions taken.

Cllr Hesmondhalgh reported that some vandalism had recently taken place at East Thirsk Community Hall and the police needed to ascertain the ownership of a utility box outside the hall. Cllr Dadd suggested that Cllr Hesmondhalgh firstly make enquiries with Thirsk Community Primary School and if it transpired that the utility box did not belong to the school he would pursue the matter with NYCC.

(b) HDC

Nothing reported.

C687 Open Forum

No members of the public were in attendance.

C688 Minutes

C688(a) Town Council Meeting held on 24 April 2017

Resolved: that the Minutes of the Meeting of the Town Council held on 24 April 2017 be approved as a correct record and signed by the Chairman.

C688(b) Matters Arising

C680(g) Local Plan Alternative Sites and Local Greenspace Consultation
The Clerk advised that an extra meeting of the Planning Committee would be held on Thursday, 25 May 2017 in order to consider the documentation and plans in connection with HDC's Local Plan Alternative Sites and Local Greenspace Consultation. Cllr Adamson suggested that following the meeting the Planning Committee submits their observations on behalf of the Town Council.

C689 Committee Minutes and Reports

C689(a) Planning Committee held on 24 April 2017

The meeting received the Minutes of the Planning Committee held on 24 April 2017.

Resolved: that the Minutes be received and noted.

C689(b) Notes of Meeting with Police Representatives held on 21 April 2017

The meeting received the notes of a meeting held on 21 April 2017 with representatives of the police, HDC and the Town Council.

Minutes of the Meeting of Thirsk Town Council held on Monday, 19 June 2017 at Thirsk and Sowerby Town Hall

Present: Cllrs: H Dalgleish-Brown (Chairman), D Adamson, J Bell, D Duffey, J Fisher, W Gibson-Brown, C Hesmondhalgh, D Jackson, A Trueman

Apologies: Cllr: J Watson (Holiday)

In attendance: District/County Cllr: G Dadd

C695 Declarations of Interest

No interests were declared.

C696 Police Report

PCSO Warby introduced the new PCSO. He advised that PC Mayes had left Thirsk due to a temporary promotion and that PCSOs Laws and Walker had also moved to other stations.

PCSO Warby circulated the crime report for the previous month. Cllr Dadd noted ongoing issues at Carrs Field, which included the use of motorbikes, and that the police were continuing to monitor the area.

Cllr Dadd asked if the police had identified a suspect following a recent serious assault in the Market Place. PCSO Warby did not believe anyone had been arrested for the offence.

C697 Reports on Matters Relating to Thirsk

(a) NYCC

Cllr Dadd reported that he had followed up concerns relating to the public right of way through the Golden Fleece yard and that the Golden Fleece had been served with a notice to make good the right of way.

Cllr Dadd indicated that the trial parking restriction on Cemetery Road was coming to an end and an informal consultation would be held. He believed that the favoured option may be to place double yellow lines on the stretch of road from the junction adjacent to the church up to the cemetery.

Cllr Gibson-Brown reported that an excessive number of vehicles appeared to have parking badges for Riverside Mews. Cllr Dadd confirmed that residents and visitors permits issued by NYCC were only valid for the area for which they were issued. He suggested that Cllr Gibson-Brown email him photographs so that he could investigate the concerns.

(b) HDC

Cllr Dadd reported that a number of false allegations concerning HDC's CCTV had been made on social media following a serious assault which had taken place in the Market Place. He confirmed that the CCTV cameras recorded 24 hours a day, seven days a week and that they had been of assistance to police investigating the incident.

C698 Open Forum

Resolved: that standing orders be suspended

Mr P Rush of Thirsk Tourist Information circulated copies of a new visitor leaflet which had been designed by volunteers at Thirsk Tourist Information. He explained that the leaflet was aimed at visitors coming into Thirsk Tourist Information who wanted to explore the town and also to attract distant visitors to come to Thirsk and the surrounding area. He requested that the Town Council contribute towards the

cost of printing further copies. Town Councillors were impressed with the leaflet and Cllr Adamson congratulated everyone who had been involved in its design and preparation.

Resolved:

(i) that the Town Council contributes £100 towards the cost of printing Thirsk visitor leaflets;

(ii) that standing orders be reinstated.

C699 Minutes

C699(a) Town Council Meeting held on 15 May 2017

Resolved: that the Minutes of the Meeting of the Town Council held on 15 May 2017 be approved as a correct record and signed by the Chairman.

C699(b) Matters Arising

C686 Reports on Matters Relating to Thirsk

Cllr Hesmondhalgh advised that she had received confirmation that the utility box in the grounds of East Thirsk Community Hall belonged to Thirsk Community Primary School.

C700 Committee Minutes and Reports

C700(a) Planning Committee held on 15 May 2017 and 25 May 2017

The meeting received the Minutes of the Planning Committee meetings held on 15 May 2017 and 25 May 2017.

Resolved: that the Minutes be received and noted.

C700(b) Notes of Long Street Community Gardeners Meeting held on 25 May 2017

The meeting received the notes of the Long Street Community Gardeners meeting held on 25 May 2017.

Resolved: that the notes be received and noted.

C701 Burial Board

Resolved: that the applications for memorial for Pat Fitch, Stanley Lewis Josephs and Allan Michael Leng be approved.

C702 Correspondence/Items Raised

C702(a) Encouraging Visitors to Come to Thirsk

(Dealt with under C698 Open Forum).

C702(b) Premises Licence – Aldi, Thirsk

The meeting received an email dated 24 May 2017 from Hambleton District Council concerning a new premises licence in respect of Aldi, Topcliffe Road, Thirsk.

Resolved: that the Town Council has no objections in respect of the premises licence for Aldi, Topcliffe Road, Thirsk.

C702(c) The Red Ensign for Merchant Navy Day

The meeting received a letter dated 26 May 2017 from Seafarers UK concerning flying the Red Ensign on Merchant Navy Day on 3 September, 2017.

Resolved: that the letter be noted.

C702(d) Street Clean – Thirsk

The meeting received an email dated 31 May 2017 from Mr T Jordan concerning excessive weeds and a proposal that a "Thirsk Team" be set up to carry out weed spraying with funding being provided for materials and equipment. Cllr Adamson indicated that Cllr Dadd had also received a copy of the email and had requested

that costings be obtained to carry out spraying works. It was noted that appropriate licences were required to undertake weed spraying in public places and that there were also public liability insurance requirements.

Members noted that NYCC had previously undertaken road and street weed spraying.

Resolved:

a) that NYCC be contacted regarding weed spraying.

b) that Mr Jordan be advised of the various issues.

C702(e) Street Collection Permit – Kidney Cancer Care

The meeting received an email dated 1 June 2017 from Hambleton District Council confirming that a street collection permit had been issued for Kidney Cancer Care for 5 August 2017.

Resolved: that the email be noted.

C702(f) Tree Survey

The meeting received an email dated 5 June 2017 from Mr A Whitehead enclosing the 2017 tree survey. The Clerk advised that Mr Whitehead had raised some concerns regarding a number of willow trees and that he would arrange for copies of the tree survey to be forwarded to members of the Open Areas & Greens Committee. Cllr Adamson indicated that Mr C Amy was dealing with thinning the trees in the Millennium Green.

Resolved: that the email be noted.

C702(g) Possible Request for Roundabout on the A170 at Bagby Lane End

The meeting received an email dated 5 June 2017 from Sutton Under Whitestonecliffe Parish Council concerning a proposal that Thirsk Town Council collaborates with Sutton Parish in asking NYCC to consider building a roundabout at the Bagby Lane End junction with the A170 following a recent serious accident. Town Councillors expressed the view that they were not qualified to make decisions on highways issues and felt that the decision needed to be made by NYCC.

Resolved: that the Clerk contact Sutton Under Whitestonecliffe Parish Council to advise that the Town Council did not consider it was qualified to make a decision in respect the request.

C702(h) Golden Fleece Yard – Public Right of Way

The meeting received emails dated 6 June 2017 from Cllr Dadd and North Yorkshire County Council concerning the obstruction of the public right of way through the Golden Fleece yard. Cllr Adamson confirmed that when he had contacted NYCC's public rights of way department he had not requested that all the tables and chairs be removed but that members of the public needed to be able to gain access without difficulty. Town Councillors noted that the public right of way sign had not been repositioned. The Clerk confirmed that he had contacted NYCC to request this be done.

Resolved: that the emails be noted.

C702(i) Yorkshire Local Councils Associations – Hambleton Branch Meeting

The meeting received an email dated 7 June 2017 from Yorkshire Local Councils Associations advising that the date of the Hambleton Branch Meeting had been changed from 21 June 2017 to 28 June 2017. Cllr Trueman indicated that he may be able to attend. The Clerk advised that it would be beneficial for the Town Council to have a further YLCA representative and that he would obtain dates of other YLCA meetings so that Cllr Trueman could consider whether he wished to become a Town Council representative.

Resolved: that the Clerk obtains information concerning dates of YLCA meetings to forward to Cllr Trueman.

C702(j) Town Clock

The meeting received an email dated 8 June 2017 from Smith of Derby advising that when they had inspected the town clock's mechanism following a recent problem they had found part of the mechanism to be very badly worn and that similar problems would arise again if the clock's system was not upgraded. Town Councillors noted that the mechanism would need to be removed whilst the work was undertaken and that the new system would incorporate an automatic re-start control unit. It was suggested that external sources of funding be investigated due to the high cost of the work and that the work be undertaken at the end of the tourist season.

Resolved: that the Town Council accept the quotation to upgrade the town clock's mechanism and install an automatic re-start control unit.

C702(k) Media Release – Local Health Services Marketplace Event

The meeting received an email dated 13 June 2017 from Hambleton, Richmondshire and Whitby Clinical Commissioning Group concerning an open marketplace event and Annual General Meeting to be held on Tuesday, 27 June 2017.

Resolved: that the email be noted.

C703 Co-option of Town Councillor

The Clerk received emails and information that had been received in connection with the Town Councillor vacancy and a paper vote took place.

Resolved: that Ms Shirley Ward be co-opted onto the Town Council.

C704 Finance

The Clerk indicated that it was necessary to arrange a meeting for an internal review committee to consider and approve the Town Council's internal controls prior to the Extraordinary Meeting to be held on Thursday, 29 June 2017.

Resolved:

(i) that the accounts for payment as at 19 June 2017 be approved and cheques signed;

(ii) that the budget balances ending May 2017 be received and approved.

C705 Reports from Members/Representatives

Cllr Jackson advised that he and Cllr Trueman had attended the Hambleton Parish Liaison Meeting on 18 May 2017 and that Hambleton District Council had reported a large increase in the amount of contaminated waste in the kerbside recycling bins. Cllr Dalglish-Brown reported that her first engagement as Mayor of Thirsk had been to attend HDC's Flying the Flag Ceremony on 19 June 2017.

The Clerk reported that the Town Council had been approached by a television company who were considering Thirsk as a possible location for a new television series. He understood that some discussions had taken place but no decision had been made.

C706 On-Going Items

Nothing noted.

The meeting closed at 8.30 pm.

Minutes of the Meeting of Thirsk Town Council held on Monday, 17 July 2017 at Thirsk and Sowerby Town Hall

Present: Cllrs: H Dalgleish-Brown (Chairman), D Adamson, D Duffey, W Gibson-Brown, C Hesmondhalgh, D Jackson, A Trueman, S Ward, J Watson

Apologies: Cllrs: J Bell (Prior commitment), J Fisher (Prior commitment)

In attendance: District/County Cllr: G Dadd

C714 Declarations of Interest

No interests were declared.

C715 Police Report

No police representative was in attendance.

The Meeting was advised that an email had been received from North Yorkshire Police which confirmed that a link had been set up on the police website to enable members of the public to report incidents such as HGVs travelling through the town in contravention of the weight restriction.

C716 Reports on Matters Relating to Thirsk

(a) NYCC

Cllr Dadd reported that North Yorkshire's Police and Crime Commissioner had launched a public consultation which proposed changes to the county's fire and rescue service involving greater collaboration between the police and the fire and rescue service. He urged everyone to look at the proposals and participate in the consultation.

