

Minutes of the Meeting of Thirsk Town Council held on Thursday 1 April 2010 at the Thirsk and Sowerby Town Hall.

Present: Cllrs: D. Adamson (Chair), C. Hesmondhalgh, M. Penson, F. Roberts, J. Watson.

Apologies: Cllrs: J. Jackson (abroad), J. Marshall (appointment), A. Morton (appointment), C. Pack (unwell).

165. Minutes

Resolved:

- a) that the minutes of the meeting of Thirsk Town Council held on 4 March 2010 be approved as a correct record and signed by the chair.
  - b) That the minutes of the Meeting of Thirsk Town Council held on 15 March 2010 be approved as a correct record and signed by the chair.
- b) that the minutes of the Planning committee held on 15 March 2010 be received.

166. Matters arising from the Town Council Meeting held on 4 March 2010.

166.1 Litter Bin adjacent to Railway Station

The Meeting was advised that the litter bin would be provided without cost due to it being sited on part of the highway.

166.2 Central Areas

It was noted that the work to Mill Gardens and re-painting of the bus shelter had been completed.

167. Correspondence/Items Raised

167.1 Letter dated 22 March from SELRAP re: re-opening of the Colne to Skipton missing rail link. The Clerk reported the letter which requested the Town Council to send a message of support for the re-opening of the missing rail link.

Resolved: that a letter of support be sent.

167.2 Parking on A170

The Clerk reported receipt of a letter dated 29 March from Sutton under Whitestonecliffe Parish Council regarding cars parking on the A170.

Resolved: that the letter be referred to the NYCC Highways department.

167.3 Equipment Demonstration Thirsk Fire Station

The Clerk reported receipt of a letter dated 25 March from County Councillor Huxtable inviting representatives to an equipment demonstration on 22 April.

Resolved: that Cllrs Penson and Watson attend the demonstration.

167.4 Affordable Warmth and Fuel Poverty

The Clerk reported receipt of a letter dated 16 March 2010 from the Home Energy Efficiency Programme Co-ordinator HDC offering to give a presentation.

Resolved that the letter be noted

167.5 Traffic Management Training for Event Organisers.

The meeting was advised of a letter dated 17 March 2010 received from NYCC regarding traffic management training.

Resolved: that the letter be noted

#### 167.6 Bus Shelter

The Clerk reported receipt of a letter from Mrs T. Diment regarding paint damage to her sons coat and trousers following the re-painting of the bus shelter.

Resolved: that the cost of the coat and trousers in the sum of £27.00 be reimbursed.

#### 167/8 Ongoing Amenity Items

##### 167.1 Tree Assessment Survey

The Clerk advised that no contact had been made following the instruction in January, and a reminder had been sent.

#### 168. Minutes/Reports from Committees /Working Parties

##### 168.1 Central Areas

The Meeting received the Minutes of the Central areas Committee held on 2 March 2010. Cllr Watson advised that the policy regarding delivery and collection of sandbags was being established and a follow-up on the re-laying of the cobbles in the Market Place.

##### 168.2 Ditches

The Clerk advised that no response had yet been received from Barratts.

##### 168.3 Greens and Ingramgate

The Clerk advised that the topographic survey had been commissioned.

##### 168.4 Sensory Garden

The Clerk advised that all applications for grant aid had been submitted with supporting details and receipted invoices.

#### 169. Items of Information

Cllr Roberts advised that the waste bin adjacent to the shop at the White Mare roundabout had been removed. The matter was been pursued with the District Council

Cllr Watson reported that the Town Hall had received a Big Lottery grant of £10000 which was to be utilised for work to the roof and toilets.

Cllr Adamson noted a likely date of the General Election was 6 May which clashed with a Town Council meeting.

Cllr Penson advised of trees cut down at Millgate Bridge.

Resolved: that the Town Council meeting scheduled for 6 May 2010 be cancelled in the event of a general election on that date.

The Meeting closed at 8.45pm

Minutes of the Meeting of Thirsk Town Council held on Monday 19 April 2010 at the Thirsk and Sowerby Town Hall.

Present: Cllrs: D. Adamson (Chair), C. Hesmondhalgh, J. Marshall, A. Morton, A. Pagram, M. Penson, A. Robinson.

Apologies: Cllrs: J. Jackson (abroad), C. Pack (unwell), F. Roberts (Holliday), J. Watson (Holliday),

170. Minutes

Resolved:

- a) That the minutes of the Meeting of Thirsk Town Council held on 1 April 2010 be approved and signed by the Chair
- b) That the minutes of the Planning Committee held on 1 April 2010 be received.

171 Police Report

Inspector T. Osbourne was in attendance for the item.

Inspector Osbourne advised that that the formation of a problem solving group was being examined which would involve local councils and organisations to enable a wider view on issues affecting the Town.