Cllr Dadd felt that the feedback from residents following the traffic cones trial on Cemetery Road was fairly positive and that the majority of residents appeared to support a double yellow lines restriction.

Cllr Dadd reported that the Town Council would shortly be receiving letters of acceptance in respect of grants for Thirsk & Sowerby Festival and the Long Street flower boxes.

(b) HDC

Cllr Watson reported HDC had relaunched its Making a Difference grant fund scheme which made available grants of between £2,500 and £20,000 for community projects in each of the district's market towns and surrounding areas.

Cllr Watson reported that she had attended a "peer review" meeting at HDC as well as a number of meetings in respect of the "Vibrant Market Towns" initiative.

C717 Open Forum

Resolved: that standing orders be suspended

Former Town Councillor Freda Roberts attended the meeting to report that she had been invited to the Joint Annual Meeting of the Yorkshire Local Councils Associations on 15 July 2017 and had been presented with a Service Award in recognition of her 29 years' service as a Town Council YLCA representative

Resolved: that standing orders be reinstated.

C718 Minutes

C718(a) Town Council Meeting held on 19 June 2017

Resolved: that the Minutes of the Meeting of the Town Council held on 19 June 2017 be approved as a correct record and signed by the Chairman.

C731 Committee Minutes and Reports

C731(a) Planning Committee held on 17 July 2017

The meeting received the Minutes of the Planning Committee meeting held on 17 July 2017.

Resolved: that the Minutes be received and noted.

C731(b) Open Areas and Greens Committee held on 13 July 2017

The meeting received the Minutes of the Open Areas and Greens Committee held on 13 July 2017.

Following a representation which had been received about the height of the foliage on Whitemare roundabout, the Clerk indicated that he had made enquiries with regard to replanting the roundabout with low level planting/bedding plants and had been advised that replanting would be both costly and impractical and that the existing planting could be reduced to a height of approximately twelve inches to allow greater visibility over the roundabout. He had therefore requested that this work be carried out in the near future.

The Clerk reported that a contractor who had examined two seats adjacent to Whitemare roundabout which had been considered to be in a poor state of repair had advised that the seats were in a reasonable condition and merely needed cleaning/painting. As it was felt that these seats were well used, the Clerk advised that a further inspection would be carried out.

Resolved: that the Minutes be received and noted.

C732 Burial Board

Cllr Adamson advised that Cemetery Lodge would be placed with a management letting agent in the near future following which a rent review would be undertaken.

Resolved: that the applications for memorials for Michael Joseph Dundon, Evelyn Lawrence, Michael Anthony Saxby, Cyril Stamp and Joyce Whiteley be approved.

C733 Correspondence/Items Raised

C733(a) Disposal of Hazardous Waste Consultation

The meeting received a letter dated 6 July 2017 from North Yorkshire County Council concerning a public consultation in connection with the disposal of hazardous household waste.

Resolved: that the letter be noted.

C733(b) Minerals and Waste Joint Plan – Addendum of Proposed Changes to the Publication Draft Plan

The meeting received an email dated 13 July 2017 from Yorkshire Local Councils Associations advising of a consultation in respect of proposed changes to the Waste Joint Plan.

Resolved: that the email be noted.

C733(c) Public Consultation: Working Better Together: Options to Improve Collaboration between Fire and Police Services in North Yorkshire

The meeting received an email dated 17 July 2017 from the Police and Crime Commissioner for North Yorkshire concerning a public consultation in respect of improving collaboration between emergency services in North Yorkshire.

Resolved: that members complete the on-line consultation on an individual basis.

C733(d) Traffic Sensitive Streets Review

The meeting received an email dated 28 July 2017 from North Yorkshire County Council concerning a consultation in respect of a "Traffic Sensitive Streets" review.

Resolved: that the email be noted.

C733(e) Media Release – Local NHS asks Service Users, Carers, Staff and the Public to have a say on Mental Health Services

The meeting received an email dated 28 July 2017 from NHS Hambleton, Richmondshire and Whitby CCG concerning a formal consultation in respect of adult and older people's mental health services. The Clerk advised that the matter was considered at July's Town Council meeting and that a letter had been sent expressing concern at the options which were put forward in the consultation.

Resolved: that the email be noted.

C733(f) Flower Boxes at Long Street

The meeting received an email from the Tesco Bags of Help Team which confirmed that the project to renew the Long Street flower boxes had been shortlisted and would be put forward to a customer vote in Tesco stores during September and October 2017.

Resolved: that the email be noted.

C733(g) North Yorkshire Fire & Rescue Service – Safe & Well Service

The meeting received a letter dated 10 August 2017 from North Yorkshire Fire & Rescue Service advising of a new Safe & Well service. Following a query by Town Councillors, the Clerk advised that he would request to be supplied with a poster promoting the scheme which could be placed on the Town Council noticeboard.

Resolved: that the Town Council welcome the introduction of the new Safe & Well Service.

C733(h) Consultation for Street Names – New Development at Land Adjacent to Bellingham Close

The meeting received an email dated 11 August 2017 from Hambleton District Council concerning a consultation in respect of a street name for a new development adjacent to Bellingham Close. The Clerk advised that Cllr Watson had suggested that if the name "Willow Mews" was chosen, then Sutton Road should be included as part of the new address.

Resolved: that the Town Council responds in accordance with the observation made by Cllr Watson.

C733(i) Town Clock

The Clerk advised that he had arranged for work to upgrade the town clock's mechanism to commence on Friday, 25 August 2017 and that the work was scheduled to be completed by 15 September. He indicated that he had made further enquiries concerning the upgraded mechanism and had been advised that a more advanced unit was available at an additional cost of £482 which would deal more effectively with a power cut situation. Members suggested that clarification be obtained regarding battery-back up costs in this respect and the Clerk confirmed that he would ensure this was done before proceeding.

Resolved: that the advanced mechanism be purchased subject to confirmation in respect of the battery back-up.

C733(j) Thirsk Tourist Information - Defibrillator

The Clerk advised that an email had been received concerning an awareness/training session to be held by Thirsk Community First Responders following the installation of a defibrillator on the Thirsk Tourist Information building.

Town Councillors felt that it would be more beneficial for TTI volunteers to attend the session and indicated that they would try to fit in with whichever date was agreed.

Resolved: that the Clerk contact Mr P Rush of Thirsk Tourist Information to arrange a date for a defibrillator awareness/training session to be held.

C733(k) Tourism Strategy

The Clerk indicated that he had received an email from Mr D Tucker asking whether the Town Council may feel it worthwhile to develop a tourism strategy and that his response had been that the Town Council dealt with any issues that arose on their individual merits.

C733(l) Office Closure

The Clerk advised that the Town Council office would be closed on Thursday, 31 August and Friday, 1 September 2017 and that he had informed local undertakers accordingly.

C734 Finance

Resolved: that the accounts for payment as at 21 August 2017 be approved and cheques signed.

C735 Reports from Members/Representatives

Cllr Hesmondhalgh reported that some painting and gardening jobs at East Thirsk Community Hall had been carried out by volunteers from North Yorkshire County Council.

Cllr Adamson reported that The Clock had provided a good selection of activities during the school summer holidays and these had been well-attended.

Cllr Trueman reported that he had received a complaint concerning overgrown foliage at the Picks Lane side of Thirsk Ambulance Station. The Clerk advised that he would pass this on to NYCC.

Cllr Dalgleish-Brown reported that she had carried out a number of engagements in the previous month including visiting a children's nursery at Allanbrooke Barracks, helping Thirsk Yarnbombers to put out their latest creations early one morning, attending the opening of the new Aldi store on Topcliffe Road and meeting residents at Sowerby House.

C737 On-Going Items

Nothing noted.

Part II

Resolved: that in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the press and the public be excluded from the meeting for the discussion of confidential business

The meeting closed at 8.15 pm.

C718(b) Matters Arising

C702(d) Street Clean – Thirsk

In response to a query by Cllr Watson the Clerk advised that it appeared NYCC had been spraying weeds in various locations around the town.

C702(i) Yorkshire Local Councils Associations – Hambleton Branch Meeting

The Clerk advised that the next YLCA meeting was scheduled to take place on Wednesday, 25 October 2017 and that the meetings schedule for 2018 would be confirmed at that meeting.

C702(j) Town Clock

Cllr Watson pointed out that when work was carried out to upgrade the mechanism of the town clock it should be borne in mind that the work needed to be completed before Remembrance Day.

C719 Committee Minutes and Reports

C719(a) Planning Committee held on 19 June 2017

The meeting received the Minutes of the Planning Committee meeting held on 19 June 2017.

Resolved: that the Minutes be received and noted.

C720 Burial Board

The Clerk circulated copies of a letter concerning a proposed memorial for the late Hilary Frances Botwright. Cllr Adamson indicated that the matter should be considered at a meeting of the Burial Board.

Resolved: that the applications for memorial for Cyril Downward, Marisa Merritt, Robert Henry Motson and Edgar Wood be approved.

C721 Vibrant Market Towns

Mr David McKnight, HDC's Vibrant Market Town Project Manager, delivered a presentation on the development of Thirsk as a market town. A number of issues were discussed and ideas put forward aimed at improving trading/the market and encouraging visitors. Mr McKnight advised that a report would go before HDC's cabinet in September which would list the priorities for each market town. Town Councillors thanked Mr McKnight for an interesting and informative presentation.

C722 Correspondence/Items Raised

C722(a) Hambleton, Richmondshire, Selby & District Citizens Advice

The meeting received a letter dated 14 June 2017 from Hambleton, Richmondshire, Selby & District Citizens Advice advising of the expansion of their service and the provision of a new weekly drop in session at The Clock commencing 21 June 2017.

Resolved: Town Councillors welcomed the provision of the new drop in service at The Clock.

C722(b) Todd Waste Management Group, Thirsk

The meeting received an email dated 26 June 2017 from Yorwaste/Todd Waste Management advising of the acquisition of the Todd Waste Management Group by Yorwaste.

Resolved: that the email be noted.

C722(c) NHS Mental Health Services Consultation

The meeting received a media release dated 26 June 2017 from Hambleton, Richmondshire and Whitby Clinical Commissioning Group concerning a public consultation aimed at improving adult and older peoples' mental health services.

Town Councillors noted that the preferred option would result in the closure of the mental health wards at the Friarage Hospital, Northallerton with patients and relatives having to travel further afield to access these services.

Resolved: that a letter be sent to the Hambleton, Richmondshire and Whitby Clinical Commissioning Group expressing the Town Council's concern at the options put forward in the Mental Health Services Consultation.

C722(d) Street Naming and Numbering – 27A & 27B Stammergeate, Thirsk

The meeting received a letter dated 28 June 2017 from Hambleton District Council confirming two new postal addresses at 27A and 27B Stammergeate, Thirsk.

Resolved: that the letter be noted.

C722(e) Exterior Lighting at St Mary's Church

The meeting received a letter dated 5 July 2017 from the Treasurer of St Mary's Church regarding an inspection of the church's electrical installation and enclosing two letters from the electrical contractor. Various matters had been raised regarding the exterior lights and a quotation had been provided to undertake work required.

The Clerk advised that electrical works were required to enable a safety certificate to be issued. Town Councillors noted the quotation which had been provided and suggested that a further quotation be obtained.

Resolved: that the Town Council obtain a further quotation in respect of works to the exterior lighting at St Mary's Church.

C722(f) Disposal of Hazardous Waste Consultation

The meeting received a letter dated 6 July 2017 from North Yorkshire County Council concerning a consultation with regard to the disposal of hazardous household waste. Town Councillors noted that the consultation would run until 2 October 2017.

Resolved: that the Disposal of Hazardous Waste Consultation be placed on the agenda for the next Town Council meeting.

C722(g) Litter Pick in Thirsk

Cllr Watson reported that Hambleton District Council had equipment available to assist community groups carry out litter picks and she suggested that the Town Council consider carrying out a litter pick. Although members of the Open Areas Committee had found cleanliness to be generally good on a recent walkabout, it was agreed that there may be some areas which would benefit from a litter pick. It was suggested that it may be more beneficial to undertake the work in the spring.

Resolved: that the suggestion to carry out a litter pick be reconsidered at the Town Council meeting in January 2018.

C723 Finance

Resolved: that the accounts for payment as at 17 July 2017 be approved and cheques signed.

C724 Reports from Members/Representatives

Cllr Trueman reported that he had attended a recent Yorkshire Local Councils Associations meeting and hoped to attend their next meeting in October.

In response to a query by Cllr Watson, the Clerk advised that bollards were expected to be installed in the hatched area at the rear of Millgate public conveniences in the near future.

The Clerk indicated that the vacancy for the Assistant Clerk post would be advertised the following week and the cemetery groundsman's post would be advertised shortly thereafter.

Cllr Duffey reported that plans for the Thirsk and Sowerby Festival were in their final stages. He expected a good selection of attractions and stalls to be present as well as an art exhibition which would be held in the Town Hall.

Cllr Dagleish-Brown reported that she had recently met with two radio presenters from Minster FM and that she had been in further communication with a television company who were considering Thirsk as a location for a new television series.

C725 On-Going Items

Nothing noted.

The meeting closed at 9.13 pm.

Minutes of the Meeting of Thirsk Town Council held on Monday, 21 August 2017 at Thirsk and Sowerby Town Hall

Present: Cllrs: H Dalgleish-Brown (Chairman), D Adamson, J Bell, J Fisher, W Gibson-Brown, C Hesmondhalgh, D Jackson, A Trueman

Apologies: Cllrs: D Duffey (Holiday), S Ward (Bereavement), J Watson (Holiday)

In attendance: District/County Cllr: G Dadd

C726 Declarations of Interest

No interests were declared.

C727 Police Report

No police representative was in attendance.

C728 Reports on Matters Relating to Thirsk

(a) NYCC

Cllr Dadd reported that some progress appeared to have been made in respect of devolution and a possible move to create a wider Yorkshire authority.

In respect of the public consultation concerning proposed changes to the county's fire and rescue services, Cllr Dadd indicated that NYCC would not support a takeover by the police authority but may support an agreement to improve greater collaboration between the two authorities.

(b) HDC

Cllr Dadd reported that the draft Local Plan would be going for final approval in October and the final version was expected to be ready in the early part of 2018.

C729 Open Forum

No members of the public were in attendance.

C730 Minutes

C730(a) Town Council Meeting held on 17 July 2017

Resolved: that the Minutes of the Meeting of the Town Council held on 17 July 2017 be approved as a correct record and signed by the Chairman.

C730(b) Matters Arising

C717 Open Forum

The Clerk reported that former Town Councillor Freda Roberts had featured on the front page of the Yorkshire Local Councils Associations' newspaper when she was presented with her Service Award.

C722(e) Exterior Lighting at St Mary's Church

The Clerk advised that he had arranged for a further quotation to be provided in respect of works to the exterior lighting at St Mary's Church.

C724 Reports from Members/Representatives

Cllr Dalgleish-Brown reported that the Thirsk and Sowerby Festival held on The Flatts on Sunday, 6 August had been a huge success. Cllr Gibson-Brown added that the Art Fayre in the Town Hall had also been very well attended and had raised £785 for local charities.

C731 Committee Minutes and Reports

C731(a) Planning Committee held on 17 July 2017

The meeting received the Minutes of the Planning Committee meeting held on 17 July 2017.

Resolved: that the Minutes be received and noted.

C731(b) Open Areas and Greens Committee held on 13 July 2017

The meeting received the Minutes of the Open Areas and Greens Committee held on 13 July 2017.

Following a representation which had been received about the height of the foliage on Whitemare roundabout, the Clerk indicated that he had made enquiries with regard to replanting the roundabout with low level planting/bedding plants and had been advised that replanting would be both costly and impractical and that the existing planting could be reduced to a height of approximately twelve inches to allow greater visibility over the roundabout. He had therefore requested that this work be carried out in the near future.

The Clerk reported that a contractor who had examined two seats adjacent to Whitemare roundabout which had been considered to be in a poor state of repair had advised that the seats were in a reasonable condition and merely needed cleaning/painting. As it was felt that these seats were well used, the Clerk advised that a further inspection would be carried out.

Resolved: that the Minutes be received and noted.

C732 Burial Board

Cllr Adamson advised that Cemetery Lodge would be placed with a management letting agent in the near future following which a rent review would be undertaken.

Resolved: that the applications for memorials for Michael Joseph Dundon, Evelyn Lawrence, Michael Anthony Saxby, Cyril Stamp and Joyce Whiteley be approved.

C733 Correspondence/Items Raised

C733(a) Disposal of Hazardous Waste Consultation

The meeting received a letter dated 6 July 2017 from North Yorkshire County Council concerning a public consultation in connection with the disposal of hazardous household waste.

Resolved: that the letter be noted.

C733(b) Minerals and Waste Joint Plan – Addendum of Proposed Changes to the Publication Draft Plan

The meeting received an email dated 13 July 2017 from Yorkshire Local Councils Associations advising of a consultation in respect of proposed changes to the Waste Joint Plan.

Resolved: that the email be noted.

C733(c) Public Consultation: Working Better Together: Options to Improve Collaboration between Fire and Police Services in North Yorkshire

The meeting received an email dated 17 July 2017 from the Police and Crime Commissioner for North Yorkshire concerning a public consultation in respect of improving collaboration between emergency services in North Yorkshire.

Resolved: that members complete the on-line consultation on an individual basis.

C733(d) Traffic Sensitive Streets Review

The meeting received an email dated 28 July 2017 from North Yorkshire County Council concerning a consultation in respect of a "Traffic Sensitive Streets" review.

Resolved: that the email be noted.

C733(e) Media Release – Local NHS asks Service Users, Carers, Staff and the Public to have a say on Mental Health Services

The meeting received an email dated 28 July 2017 from NHS Hambleton, Richmondshire and Whitby CCG concerning a formal consultation in respect of adult and older people's mental health services. The Clerk advised that the matter was considered at July's Town Council meeting and that a letter had been sent expressing concern at the options which were put forward in the consultation.

Resolved: that the email be noted.

C733(f) Flower Boxes at Long Street

The meeting received an email from the Tesco Bags of Help Team which confirmed that the project to renew the Long Street flower boxes had been shortlisted and would be put forward to a customer vote in Tesco stores during September and October 2017.

Resolved: that the email be noted.

C733(g) North Yorkshire Fire & Rescue Service – Safe & Well Service

The meeting received a letter dated 10 August 2017 from North Yorkshire Fire & Rescue Service advising of a new Safe & Well service. Following a query by Town Councillors, the Clerk advised that he would request to be supplied with a poster promoting the scheme which could be placed on the Town Council noticeboard.

Resolved: that the Town Council welcome the introduction of the new Safe & Well Service.

C733(h) Consultation for Street Names – New Development at Land Adjacent to Bellingham Close

The meeting received an email dated 11 August 2017 from Hambleton District Council concerning a consultation in respect of a street name for a new development adjacent to Bellingham Close. The Clerk advised that Cllr Watson had suggested that if the name "Willow Mews" was chosen, then Sutton Road should be included as part of the new address.

Resolved: that the Town Council responds in accordance with the observation made by Cllr Watson.

C733(i) Town Clock

The Clerk advised that he had arranged for work to upgrade the town clock's mechanism to commence on Friday, 25 August 2017 and that the work was scheduled to be completed by 15 September. He indicated that he had made further enquiries concerning the upgraded mechanism and had been advised that a more advanced unit was available at an additional cost of £482 which would deal more effectively with a power cut situation. Members suggested that clarification be obtained regarding battery-back up costs in this respect and the Clerk confirmed that he would ensure this was done before proceeding.

Resolved: that the advanced mechanism be purchased subject to confirmation in respect of the battery back-up.

C733(j) Thirsk Tourist Information - Defibrillator

The Clerk advised that an email had been received concerning an awareness/training session to be held by Thirsk Community First Responders following the installation of a defibrillator on the Thirsk Tourist Information building.

Town Councillors felt that it would be more beneficial for TTI volunteers to attend the session and indicated that they would try to fit in with whichever date was agreed.

Resolved: that the Clerk contact Mr P Rush of Thirsk Tourist Information to arrange a date for a defibrillator awareness/training session to be held.

C733(k) Tourism Strategy

The Clerk indicated that he had received an email from Mr D Tucker asking whether the Town Council may feel it worthwhile to develop a tourism strategy and that his response had been that the Town Council dealt with any issues that arose on their individual merits.

C733(l) Office Closure

The Clerk advised that the Town Council office would be closed on Thursday, 31 August and Friday, 1 September 2017 and that he had informed local undertakers accordingly.

C734 Finance

Resolved: that the accounts for payment as at 21 August 2017 be approved and cheques signed.

C735 Reports from Members/Representatives

Cllr Hesmondhalgh reported that some painting and gardening jobs at East Thirsk Community Hall had been carried out by volunteers from North Yorkshire County Council.

Cllr Adamson reported that The Clock had provided a good selection of activities during the school summer holidays and these had been well-attended.

Cllr Trueman reported that he had received a complaint concerning overgrown foliage at the Picks Lane side of Thirsk Ambulance Station. The Clerk advised that he would pass this on to NYCC.

Cllr Dalgleish-Brown reported that she had carried out a number of engagements in the previous month including visiting a children's nursery at Allanbrooke Barracks, helping Thirsk Yarnbombers to put out their latest creations early one morning, attending the opening of the new Aldi store on Topcliffe Road and meeting residents at Sowerby House.

C737 On-Going Items

Nothing noted.

Part II

Resolved: that in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the press and the public be excluded from the meeting for the discussion of confidential business

The meeting closed at 8.15 pm.

Minutes of the Meeting of Thirsk Town Council held on Monday, 18 September 2017 at Thirsk and Sowerby Town Hall

Present: Cllrs: H Dalgleish-Brown (Chairman), D Adamson, D Duffey, J Fisher, W Gibson-Brown, C Hesmondhalgh, D Jackson, A Trueman, S Ward, J Watson

Apologies: Cllr: J Bell (Alternative Commitment)

C738 Declarations of Interest

No interests were declared.

C739 Police Report

No police representative was in attendance.

C740 Reports on Matters Relating to Thirsk

(a) NYCC

Nothing noted.

(b) HDC

Cllr Watson advised that the Making a Difference community grant scheme was open to receive applications until 30 September 2017 and that anyone interested should contact Mr Peter Cole at HDC.

Cllr Watson reported that around 650 visitors had attended the Open Day at the former Northallerton Prison on Saturday, 16 September 2017 and that there would be a further Open Day on Saturday, 30 September 2017.

Cllr Watson reported that HDC's cabinet had resolved to oppose the proposal put forward by North Yorkshire's Police and Crime Commissioner to take over responsibility for the county's fire and rescue service.

Cllr Watson confirmed that HDC had received a planning application for the construction of six flats on the site of two derelict properties in Long Street, Thirsk. She also reported that HDC's Planning Committee had considered an application for the construction of a detached bungalow at land to the rear of 131 Long Street and it had stipulated that the vehicular access must be used only by the occupiers of 135 Long Street and the new bungalow.

C741 Open Forum

No members of the public were in attendance.

C742 Minutes

C742(a) Town Council Meeting held on 21 August 2017

Resolved: that the Minutes of the Meeting of the Town Council held on 21 August 2017 be approved as a correct record and signed by the Chairman.

C742(b) Matters Arising

C722(e) Exterior Lighting at St Mary's Church

The Clerk reported that Mr J Howse had carried out an examination of the exterior lights at St Mary's Church. Mr Howse had installed new protective grills, repaired one light and, as there were no further issues, was to issue an electrical safety certificate.

C731(b) Open Areas and Greens Committee held on 13 July 2017

The Clerk reported that the height of the foliage on Whitemare Roundabout had been reduced considerably and it was felt that visibility over the roundabout was much improved.

C733(i) Town Clock

The Clerk reported that he had been informed that the work to install the upgraded mechanism for the town clock would be completed by Thursday, 21 September 2017.