The Police had again utilised a market stall at the market to allow discussion with members of the public and a dispersal order had been applied for in respect of various areas.

Cllr Robinson questioned the enforcement of the on street drinking ban on race days and Inspector Osbourne advised that all duty Officers were made fully aware of the situation.

Problems with parking in Chapel Street were noted and Inspector Osbourne advised of the lower crime figures for the year to date.

172. Reports on Matters relating to Thirsk

172.1 Hambleton District Council

Cllr Robinson advised that the TIC was an item on the HDC Cabinet meeting on Tuesday.

The recommendation was that the move of the TIC be deferred until 30 September 2010.

The report also stated that Thirsk Town Council had not responded to the offer of leasing 49 Market Place. It was noted that no formal consultation had been submitted or relevant details such as the actual cost of the lease.

Cllr Marshall suggested that the Town Council needed to give full consideration to the whole issue. Following further discussion it was

Resolved: that Hambleton District Council be advised that the Town Council wish to give full consideration to the matter with all relevant details available.

173. Matters arising from the Minutes of the Town Council Meeting held on 15 March 2010.

173.1 HDC – Market Stalls

Cllr Adamson reported on the consideration of the markets stalls at the Prosperity and Places OSC.

173.2 Long Street

Members noted the continued bad condition of the road surface at Long Street.

## 174. Finance

### 174.1 Accounts for Payment

Resolved: that the accounts for payment as at 19 April 2010 be approved and cheques signed.

### 174.2 Monthly Balance Sheet and Budget Report for February/March 2010

Resolved: that the balance sheet and budget report for February/March be received and approved

## 175. Correspondence/Items Raised

### 175.1 Business against Crime Hambleton – letter dated 15 March from BACH

The meeting received a letter from BACH advising of details of the consortium and requesting a contribution of £50 to continue the provision of lanyards in Thirsk.

Resolved: that a contribution of £50 be made to Business against Crime Hambleton.

### 175.2 Review of Passenger Transport Services/Home to School Transport Services in Hambleton and Surrounding Area – letter dated 19 March from NYCC

The meeting considered a letter from NYCC relating to a review of passenger transport services.

Resolved: that the letter be noted

### 175.3 Alzheimer's Society – Letter dated 19 March from Hambleton/Richmond Branch

A letter detailing the work of the local Society and the need for volunteers was received.

Resolved: that the letter be noted

### 175.4 Urban Grass Cutting – Letter dated 29 March from NYCC

The Clerk reported receipt of a letter from NYCC advising of the payments in relation to grass cutting for 2010.

Resolved: that the letter be noted.

### 175.5 Local Council Insurance – Letter from AON

The Clerk reported receipt of a letter from AON advising that the administration of the Local Council Insurance policy had been transferred from Allianz Insurance Plc.

Resolved: that the letter be noted

### 175.6 Town Hall Hire Charges

The Clerk advised the meeting of notification of increase in room hire charges from April 2010 based on an average 2% which in effect would mean an additional 0.20pence per hour for the Annexe.

Cllr Robinson questioned whether the charges for meeting rooms at Rural Arts was known and suggested that the scale of charges be obtained to compare the charges.

Resolved: that the scale of hire charges at Rural Arts be obtained

### 175.7 CCA Salary service

The Clerk reported that the cost of payroll service by the CCA was to rise to a monthly processing fee of £4.50 per name per payroll run with a minimum cost of £13.50 as a result of the annual cost of the payroll licence, projected overall costs of the Association and requirement to ensure staff remain fully conversant with the requirements of HM Revenue and Customs.

Resolved: that the Town Council continue with the payroll service provided by the CCA.

#### 176. Burial Board Report/Applications for Memorials

Cllr Adamson advised that it was intended to hold a Burial Board meeting in the near future to discuss a number of matters.

#### 177. Reports

##### 177.1 Members

Cllr Robinson noted that not all of Todd's Skip lorries utilised nets on the skips causing waste to fall which was a particular concern in the Town Centre.

Cllr Morton advised that the highway signs at St. James Green were still difficult for motorists to read and required cleaning.

Resolved:

- a) that a letter be sent to Todd's requesting that nets be used on all skip wagons
- b) that the cleaning of the highway signs at St. James Green be pursued with NYCC

##### 177.2 Representatives

Cllr Marshall advised that she had attended a meeting of the Civic Society and had been advised that there had not been a meeting of the Conservation Area Advisory Group for several months.

The Clerk advised that he understood that there had been no recent applications and that on occasions there was also problems regarding numbers attending.

Cllr Marshall considered that the Group was set up to meet on a regular basis.

Cllr Hesmondhalgh advised that a new Booking Clerk had been appointed for the East Thirsk Community Hall.

Cllr Marshall reported that following selective work to trees on the Millennium Green at the rear of properties other trees had been unprofessionally cut resulting in all the trees in the specific area having to be cut down to ground level.