C733(h) Consultation for Street Names – New Development at Land Adjacent to Bellingham Close

Cllr Watson indicated that Hambleton District Council had decided that “Sutton Road” would not be included as part of the postal address for the new development adjacent to Bellingham Close.

C735 Reports from Members/Representatives

The Clerk advised that a letter had been sent to Thirsk Ambulance Station concerning overgrown foliage at the Picks Lane side of the Ambulance Station.

C743 Committee Minutes and Reports

C743(a) Planning Committee held on 21 August 2017

The meeting received the Minutes of the Planning Committee meeting held on 21 August 2017.

Resolved: that the Minutes be received and noted.

C744 Burial Board

Resolved: that the applications for memorials for Rose Heather Dowell, Clifford William Smith and Frederick White be approved.

C745 Correspondence/Items Raised

C745(a) Pavements in the Market Place

The meeting received a letter dated 10 August 2017 from Mrs J Storey concerning the uneven surface of the pavements in the Market Place. The Clerk advised that complaints had also been received in respect of a section of the footpath across Castle Garth. Members noted that NYCC representatives had recently been assessing a number of pavements around the town.

Resolved: that Mrs Storey’s letter be passed to North Yorkshire County Council.

C745(b) Ex-Forces Support and Community Support/Volunteering North Yorkshire

The meeting received a letter dated August 2017 from Community First Yorkshire concerning the introduction of new support services for former members of the armed forces. Town Councillors felt that the letter may be of interest to Mr Colin Northridge, Royal British Legion.

Resolved: that the letter be passed to Mr Colin Northridge, Royal British Legion.

C745(c) WI House Open Morning – Cpad

The meeting received an email dated 24 August 2017 from Thirsk Community First Responders inviting Town Councillors to attend an open morning at the WI House, Norby on Tuesday, 17 October 2017 when the unveiling of the Cpad would take place. Cllr Dalglish-Brown confirmed that she would be attending the event.

Resolved: that the email be noted.

C745(d) NYCC Home to School and LBS Contracts

The meeting received an email dated 1 September 2017 from North Yorkshire County Council advising that new contracts for a number of school passenger

transport services needed to be secured following the unfortunate death of one of its taxi and bus operators.

Resolved: that the email be noted.

C745(e) NHS Consultation on Adult and Older People's Mental Health Services in Hambleton and Richmondshire

The meeting received a letter dated 1 September 2017 from Hambleton, Richmondshire and Whitby Clinical Commissioning Group in response to a letter submitted by the Town Council on 18 August 2017 concerning the public consultation on mental health services.

Resolved: that the letter be noted.

C745(f) Land off Bellingham Close, Thirsk

The meeting received a letter dated 5 September 2017 from Hambleton District Council which confirmed the formal postal address of the new development adjacent to Bellingham Close to be Willow Mews, Thirsk.

Resolved: that the letter be noted.

C745(g) Office Computers

The Clerk reported that a number of issues had recently affected the operation of the office computers and that a quotation had been obtained from North Yorkshire County Council's Schools ICT Services to replace the present installation. The quotation included an option to purchase an annual support/breakdown package which it was felt would be beneficial. Town Councillors agreed that the current system was out-of-date and needed to be replaced in the near future. Discussion took place about obtaining software which would assist in the preparation of the annual accounts, and it was suggested that this be incorporated with the installation of the new equipment.

Resolved: that the Town Council accept the quotation provided by NYCC Schools ICT Services to provide and install a new office computer system together with an annual support/breakdown package.

C746 Finance

Resolved: that the accounts for payment as at 18 September 2017 be approved and cheques signed.

C747 Reports from Members/Representatives

Cllr Hesmondhalgh reported that East Thirsk Community Hall had obtained funding from Hambleton District Council to assist in providing afternoon teas for older residents of Thirsk.

Cllr Watson questioned whether the Town Council's Financial Regulations enabled the use of direct debit agreements and Cllr Adamson confirmed that this was covered. The Clerk advised that the matter would be pursued.

The Clerk reported that Millgate Public Conveniences would be closed on Thursday, 21 September 2017 in order for works to be completed in accordance with the legionella risk assessment report.

Cllr Gibson-Brown reported that there had been a recent escalation in the numbers of "boy racers" in and around Millgate car park. It was agreed that Ms Gina Allen, HDC's Safer Hambleton Co-ordinator be advised.

Cllr Dalgleish-Brown reported that she had attended Julian Norton's (from The Yorkshire Vets) second book launch at the White Rose book café.

Cllr Dalglish-Brown reported that she and other Town Councillors had attended the defibrillator awareness session organised by Thirsk Community First Responders on Thursday, 31 August 2017.

Cllr Dalglish-Brown thanked Cllr Duffey for all his hard work involved in resurrecting Thirsk & Sowerby Festival in 2017.

C748 On-Going Items

Nothing noted.

Part II

Resolved: that in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the press and the public be excluded from the meeting for the discussion of confidential business

The meeting closed at 8.05 pm.

Minutes of the Meeting of Thirsk Town Council held on Monday, 16 October 2017 at Thirsk and Sowerby Town Hall

Present: Cllrs: D Duffey (Chairman), D Adamson, J Bell, J Fisher, W Gibson-Brown, C Hesmondhalgh, D Jackson, A Trueman, S Ward, J Watson

Apologies: Cllr: H Dalgleish-Brown (Bereavement)

In attendance: District/County Cllr: G Dadd

C750 Declarations of Interest

No interests were declared.

C751 Police Report

No police representative was in attendance.

C752 Reports on Matters Relating to Thirsk

(a) NYCC

Cllr Dadd advised that the public consultation following the Police and Crime Commissioner's proposal to take over responsibility for the county's fire and rescue service had concluded and that all seven district councils and the City of York Council had objected to the proposal.

(b) HDC

Cllr Watson reported that she had attended a site meeting with Mr C Thornton, HDC's Corporate Facilities Manager, following concerns being raised about pedestrian safety at the courtesy crossing near to Bakers Alley. She advised that a suggestion had been made that visibility for car drivers might be improved if changes were made to some of the parking bays adjacent to the crossing and that the matter would be considered at a cabinet meeting in the near future.

Cllr Fisher raised concerns about vehicles parking at the rear of Thirsk Tourist Information which he felt created a risk to pedestrian safety. Cllr Watson confirmed that HDC was aware of the concerns and that the area formed part of the ongoing parking review.

Cllr Watson advised that seven additional members of staff were to be recruited in HDC's planning department as the department had been short-staffed for some time and had struggled to meet the demands of the service, particularly with regard to enforcement issues.

C753 Open Forum

No members of the public were in attendance.

C754 Minutes

C754(a) Town Council Meeting held on 18 September 2017

Resolved: that the Minutes of the Meeting of the Town Council held on 18 September 2017 be approved as a correct record and signed by the Chairman.

C754(b) Matters Arising

C733(i) Town Clock

The Clerk reported that the work to upgrade the Town Clock mechanism had been completed.

C745(b) Ex-Forces Support and Community Support/Volunteering North Yorkshire

The Clerk advised that the letter from Community First Yorkshire had been forwarded to Mr Colin Northridge, Royal British Legion.

C745(c) WI House Open Morning – Cpad

The Clerk indicated that several Town Councillors had attended the Open Morning at WI House, Norby on Tuesday, 17 October 2017.

C745(g) Office Computers

The Clerk advised that the new computers had been delivered to the office and he expected the installation work to be carried out in the near future.

C755 Committee Minutes and Reports

C755(a) Planning Committee held on 18 September 2017

The meeting received the Minutes of the Planning Committee meeting held on 18 September 2017.

Resolved: that the Minutes be received and noted.

C755(b) Long Street Community Gardeners Group held on 26 September 2017

The meeting received the Notes of the Long Street Community Gardeners Group meeting held on 26 September 2017.

Resolved: that the Notes be received and noted.

C756 Burial Board

Cllr Adamson reported that the Burial Board had met on Thursday, 5 October 2017 and had accepted the proposed memorial design in respect of the late Hilary Botwright.

Cllr Adamson advised that the Burial Board had reviewed its fees and had agreed to increase all fees by 5% with effect from April 2018.

Cllr Adamson reported that the Burial Board had considered the contents of a letter received from Bernard Nicholson, Funeral Directors, and had agreed to set aside a section of the cemetery to be used solely for babies and children under 12 years of age.

Resolved:

- (i) that the application for memorial for David Faulkner be approved;**
- (ii) that Cllr Adamson's report be noted.**

C757 Correspondence/Items Raised

C757(a) NALC Chief Executive's Bulletin 32

The meeting received an email dated 20 September 2017 from Yorkshire Local Councils Associations which attached the latest bulletin from the Chief Executive of the National Association of Local Councils.

Resolved: that the email and bulletin be noted.

C757(b) Thirsk Heritage Trail

The meeting received an email dated 25 September 2017 from the Managing Director of TrailTale concerning a computer app which provided self-guided walking routes. Discussion took place and it was suggested that the email be passed to Mr Peter Rush of Thirsk Tourist Information.

Resolved: that the email be forwarded to Mr Peter Rush of Thirsk Tourist Information to examine the application.

C757(c) Hambleton Parish Liaison Meeting

The meeting received a letter dated 2 October 2017 from Hambleton District Council advising that the next Hambleton Parish Liaison Meeting was to be held on Thursday, 16 November 2017 at the Civic Centre, Stone Cross, Northallerton.

Resolved: that HDC be advised that Cllrs Jackson and Trueman will attend the Hambleton Parish Liaison Meeting on behalf of Thirsk Town Council.

C757(d) Notice of Extraordinary Governing Body Meeting of NHS Hambleton, Richmondshire and Whitby Clinical Commissioning Group

The meeting received an email dated 5 October 2017 from NHS Hambleton, Richmondshire and Whitby Clinical Commissioning Group concerning an Extraordinary Governing Body meeting to be held on Thursday, 26 October 2017 for the purpose of reviewing reports and making a decision on the "Transforming Mental Health Services" public consultation.

Resolved: that the email be noted.

C757(e) Building a Sustainable Future for the Friarage

The meeting received an email dated 5 October 2017 from South Tees Hospitals NHS Foundation Trust which gave details of a programme of engagement events entitled "Building a sustainable future for the Friarage."

Resolved: that the email be noted.

C757(f) Resurfacing Work in Thirsk

The meeting received an email dated 6 October 2017 from North Yorkshire County Council advising of road resurfacing works due to commence on Monday, 16 October 2017 in the Market Place, Millgate, Bridge Street, Stammergate and Long Street, Thirsk.

Resolved: that the email be noted.

C757(g) Community Infrastructure Levy

The meeting received letters dated 6 October 2017 from Hambleton District Council concerning payments of Community Infrastructure Levy which had been made to the Town Council. Discussion took place as to projects for which the money could be utilised and the Clerk suggested that a committee be set up for the purpose of considering and recommending suitable projects. Cllr Watson suggested that any recommendations put forward by the committee should be approved by the full Council.

Resolved: that the Town Council set up a committee for the purpose of considering/recommending suitable projects for the Community Infrastructure Levy funding.

C757(h) Premises Licence, Upstairs Downstairs

The Clerk advised that an email dated 16 October 2017 had been received from Hambleton District Council which attached a premises licence application in respect of Upstairs Downstairs. Members noted that the application referred to the supply of alcohol both on and off the premises and expressed concern if the intention was for alcohol to be consumed outside the Upstairs Downstairs premises which it was felt was not a suitable location in the middle of town with the limited amount of pavement area/space around the premises and which could result in various issues including free passage along the pavements..

Resolved: that the Town Council object to the premises licence if the intention was for alcohol to be supplied/consumed outside the Upstairs Downstairs premises.

C757(i) Carr's Field

The Clerk advised that an email had been received from Mr T Jordan requesting that the Carr's Field budget be utilised to cover the cost of him attending a hedge laying course. Discussion took place and it was felt that further details were needed before a decision could be made.

Resolved: that further details be obtained in respect of the request that the Carr's Field budget be utilised to cover the cost of attending a hedge laying course.

C758 Finance

Resolved: that the accounts for payment as at 16 October 2017 be approved and cheques signed.

C759 Reports from Members/Representatives

Cllr Adamson reported that Thirsk Clock was having to scale back some of its operations, partly as a result of NYCC taking a project back to be governed in-house. He added that strenuous efforts were being made to obtain new contracts.

The Clerk reported that the landlord had decided to sell the Town Council office and the upstairs flat and that both premises were due to go to auction on 14 November 2017. He advised that the lease agreement would remain in place until September 2018, even if the property was sold, and the matter would need to be considered by the Personnel & Office Committee when further information became available.

Cllr Gibson-Brown reported that a member of the public had commented on the lack of signage for the new library at Meadowfields, particularly when approaching the library from the Westgate side of town.

Cllr Gibson-Brown noted that the Town Council had received an email from Ms G Allen, HDC's Safer Hambleton Co-ordinator, following reports of "boy racers" in and around the Millgate car park. She had been disappointed to read that the CCTV operators had not picked up any vehicle registration numbers, despite having full coverage of the car park.

Cllr Watson advised that she was unaware of any publicity having taken place to promote the new Lorry Watch scheme which had been set up to enable members of the public to report heavy goods vehicles travelling through the Market Place in contravention of the weight restrictions. Cllr Duffey suggested that the Town Council send a letter requesting that the Lorry Watch scheme be given greater publicity.

C760 On-Going Items

Nothing noted.

Part II

Resolved: that in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the press and the public be excluded from the meeting for the discussion of confidential business

The meeting closed at 8.30 pm.

Minutes of the Meeting of Thirsk Town Council held on Monday, 20 November 2017 at Thirsk and Sowerby Town Hall

Present: Cllrs: H Dalglish-Brown (Chairman), D Adamson, J Bell, D Duffey, J Fisher, W Gibson-Brown, C Hesmondhalgh, D Jackson, A Trueman, S Ward, J Watson

Apologies: None

In attendance: District/County Cllr: G Dadd

C762 Declarations of Interest

Cllr Ward declared an interest in the agenda item concerning Thirsk Community Library and took no part in the discussion of that item.

C763 Police Report

No police representative was in attendance. The Clerk advised that a message had been received indicating that the police had hoped to attend the meeting but had been called away to deal with an urgent matter. Following a request by Cllr Watson, the Clerk indicated that he would contact the police to request that they submit a report if they were unable to attend Town Council meetings.

C764 Reports on Matters Relating to Thirsk

(a) NYCC

Cllr Dadd reported that he had attended an informal meeting with representatives of the Hambleton, Richmondshire and Whitby Clinical Commissioning Group following the news that the Lambert Memorial Hospital was to be sold for redevelopment. He felt that NHS Property Services had reneged on previous indications that the site could be used for local healthcare needs and he stressed that all avenues would be explored to find an appropriate healthcare/community use for the building. He noted that the League of Friends of the Lambert Hospital had submitted an application for the building to be registered as a community asset which would allow some time for an investigation to be carried out into its potential future use.

Cllr Trueman remarked that the resurfacing works in the Millgate/Stammergate area appeared to have been completed successfully without causing too much disruption. Cllr Dadd advised that he had received some complaints from residents concerning night-time noise, but this had been unavoidable.

Cllr Dadd reported that he had received a number of complaints in respect of fireworks being let off in the weeks prior to Bonfire Night. He advised that this was a police issue and little could be done to prevent fireworks being discharged on private property.

(b) HDC

Cllr Watson advised that the Making a Difference community grant scheme had received twelve applications from the Thirsk area and that successful bids included Thirsk & Sowerby Festival, Thirsk Clock, Thirsk Community Care Association and Carlton Lodge Activity Centre.

C765 Open Forum

Resolved: that standing orders be suspended

Mrs C Ridsdale attended the meeting to raise concerns in respect of two issues. Firstly, she reported that the public footpath between St James Green and St Mary's Church was becoming very narrow, making it difficult for pedestrians with a

pram/pushchair, and that the path was starting to give way. The Clerk advised that the matter had been referred to NYCC previously. However, he would pursue the matter.

Mrs Ridsdale also raised concerns in connection with Carr's Field. She stated that people had been setting off industrial type fireworks in the weeks leading up to Bonfire Night and this had caused distress to nearby residents and animals. She felt that it may help to resolve some issues in Carr's Field if the hardstanding were to be removed. The Clerk advised that a quotation to remove the hardstanding had been received and passed to Hambleton District Council and the Trust was currently waiting for a response.

Resolved: that standing orders be reinstated.

C766 Minutes

C766(a) Town Council Meeting held on 16 October 2017

Resolved: that the Minutes of the Meeting of the Town Council held on 16 October 2017 be approved as a correct record and signed by the Chairman, subject to an amendment to Minute No C745(c) as Cllr Dalgleish-Brown had not attended the WI House Open Morning on 17 October 2017 due to a bereavement.

C766(b) Matters Arising

C757(b) Thirsk Heritage Trail

The Clerk advised that the email from the Managing Director of TrailTale had been passed to Mr Peter Rush of Thirsk Tourist Information and that Mr Rush had agreed to pursue the proposal to include Thirsk on the TrailTale computer app. Mr Rush had also suggested that he take over the Internet domain of Thirsk Past and Present since the website contained information pertaining to guided trails/walks in the area. Town Councillors agreed that Mr Rush's offer should be accepted.

C757(g) Community Infrastructure Levy

The Clerk suggested a number of projects which could benefit from Community Infrastructure Levy funding and it was agreed that the chairmen of each of the Town Council's committees meet to consider suitable projects and report to the Council.

C757(h) Premises Licence, Upstairs Downstairs

The Clerk indicated that he had discussed the premises licence application with the licensing team at Hambleton District Council and had explained the reasons for the Town Council's objection to alcohol being consumed outside the Upstairs Downstairs premises. He added that a separate approval from North Yorkshire County Council would be needed for this in any event. Discussion took place as to whether a 'no alcohol' zone was still in force in the Market Place and Cllr Watson advised that she would seek clarification from Hambleton District Council.

C759 Reports from Members/Representatives

Cllr Watson asked for an update following news that the office premises had been put up for sale. The Clerk advised that he had not received any further information and so assumed the property was still on the market. Cllr Watson suggested that the Town Council actively investigate alternative office accommodation and that the matter be listed as an on-going agenda item.

C767 Committee Minutes and Reports

C767(a) Planning Committee held on 16 October 2017

The meeting received the Minutes of the Planning Committee meeting held on 16 October 2017.

Resolved: that the Minutes be received and noted.

C768 Burial Board

The Minutes of a Burial Board meeting held on 3 October 2017 were circulated.

Resolved:

- (i) that the Minutes be received and noted.**
- (ii) that the applications for memorial for Hilary Frances Botwright, Peter Francis Matthews, Robert Metcalfe and Angela Smith be approved.**

C769 Correspondence/Items Raised

C769(a) Community NHS Facilities, Hambleton and Richmondshire

The meeting received a media release dated 18 October 2017 from Hambleton, Richmondshire and Whitby Clinical Commissioning Group concerning the provision of "step-up/step-down" beds in the area.

Resolved: that the media release be noted.

C769(b) Outcome of Public Consultation about Mental Health Services in Hambleton and Richmondshire

The meeting received a media release dated 26 October 2017 from Hambleton, Richmondshire and Whitby Clinical Commissioning Group concerning the outcome of a public consultation about mental health services.

Resolved: that the media release be noted.

C769(c) Hambleton, Richmondshire, Selby & District Citizens Advice

The meeting received an email dated 2 November 2017 from Hambleton, Richmondshire, Selby & District Citizens Advice requesting that the Town Council consider making a donation to help support the running of the Citizens Advice service. The Clerk suggested that the matter be considered at the Finance Meeting to be held in January 2018.

Resolved: that the request from Hambleton, Richmondshire, Selby & District Citizens Advice be considered at the Finance Meeting to be held in January 2018.

C769(d) Hambleton Online 'Contact Us Form'

The meeting received an email dated 6 November 2017 from Hambleton District Council passing on some complimentary remarks made by a visitor who regularly stopped off in Thirsk.

Resolved: that the Town Council writes to the visitor to thank her for her comments.

C769(e) Former Quaker Burial Ground, Barbeck, Thirsk

The meeting received a letter dated 8 November 2017 from the Friends Meeting House concerning the possibility of providing a blue plaque to mark the former Quaker Burial Ground. Councillors were supportive of the proposal and suggested that the Friends Meeting House be asked to contribute towards the cost of a plaque.

Resolved: that the Town Council supports the proposal made by the Friends Meeting House for a blue plaque to mark the former Quaker Burial Ground.

C769(f) Friarage Hospital Engagement

The meeting received an email dated 9 November 2017 from South Tees Hospitals NHS Foundation Trust concerning a programme of engagement events entitled

'Building a Sustainable Future for the Friarage'. Cllr Watson indicated that she had attended the event at the Golden Fleece Hotel but had found the presentation difficult to follow due to the format of the meeting. She advised that she had therefore requested that a further meeting be held at a different venue in Thirsk, which she would encourage everyone to attend.

Resolved: that the email be noted.

C769(g) Community Right to Bid for the Lambert Memorial Hospital

The meeting received an email dated 13 November 2017 from Hambleton District Council advising that a nomination under the Community Right to Bid for the Lambert Memorial Hospital had been received from the League of Friends of the Lambert Hospital.

Resolved: that the Town Council submit a letter of support for the nomination to Hambleton District Council.

C769(h) Thirsk Community Library

The meeting received a letter from Thirsk Community Library requesting that the Town Council consider making a donation to the library during the financial year 2018/2019. Members agreed that the Town Council should consider supporting the library by contributing towards its running costs during 2018/2019 subject to receipt and consideration of the library's accounts.

Resolved:

a) that the contribution towards the running costs of the library be considered at the Finance Meeting in January 2018.

b) that the library be requested to submit its financial Accounts.

C769(i) Thirsk and Sowerby Festival 2018

Cllr Duffey advised that the Organizing Committee had started to plan for next year's Thirsk and Sowerby Festival, scheduled to take place on Sunday, 5 August 2018. He stated that Hambleton District Council would be providing some funding and that both Sowerby Parish Council and Thirsk Town Council were being asked to contribute £500. Cllr Watson requested that the accounts for the 2017 Festival be made available.

Resolved: that the matter be considered at the Finance Meeting to be held in January 2018.

C769(j) Precept 2018/2019

The Clerk advised that a date needed to be arranged for an Extraordinary Town Council Meeting to set the precept for 2018/2019. A number of dates were proposed and the Clerk suggested that he send an email of possible dates so that Members could respond. He noted that all committees would need to arrange meetings within the next few weeks to consider budget requirements.

Resolved: that the Clerk sends an email to Town Councillors in order to agree a date for an Extraordinary Town Council Meeting in January 2018.

C770 Finance

Resolved: that the accounts for payment as at 20 November 2017 be approved and cheques signed.

C771 Reports from Members/Representatives

Members of the Planning Committee requested that a laptop computer be purchased to assist with the viewing of plans at Planning Committee meetings. Cllr Jackson noted that this had been approved previously and the Clerk indicated that he would purchase a laptop for this purpose. Members also suggested that it may be more

convenient to hold Planning Committee meetings in the Town Hall once a laptop had been purchased.

Cllr Bell reported that the NYCC sign denoting the public right of way through the Golden Fleece yard had not been replaced following refurbishment works. It was noted that a laminated notice had been put up near the side entrance to the hotel, but this was not the official NYCC sign.

Cllr Jackson reported that a number of comments on social media concerning the Christmas tree in the Market Place appeared to demonstrate a lack of understanding regarding the town's Christmas tree and lights. He suggested that the Town Council send a letter to the Ladies Group of Thirsk Business Association so that people could be made aware of the Town Council's contribution to the Christmas tree/lights. Cllr Trueman expressed concern at the amount of pigeon droppings in Bakers Alley. He advised that the alley had been power-washed by Hambleton District Council but within a day the alley had again become covered in pigeon mess. Members noted that the pavement outside Lloyds Bank was also very messy. It was suggested that the Town Council write to the owners of the buildings in these locations to request that they consider installing spikes to deter the pigeons and it was agreed that a letter would be sent to Lloyds Bank and to the owners of the building in question in Bakers Alley.

Cllr Watson noted that the wooden sign for Batemans Yard appeared to be in need of refurbishment. Cllr Gibson-Brown stated that she would repaint the sign if someone would remove it from the wall.

Cllr Gibson-Brown reported continuing problems outside the pizza shop in Millgate with groups of youths congregating and causing a nuisance. Cllr Watson queried whether HDC's mobile CCTV could be utilised to monitor the area and the Clerk stated that he would make enquiries. Cllr Watson requested that the Clerk also pursue the question of publicity for the recently launched lorry watch scheme.

Cllr Dalgleish-Brown reported that she had attended the Armistice Day and Remembrance Sunday events, both of which had been very well supported.

Cllr Dalgleish-Brown reported that she had attended a ladies dinner and fashion show in aid of the Bob Champion Cancer Trust where she had presented raffle prizes. She had also helped the Ladies Group of Thirsk Business Association to sell Christmas stockings at Tesco to raise funds for Thirsk Christmas lights.

C772 On-Going Items

Nothing noted.

Part II

Resolved: that in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the press and the public be excluded from the meeting for the discussion of confidential business

The meeting closed at 9.04 pm.

Minutes of the Meeting of Thirsk Town Council held on Monday, 18 December 2017 at Thirsk and Sowerby Town Hall

Present: Cllrs: H Dalglish-Brown (Chairman), D Adamson, D Duffey, J Fisher, W Gibson-Brown, C Hesmondhalgh, D Jackson, A Trueman, S Ward, J Watson

Apologies: Cllr: J Bell (Alternative Engagement), District/County Cllr: G Dadd

C774 Declarations of Interest

No interests were declared.

C775 Police Report

PCSO Nagina Akhtar reported the recent crime figures and noted that these included a number of incidents of criminal damage and theft and an increase in reports of antisocial behaviour.

PCSO Akhtar advised of an ongoing police campaign which was directed at cyclists who were stopped without lights during the dark nights.

In answer to a query by Cllr Watson concerning fireworks being discharged from Carr's Field, PC Akhtar confirmed that the police had found the remnants of a large number of fireworks but no arrests had been made.

In response to a question concerning the policing of the Kirby Misperton fracking demonstrations and how this affected policing at Thirsk, PCSO Akhtar advised that the sergeant was presently away at Kirby Misperton and that normally two police officers and one police community support officer would be on duty at Thirsk.

Cllr Gibson-Brown reported that issues concerning youths congregating around the pizza shop in Millgate were ongoing.

C776 Reports on Matters Relating to Thirsk

(a) NYCC

Cllr Watson confirmed that the Tour de Yorkshire cycle race would pass through Thirsk in May 2018 and that a number of road show events would be planned for the New Year at which point further information would become available.

(b) HDC

Cllr Watson reported that an additional meeting had been arranged to take place at the Town Hall on Wednesday, 20 December 2017 concerning the future sustainability of the Friarage Hospital, Northallerton.

Cllr Watson advised that a number of meetings and discussions had taken place concerning the future usage of the Lambert Memorial Hospital and that Hambleton District Council had agreed to fund a feasibility study which would examine possible social, health and community uses of the building, as well as its potential for workspace.

In answer to a query by Cllr Adamson, Cllr Watson indicated that she would request an update from HDC regarding the realignment of parking spaces in the Market Place and at the same time raise the issue of parking to the rear of Thirsk Tourist Information.

C777 Open Forum

No members of the public were in attendance.

C778 Minutes

C778(a) Town Council Meeting held on 20 November 2017

Resolved: that the Minutes of the Meeting of the Town Council held on 20 November 2017 be approved as a correct record and signed by the Chairman.

C778(b) Matters Arising

C769(j) Precept 2018/2019

The Clerk confirmed that an Extraordinary Town Council Meeting had been arranged for Thursday, 11 January 2018 in the upstairs room at the Town Hall.

C771 Reports from Members/Representatives

Cllr Gibson-Brown indicated that the wooden sign for Batemans Yard was very firmly fixed to the wall and that she may have to repaint it in situ.

Cllr Watson indicated that she had spoken to Ms G Allen of HDC concerning the lorry watch scheme and Ms Allen had advised that companies which utilised heavy goods vehicles had been contacted and reminded of the weight restriction which was in place through the town.

C779 Committee Minutes and Reports

(a) Planning Committee – 20 November 2017

The meeting received the Minutes of the Planning Committee Meeting held on 20 November 2017.

Resolved: that the Minutes be received and noted.

(b) Open Areas and Greens Committee - 4 December 2017

The meeting received the Minutes of the Open Areas and Greens Committee Meeting held on 4 December 2017. Cllr Duffey advised that he had contacted the Rotary Club of Thirsk concerning the future maintenance and planting of the Long Street flower boxes and beds and that the matter was being considered.

Resolved: that the Minutes be received and noted.

C780 Burial Board

Resolved: that the applications for memorials for Kathleen Griffiths and Thomas Hutton Hogg be approved.

C781 Correspondence/Items Raised

C781(a) Street Lighting Improvement

The meeting received a letter dated 21 November 2017 from North Yorkshire County Council concerning a programme to replace the county's standard street lighting with new LED lanterns.

Resolved: that the letter be noted.

C781(b) NALC's Campaign for the Removal of Business Rates on Public Toilets

The meeting received an email dated 22 November 2017 from Yorkshire Local Councils Associations concerning the campaign to remove business rates on public toilets. The Clerk confirmed that the Town Council had completed the on-line survey.

Resolved: that the email be noted.

C781(c) Shop Windows

The meeting received an email dated 22 November 2017 from Thirsk Community First Responders concerning a proposal to place a board in one of the empty shop windows in town in an attempt to recruit more members and at the same time helping to keep Thirsk looking tidy. Whilst Town Councillors were in favour of the

proposal, it was noted that the shop owners/agents in question would need to be approached.

Resolved: that the Town Council responds to the Community First Responders and suggests that they contact the relevant shop owners/agents.

C781(d) Minerals and Waste Joint Plan – Notification of Submission

The meeting received an email dated 1 December 2017 from the Minerals and Waste Joint Plan Team advising that the Minerals and Waste Joint Plan for North Yorkshire, York and the North York Moors National Park had been submitted to the Secretary of State for Communities and Local Government for independent examination.

Resolved: that the email be noted.

C781(e) Trial Parking Restriction – Cemetery Road, Thirsk

The meeting received an email dated 4 December 2017 from North Yorkshire County Council which gave an update on the trial parking restriction on Cemetery Road, Thirsk.

Resolved: that the email be noted.

C781(f) Closure and Future of the Lambert Hospital

The meeting received an email dated 6 December 2017 from A Goodall concerning the proposed sale and redevelopment of the Lambert Memorial Hospital. Members noted that the issues raised in the email had already been discussed under Minute No C776(b), Reports on Matters Relating to Thirsk.

Resolved: that the email be noted.

C781(g) St Mary's Church, Thirsk

The meeting received a letter dated 7 December 2017 from the Treasurer of St Mary's Church, Thirsk thanking the Town Council for dealing with the issues concerning the church floodlighting in a swift and efficient manner.

Resolved: that the letter be noted.

C781(h) Police Precept Consultation

The meeting received an email dated 11 December 2017 from Julia Mulligan, Police and Crime Commissioner for North Yorkshire, concerning the launch of a consultation requesting the public's views in respect of setting the police precept for 2018/2019.

Resolved: that the email be noted.

C781(i) Chairman's Ball

Cllr Duffey sought the approval of the Town Council for a proposal to organize an event such as a Chairman's Ball, the intention of which would be to raise funds to give to charity. He advised that he had made some preliminary enquiries and would be looking for support in terms of volunteers, sponsorship and prizes.

Resolved: that the Town Council approves the proposal to organize an event such as a Chairman's Ball to raise funds for charity.

C781(j) Tour de Yorkshire

Following the announcement that the Tour de Yorkshire cycle race would pass through Thirsk in May 2018, Cllr Duffey indicated that the Rotary Club had been requested to erect the bunting which had been retained from the previous Tour de Yorkshire. He hoped that funding would be made available and he welcomed any new ideas/volunteers to help prepare for the event.

Resolved: that the Town Council supports Cllr Duffey's proposals to mark the Tour de Yorkshire in 2018.

C782 Finance

Resolved: that the accounts for payment as at 18 December 2017 be approved and cheques signed.

C783 Reports from Members/Representatives

Cllr Duffey reported that he had attended the Carol Service at St Mary's Church on Sunday, 17 December 2017 and had given a reading.

Cllr Ward reported that two of the Community Library's trustees had decided to step down and that replacement trustees were being sought.

Cllr Hesmondhalgh reported that there had been a further incident of vandalism at East Thirsk Community Hall and that an arrest had been made.

Cllr Adamson reported that he had assisted with serving Christmas lunches at East Thirsk Community Hall to older members of the community.

Cllr Watson noted that she had contacted Ms G Allen of HDC concerning Carr's Field and had been advised that Hambleton District Council may not be able to fund the removal of the hardstanding as Carr's Field was looked after by a charitable trust.

Cllr Dalgleish-Brown reported that the Christmas Fayre weekend, which included the Christmas lights switch-on and the Squires Toy Run, had been a huge success. She advised that she had attended a number of events in the last month which included The Clock's Annual General Meeting, a service at Ripon Cathedral and Christmas Lunch with Thirsk Yarnbombers.

Cllr Dalgleish-Brown reported that Salon 54 had won the Best Dressed Christmas Window Competition and she congratulated all the businesses who had won awards at the recent Flavours of Herriot Awards Ceremony.

The Clerk advised that the Town Council office would close between Christmas and New Year.

C784 On-Going items

Nothing noted

Part II

Resolved: that in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the press and the public be excluded from the meeting for the discussion of confidential business

The meeting closed at 8.20 pm.

Minutes of the Meeting of Thirsk Town Council held on Monday, 15 January 2018 at Thirsk and Sowerby Town Hall

Present: Cllrs: H Dalgleish-Brown (Chairman), D Adamson, D Duffey, J Fisher, W Gibson-Brown, C Hesmondhalgh, S Ward, A Trueman

In attendance: County/District Cllr: G Dadd

Apologies: Cllr: J Bell (Alternative Engagement), D Jackson (Holiday), J Watson (Holiday)

C785 Declarations of Interest

No interests were declared.

C786 Police Report

No police representative was in attendance.

C787 Reports on Matters Relating to Thirsk

(a) NYCC

Cllr Dadd anticipated that NYCC's council tax for 2018/2019 may increase by 2.99% plus an additional 2% for social care and he warned that, despite such an increase, NYCC's budget deficit was likely to be in the region of £10 million.

Cllr Dadd reported that he had received several complaints of dog fouling, particularly on Castle Garth, and he requested that consideration be given to erecting further signage in an attempt to discourage irresponsible dog owners.

(b) HDC

Cllr Dadd reported that a number of meetings and communications had taken place with representatives of the NHS, NYCC and HDC concerning the proposed sale and redevelopment of the Lambert Memorial Hospital. The upshot was that the sale of the property had been put on hold until the end of January and Cllr Dadd was hopeful that an acceptable outcome could be achieved.

C788 Open Forum

None of the members of the public who were in attendance raised any matters.

C789 Minutes

C789(a) Town Council Meeting held on 18 December 2017

Resolved: that the Minutes of the Meeting of the Town Council held on 18 December 2017 be approved as a correct record and signed by the Chairman.

C789(b) Matters Arising

No matters were raised.

C790 Committee Minutes and Reports

(a) Planning Committee – 18 December 2017

The meeting received the Minutes of the Planning Committee meeting held on 18 December 2017. Cllr Trueman advised that the Planning Committee had considered planning consultation 17/01285/DCN (Newby Wiske Hall – proposed discharge of conditions) and he circulated a map showing a proposed route which would mean HGVs would have to pass through Thirsk in contravention of the weight restriction. He advised that the Planning Committee had formally objected and he suggested that other Town Councillors may also wish to object to the proposal on an individual basis.

Resolved: that the Minutes be received and noted.

(b) Burial Board – 5 October 2017

The meeting received the Minutes of the Burial Board meeting held on 5 October 2017.

Resolved: that the Minutes be received and noted.

(c) Public Conveniences Committee – 7 December 2017

The meeting received the Minutes of the Public Conveniences Committee held on 7 December 2017.

Resolved: that the Minutes be received and noted.

(d) Personnel & Office Committee – 7 December 2017

The meeting received the Minutes of the Personnel & Office Committee held on 7 December 2017.

Resolved: that the Minutes be received and noted.

(e) Central Areas & Christmas Festivities Committee – 12 December 2017

The meeting received the Minutes of the Central Areas & Christmas Festivities Committee held on 12 December 2017.

Resolved: that the Minutes be received and noted.

C791 Burial Board

Resolved: that the applications for memorials for Kathleen Anne Appleton, Robert Blunden, Janet Kendal and Violet Skelton be approved.

C792 Correspondence/Items Raised

C792(a) Planned Road Closure Notification – Finkle Street, Thirsk

The meeting received an email dated 14 December 2017 from North Yorkshire County Council advising of the planned closure of Finkle Street for a period of eleven hours between 19.00 hours on 12 February and 06:00 hours on 13 February 2018.

Resolved: that the email be noted.

C792(c) Media Release re GP surgeries to open longer

The meeting received a media release dated 14 November 2017 from Hambleton, Richmondshire and Whitby Clinical Commissioning Group concerning GP surgeries staying open later in the evening and over the weekend.

Resolved: that the media release be noted.

C792(d) Electric Vehicle Charging Points in Thirsk

The meeting received an email dated 16 December 2017 from Mr J Fairchild concerning the installation of electric vehicle charging points in Thirsk. The Clerk read out an email received from Hambleton District Council which indicated that HDC was currently assessing the provision of an electric vehicle charging infrastructure.

Resolved: that the Town Council contact Mr Fairchild to advise of the response received from Hambleton District Council.

C792(e) Street Collection Permits Issued for Youth Cancer Trust

The meeting received an email dated 18 December 2017 from Hambleton District Council concerning the issue of street collection permits for Monday, 15 January 2018 and Saturday, 20 January 2018.

Resolved: that the email be noted.

C792(f) One step-up/step-down bed relocation

The meeting received a briefing dated 21 December 2017 from Hambleton, Richmondshire and Whitby Clinical Commissioning Group concerning the relocation

of one step-up/step-down community bed from Orchid House, Sowerby, Thirsk to Brompton, near Northallerton.

Resolved: that the briefing be noted.

C792(g) Raising Awareness of the Potential for Bird Flu

An email dated 22 December 2017 was received from Yorkshire Local Councils Associations concerning a request from the Department for the Environment, Food and Rural Affairs for the help of local councils in raising awareness of the potential for a bird flu outbreak in the United Kingdom.

Resolved: that the email be noted.

C792(h) Application of Referendum Principles in the Next Three Years

The meeting received an e-mail dated 22 December 2017 from Yorkshire Local Councils Associations concerning the government's intention to defer the setting of referendum principles for town and parish councils for three years.

Resolved: that the email be noted.

C792(i) General Data Protection Regulation

The meeting received two emails dated 22 December 2017 from Yorkshire Local Councils Associations concerning a new General Data Protection Regulation coming into force on 25 May 2018 which will require local councils to appoint a Data Protection Officer.

Resolved: that the requirement to appoint a Data Protection Officer prior to 25 May 2018 be referred to the Personnel and Office Committee.

C792(j) Castle Garth – Lighting and Fireworks

The meeting considered an email dated 2 January 2018 from Reverend R Jones concerning issues of lighting and fireworks being discharged on Castle Garth before and after 5 November. Town Councillors noted that Historic England would need to be consulted if additional lighting was being considered for Castle Garth.

Resolved: that the Town Council contact North Yorkshire County Council concerning the possible installation of additional lighting on Castle Garth.

C793 Finance

Resolved: that the accounts for payment as at 15 January 2018 be approved and cheques signed.

C794 Reports from Members/Representatives

Cllr Dalgleish-Brown reported that she had been approached by a Trustee of Thirsk Infants School Charitable Trust concerning the possibility of the Town Council leasing the former library premises. Discussion took place but it was felt that the likely rental/size of the premises made the proposal impractical.

In answer to a query concerning a litter pick arranged for Sunday, 18 March 2018, members noted that teams were expected to be submitted from Thirsk Community Library, the Rotary Club of Thirsk and the Town Council.

C795 On-Going items

Nothing noted.

The meeting closed at 7.48 pm.

Minutes of the Meeting of Thirsk Town Council held on Monday, 19 February 2018 at Thirsk and Sowerby Town Hall

Present: Cllrs: H Dalgleish-Brown (Chairman), D Adamson, J Bell, D Duffey, W Gibson-Brown, C Hesmondhalgh, D Jackson, A Trueman, S Ward, J Watson

Apologies: Cllr: J Fisher (Illness)

In attendance: County/District Cllr: G Dadd

C796 Declarations of Interest

Cllr Bell declared an interest in C803(j) Street Naming and Numbering – Re-Split of Property, Thirsk Hall Cottages, Cemetery Road, Thirsk and took no part in the discussion.

C797 Police Report

PCSO Akhtar circulated copies of the most recent crime report which included one offence of dwelling house burglary and several incidents of antisocial behaviour such as cycling on the pavement and a number of egg throwing incidents. In response to a query from Cllr Dadd, the PCSO advised that the police had visited local shops to request that eggs are not sold to youngsters.

Cllr Watson stated that she had recently observed several cars being driven with only one working headlight and she requested that the police monitor this issue.

Cllr Gibson-Brown reported issues in respect of cars parking on the pavement in Millgate and the PCSO stated that she would speak to drivers of vehicles which were parked illegally.

C798 Reports on Matters Relating to Thirsk

(a) NYCC

Cllr Dadd reported that NYCC's council tax looked set to increase by a total of 5% and that this would still leave a revenue shortfall of approximately £10.7 million. He stated that NYCC would be pressing the case for a fairer deal for rural councils in response to the government's Fairer Funding consultation.

Cllr Dadd advised that a meeting was scheduled to take place in a few weeks' time to review the case for the possible purchase and redevelopment of the former Lambert Memorial Hospital.

(b) HDC

Cllr Dadd reported that Thirsk Community Library had been granted 100% relief from paying business rates following a non-domestic rates review.

Cllr Watson reported that HDC's council tax for 2018/2019 was likely to increase by £5 for a band D property.

Cllr Watson advised that HDC had re-launched its Making a Difference community funding programme and that the closing date for applications was 29 March 2018.

Cllr Watson stated that a report on car parking provision was expected to be placed before HDC's cabinet in April 2018.

C799 Open Forum

A member of the public who was in attendance did not raise any matters.

C800 Minutes

C800(a) Town Council Meeting held on 15 January 2018

Resolved: that the Minutes of the Meeting of the Town Council held on 15 January 2018 be approved as a correct record and signed by the Chairman.

C800(b) Matters Arising

C792(i) General Data Protection Regulation

In response to a query by Cllr Watson, the Clerk advised that he needed to obtain further information concerning the appointment of a Data Protection Officer and that the matter would need to be considered at a meeting of the Personnel and Office Committee.

C801 Committee Minutes and Reports

(a) Planning Committee – 15 January 2018

The meeting received the Minutes of the Planning Committee meeting held on 15 January 2018.

Resolved: that the Minutes be received and noted.

C802 Burial Board

Resolved: that the applications for memorial for Brian Douglas, James Allan Lee, Jean Morrissey and Jacqueline Winspear be approved.

C803 Correspondence/Items Raised

C803(a) Yorkshire Local Councils Associations – Hambleton Branch Meeting

The meeting received an email from Yorkshire Local Councils Associations dated 16 January 2018 advising that the next meeting of the Hambleton Branch of YLCA would be held on Wednesday, 28 February 2018.

Resolved: that Cllrs Jackson and Trueman attend the YLCA Hambleton Branch Meeting on Wednesday, 28 February 2018.

C803(b) Royal British Legion, Thirsk & District Branch – Great Pilgrimage 90

The meeting received a letter dated 23 January 2018 from Mr C Northridge MBE requesting that the Town Council consider making a donation towards the cost of £1000 for sending a Standard Bearer and a Wreath Layer to the Great Pilgrimage 90 event at the Menin Gate in August 2018. Members understood that Sowerby Parish Council had already agreed to contribute and that Mr Northridge was planning a sponsored fundraising event later in the year. It was agreed therefore that the Town Council would cover the cost of any funding shortfall.

Resolved: that the Clerk contact Mr Northridge to advise that the Town Council will cover the cost of any financial shortfall in connection with the proposed participation in the Great Pilgrimage 90 event.

C803(c) Proposed Base Station Installation on Land to the Rear of Avenue Grange Farm, Newsham Road, Thirsk

The meeting received a letter dated 24 January 2018 from Clarke Telecom concerning a proposal to extend an existing lattice tower and install a new transmission dish on land to the rear of Avenue Grange Farm, Newsham Road, Thirsk.

Resolved: that the letter and attachments be noted.

C803(d) NHS England Consultation – Prescribing Over the Counter Items

The meeting received an email dated 24 January 2018 from Hambleton, Richmondshire & Whitby Clinical Commissioning Group concerning a consultation

called, "Conditions for which over the counter items should not routinely be prescribed in primary care: a consultation on guidance for CCGs."

Resolved: that the email be noted.

C803(e) Building a Sustainable Future for the Friarage - Update

The meeting received a briefing dated 25 January 2018 from South Tees Hospitals NHS Foundation Trust concerning feedback which had been received in response to their engagement programme around, "Building a Sustainable Future for the Friarage" which took place between October and December 2017.

Resolved: that the briefing be noted.

C803(f) North Yorkshire Connect – Online Directory

The meeting received an email dated 29 January 2018 from Hambleton, Richmondshire & Whitby Clinical Commissioning Group concerning the launch of a new online directory for North Yorkshire called, "North Yorkshire Connect."

Resolved: that the email be noted.

C803(g) Tesco Bags of Help Funding – Long Street Flower Boxes, Thirsk

The meeting received an email dated 31 January 2018 from Tesco Bags of Help Team – Groundwork UK confirming that the Town Council had been awarded £1,000 to help fund the Long Street community gardening project. In response to a query by Cllr Hesmondhalgh, the Clerk stated that he would check the terms of the award to clarify precisely how the monies would have to be spent.

Resolved: that the email be noted.

C803(h) Planned Road Closure Notification 15475 – B1448, Kirkgate, Thirsk

The meeting received an email dated 31 January 2018 from North Yorkshire County Council advising that the B1448 Kirkgate, Thirsk would be closed for a period of five hours on 8 April 2018.

Resolved: that the email be noted.

C803(i) Street Naming and Numbering – Former Wisteria Cottage, 21 Station Road, Thirsk

The meeting received a letter dated 5 February 2018 from Hambleton District Council and an email from Cllr Watson concerning a street naming consultation in respect of a new development at the former Wisteria Cottage, 21 Station Road, Thirsk.

Resolved: that the Town Council support Cllr Watson's preferred option that the development be named Wisteria Park, Station Road, Thirsk.

C803(j) Street Naming and Numbering – Re-Split of Property, Thirsk Hall Cottages, Cemetery Road, Thirsk

The meeting received a letter dated 12 February 2018 from Hambleton District Council which confirmed a change of name and formal postal address at 1 & 2 Thirsk Hall Cottages, Cemetery Road, Thirsk.

Resolved: that the letter be noted.

C803(k) Thirsk Market

Cllr Duffey reported that Thirsk & District Business Association was proposing to set up a group comprising business people and councillors which would consider ideas and proposals to revive Thirsk market. Cllr Watson stated that Mr D McKnight and Mr C Thornton of Hambleton District Council had visited the market in 2017 and some useful suggestions had been put forward at that time. She stated that she would contact Mr McKnight for an update.

Resolved: that the report be noted.

C803(l) Tour de Yorkshire 2018

Cllr Duffey gave an update on preparations to mark the Tour de Yorkshire passing through Thirsk on Saturday, 5 May 2018 and he requested that the Town Council consider making a contribution of £500 to support the event.

Resolved: that the Town Council agrees to contribute £500 towards the costs incurred in connection with marking the Tour de Yorkshire passing through Thirsk on Saturday, 5 May 2018.

C803(m) Probation Service Community Payback Scheme

Cllr Watson advised that she had contacted a representative of the Probation Service Community Payback Scheme who had been keen to offer its service in terms of assisting with litter picking, gardening and painting tasks.

Cllr Hesmondhalgh advised of the work the Payback Scheme had undertaken at the Community Centre.

Resolved: that the Town Council approach the Probation Service Community Payback Scheme to undertake tasks such as litter picking and painting.

C803(n) Further Items of Correspondence

The Clerk reported that two further emails had been received from Hambleton, Richmondshire & Whitby Clinical Commissioning Group: firstly, a media release dated 31 January 2018 concerning the launch of a new mental health and wellbeing text messaging service for young people and, secondly, a briefing dated 6 February 2018 concerning the financial challenges faced by the CCG.

The Clerk reported that a number of emails had been received from North Yorkshire County Council concerning replacement bus services for contracts which had previously been undertaken by Stephensons of Easingwold.

The Clerk advised that a letter dated 13 February 2018 had been received from Dean Landscapes Ltd which indicated that they will no longer be carrying out regular maintenance contracts as from 1 April 2018. He advised that he would contact an employee of the company who was setting up his own maintenance business and examine other alternatives.

Resolved: that the further items of correspondence be noted.

C804 Finance

Resolved: that the accounts for payment as at 19 February 2018 be approved and cheques signed.

C805 Reports from Members/Representatives

Cllr Jackson advised that a photoshoot had been arranged for Wednesday, 21 February 2018 in connection with the litter pick/spring clean on Sunday, 18 March 2018. Cllr Watson indicated that she would collect equipment for the litter pick from Hambleton District Council on Thursday, 16 March 2018.

Cllr Dalgleish-Brown reported that Thirsk Yarnbombers had recently held their Annual General Meeting and were busy planning future yarnbombing events.

Cllr Dalgleish-Brown reported that she had attended a further meeting with representatives of Shine Television and that filming was due to commence in May 2018.

C806 On-Going items

Nothing noted.

The meeting closed at 8.25 pm.

Minutes of the Meeting of Thirsk Town Council held on Monday, 19 March 2018 at Thirsk and Sowerby Town Hall

Present: Cllrs: H Dalgleish-Brown (Chairman), D Adamson, J Bell, D Duffey, J Fisher, W Gibson-Brown, C Hesmondhalgh, D Jackson, A Trueman, S Ward, J Watson

In attendance: County/District Cllr: G Dadd

C807 Declarations of Interest

Cllr Jackson declared an interest in item C812 (Committee Minutes and Reports – Planning Committee, 19 February 2018) and took no part in discussion concerning a planning application in respect of land at the end of St Mary's Close, Thirsk.

C808 Police Report

PCSO Akhtar went through the monthly crime report and noted that, unusually, it included four burglaries (outbuildings, shed and garage).

PCSO Akhtar advised that there had been fewer egg throwing incidents recently but there had been some complaints concerning snowballs and stones being thrown at properties on the Hambleton Estate and that a CCTV camera was to be installed in the area.

Cllr Fisher stated that he had observed a car which was parked on the pavement very close to the road/mini roundabout on Long Street and he was concerned that an accident may occur as a result of poor visibility. The PCSO advised that she would put in a request that the police monitor cars parked in this location.

C809 Reports on Matters Relating to Thirsk

(a) NYCC

Cllr Dadd reported that he had contacted a former television presenter and invited her to meet him to discuss some false allegations which she had made about Thirsk and its residents in connection with incidents of animal cruelty which had taken place at an abattoir outside of Thirsk. He was awaiting a response to his invitation and hoped that an apology would be forthcoming.

(b) HDC

Cllr Watson reported that that she had attended a recent meeting at HDC in connection with the new Local Plan and allocations of land to be used for new developments. She expected the matter to go to cabinet in the near future and that there would then be a further consultation period.

Cllr Trueman advised that he had been contacted by a resident who had raised issues concerning HGV drivers parking on Thirsk Industrial Estate and leaving waste very close to her property. He indicated that the resident had contacted HDC but had not received a satisfactory response. Cllr Dadd stated that the issues had been ongoing for some time but that finding a solution was difficult and needed a multi-agency approach. Cllr Watson advised that she would pursue the matter at Hambleton District Council and PCSO Akhtar stated that she would ensure that the police were aware of the issues.

C810 Open Forum

A member of the public who was in attendance did not raise any matters.

C811 Minutes

C811(a) Town Council Meeting held on 19 February 2018

Resolved: that the Minutes of the Meeting of the Town Council held on 19 February 2018 be approved as a correct record and signed by the Chairman.

C811(b) Matters Arising

C803(b) Royal British Legion, Thirsk & District Branch – Great Pilgrimage 90

The Clerk advised that he had been contacted by Mr C Northridge concerning the Town Council's contribution towards the costs of participating in the Great Pilgrimage 90 event in August 2018 who had given further details concerning the expenditure of any monies raised through sponsorship. He advised that he had contacted Northallerton Town Council regarding funding but had not received a response.

Resolved: that the Town Council contribute £400 towards the costs of sending a Standard Bearer and a Wreath Layer to the Great Pilgrimage 90 event in August 2018.

C803(a) Yorkshire Local Councils Associations – Hambleton Branch Meeting

Cllr Trueman advised that the YLCA Hambleton Branch Meeting which had been scheduled for Wednesday, 28 February 2018 had had to be cancelled as a result of adverse weather conditions.

C803(g) Tesco Bags of Help Funding – Long Street Flower Boxes, Thirsk

The Clerk indicated that he had checked the terms of the award to clarify precisely how the monies would need to be spent and he considered that it may have to be utilised to purchase new flower boxes, as opposed to the purchase of new plants.

C803(k) Thirsk Market

The Clerk advised that an email had been received from Mr D McKnight, HDC's Vibrant Market Town Project Officer giving an update on the release of a radio commercial and leaflet which had been made to help promote the district's markets.

C803(m) Probation Service Community Payback Scheme

The Clerk stated that he would contact the representative from the Community Payback Scheme in the near future to discuss suitable tasks which it was hoped they could undertake.

C805 Reports from Members/Representatives

Cllr Jackson advised that the litter pick which had been arranged for Sunday, 18 March 2018 had had to be cancelled because of very poor/snowy weather conditions on the day. He hoped that it would be possible to reschedule a litter pick some time during April.

C803(n) Further Items of Correspondence

The Clerk advised that he had contacted the former employee of Dean Landscapes Limited who had indicated he would not be able to fulfil the Town Council's grass cutting requirements. He had therefore contacted other grounds maintenance contractors and anticipated receiving quotations within the very near future. Once these had been received, these would be considered by himself with Cllrs Dalgleish-Brown and Duffey so that the contract could be settled as quickly as possible.

C812 Committee Minutes and Reports

(a) Planning Committee – 19 February 2018

The meeting received the Minutes of the Planning Committee meeting held on 19 February 2018. In response to a question from Cllr Adamson concerning the proposed redevelopment of the former Austin Reed site, Cllr Jackson stated that the Planning Committee had considered the potential increase in traffic along Station Road and had suggested that the speed limit be reduced to reflect this.

With respect to a planning application to develop land at the end of St Mary's Close, Cllr Duffey indicated that some concern had been highlighted by Thirsk Community Primary School as hedging had been cut down thereby causing a safety issue. Cllr Watson advised that she would raise the concern with HDC's Planning Department and request that an officer visit the site.

Resolved: that the Minutes be received and noted.

C813 Burial Board

Resolved: that the applications for memorial for John Armitage, Joyce & Ted Burkhill, Helen & Raymond Childs, Ava & Isabella Kane, Jean May Kirby and Emma Williamson be approved.

C814 Correspondence/Items Raised

C814(a) Thirsk & Sowerby Urban Orienteering Event – 21 April 2018

The meeting received an email dated 19 February 2018 from Mr K Hutson, Humberside & Lincolnshire Orienteers, concerning a proposed orienteering event which it was envisaged would take place on Saturday, 21 April 2018.

Resolved: that the email be noted.

C814(b) Tour de Yorkshire – Yorkshire Air Ambulance – Official Charity

The meeting received an email dated 1 March 2018 from the Yorkshire Air Ambulance Regional Fundraising Manager North concerning fundraising when the Tour de Yorkshire cycle race passes through Thirsk in May 2018. Cllr Duffey advised that he had already contacted the Yorkshire Air Ambulance and that it had been agreed that they would have a stall free of charge, free advertising on the big screen and arrange their own collections on the day.

Resolved: that the arrangements made by Cllr Duffey be endorsed by the Town Council.

C814(c) Thirsk4Business – Launch Event

The meeting received an email dated 1 March 2018 from Thirsk & District Business Association concerning the launch event of Thirsk4Business which was scheduled to take place at Thirsk Racecourse on Thursday, 22 March 2018. Cllr Dalgleish-Brown advised that she would attend the event.

Resolved: that the email be noted.

C814(d) Hambleton District Council – Parish Plans and Surveys

The meeting received an email dated 5 March 2018 from Hambleton District Council concerning Parish plans and surveys.

Resolved: that the email be noted.

C814(e) Update from Thirsk Yarnbombers

The meeting received a letter dated 5 March 2018 from the Chair of Thirsk Yarnbombers concerning proposed yarnbombing events in Thirsk.

Resolved: that the letter be noted.

C814(f) Street Naming and Numbering Legislation – Former Wisteria Cottage, 21 Station Road, Thirsk

The meeting received a letter dated 6 March 2018 from Hambleton District Council confirming the formal postal address of the above new development to be numbers 1 to 11 Wisteria Park Gardens, Thirsk.

Resolved: that the letter be noted.

C814(g) Hambleton District Council Business Awards 2018

The meeting received a letter dated 8 March 2018 from Hambleton District Council concerning the launch of the Business Awards scheme for 2018.

Resolved: that the letter be noted.

C814(h) NALC Chief Executive's Bulletin No 10: 9 March 2018

The meeting received an email dated 12 March 2018 from Yorkshire Local Councils Associations which the Clerk noted contained some useful information concerning the new General Data Protection Regulation.

Resolved: that the email be noted.

C814(i) Clinical Commissioning Group Governing Body Meeting – Thursday, 22 March 2018

The meeting received a notice dated 12 March 2018 from Hambleton, Richmondshire and Whitby Clinical Commissioning Group advising that the next CCG Governing Body meeting would take place on Thursday, 22 March 2018.

Resolved: that the notice be noted.

C814(j) Street Collection Permits – Youth Cancer Trust

The meeting received an email dated 13 March 2018 from Hambleton District Council's Licensing Team advising that street collection permits had been issued for the Youth Cancer Trust for April 2018.

Resolved: that the email be noted.

C815 Finance

Resolved: that the accounts for payment as at 19 March 2018 be approved and cheques signed.

C816 Reports from Members/Representatives

Cllr Adamson gave an update in respect of The Clock and advised that new contracts were being sought and that if new contracts were not forthcoming in the near future, The Clock may be facing closure later in the year.

Cllr Hesmondhalgh reported that the parent, baby and toddler group at East Thirsk Community Hall had been awarded funding from the Health Lottery which would enable the group to continue operating for a further twelve months.

Cllr Fisher reported Thirsk Tourist Information had received some complimentary remarks about the cleanliness of the Millgate Public Conveniences.

In answer to a query by Cllr Watson, the Clerk advised that no progress had been made regarding office accommodation.

Cllr Gibson-Brown reported that the public footpath which ran from the Picnic Area to the Holmes adjacent to the River Codbeck now had a huge crack in it and was in need of repair. The Clerk advised that he had reported this to NYCC on a number of occasions but would make a further request that they inspect the footpath and carry out necessary repairs.

C817 On-Going items

Nothing noted.

The meeting closed at 8.15 pm.