## Part II

The meeting closed at 8.50pm

Minutes of the Meeting of Thirsk Town Council held on Thursday 6 May 2010 at the Thirsk and Sowerby Town Hall.

Present: Cllrs: D. Adamson (Chair), C. Hesmondhalgh, A. Morton, A. Pagram, J. Watson.

Apologies: Cllrs: J. Jackson (abroad), J. Marshal (election), C. Pack (work), M. Penson (family), F. Roberts (meeting).

#### 178. Minutes

Resolved:

- a) that the minutes of the meeting of Thirsk Town Council held on 19 April 2010 be approved as a correct record and signed by the chair.
- b) that the minutes of the Planning committee held on 22 April 2010 be received.

#### 179. Matters arising from the Minutes of the Town Council Meeting held on 1 April 2010.

##### 179.1 Equipment Demonstration Thirsk Fire Station.

Cllr Watson advised that the demonstration had been well attended and worthwhile.

##### 179.2 Greens and Ingramgate

The Clerk advised that the topographic survey had been received.

##### 179.3 Ditches

The Clerk advised that a resident had been told by Barratt's that the land transfer document was just awaiting a second director's signature.

##### 179.4 Market Place Cobbles

Cllr Adamson reported that HDC were to replace the cobbles later in the year primarily due to the fact that the work could not be undertaken during warm dry weather and also to avoid the loss of parking during the summer months.

#### 180. Correspondence/Items Raised

##### 180.1 Tree Survey

The meeting received a letter dated 23 April 2010 from A. Whitehead Associates Ltd advising of a personal tragedy that had resulted in the delay to the commencement of the survey.

The survey was to be undertaken in the near future.

Resolved: that the letter be received and noted.

#### 181 Ongoing Amenity Items

##### 181.1 Notice Boards Industrial Estate.

Cllr Watson noted that it appeared that notice boards were in place on the industrial Estate.

It was agreed that the outstanding issue was now the A Boards onsite.

##### 181.2 Relocation of Ducks

The meeting was advised that the Town Council had been approached by a resident regarding the low number of ducks and ducklings on the river. The resident had been advised that the Town Council had not undertaken any relocation and that the issue would be sent to the various relevant organisations.

#### 182. Minutes/Reports from Committees /Working Parties

##### 182.1 Central Areas

The Meeting received the Minutes of the Central Areas Committee held on 13 April 2010.

Cllr Watson advised that four parties had expressed an interest in carrying out the proposed work at Mill Gardens.

The Committee was seeking details of the District and County Councils policy on providing and removing sandbags following which a letter would be sent to relevant residents.

Cllr Watson advised of the problems associated with alleyways including lack of cleaning and pigeon droppings. She noted that it had been hoped that HDC would net the roof of 49 Market Place and the brewery the roof of the Darrowby.

Cllr Watson considered that Alleyways should become a full Council item and that the Council should examine ownership with a view to considering what could be done and having a policy in place.

Resolved:

- a) that alleyways be an ongoing Town Council item
- b) that the Town Council examines ownership of alleyways.

#### 182.2 Ditches

A meeting was to be arranged.

Cllr Morton referred to the information previously given in respect of Barratts apparently now progressing the land transfer document, but was concerned that the part of the ditch adjacent to St Mary's Walk which would not be included in the transfer was also full of rubbish.

Cllr Watson considered that if the Tranmire Ditch now moved forward it would be a starting point and removal of the rubbish at the St Marys end could be examined in due course.

#### 182.3 Greens and Ingramgate

A meeting was to be arranged.

#### 182.4 Sensory Garden

Cllr Hesmondhalgh advised on the Working Party Meeting held on 19 April 2010.

She noted that it was hoped that the garden would soon be open to the public.

#### 183. Items of Information

Cllr Watson advised that an A board had been sited to the front of Wetherspoons and this had caused problems on Monday market day particularly for disabled people who had difficulty in negotiating past the item

The Meeting closed at 8.07pm

Minutes of the Meeting of Thirsk Town Council held on Monday 17 May 2010 at the Thirsk and Sowerby Town Hall.

Present: Cllrs: D. Adamson (Chair), C. Hesmondhalgh, J. Marshall, A. Morton, C. Pack, M. Penson, F. Roberts, J. Watson.

Apologies: Cllrs: J. Jackson (abroad), A. Pagram (other engagement), A. Robinson (ill).

184. Minutes

Resolved:

- a) That the minutes of the Meeting of Thirsk Town Council held on 6 May 2010 be approved as a correct record and signed by the Chair
- b) That the minutes of the Planning Committee held on 6 May 2010 be received.

185 Police Report

Cllr Watson reported on her monthly meeting with Inspector Osbourne.

There had been no problems associated with the races, staff had been briefed with regard to overspill from public houses, play areas had been discussed and the Police were aware of the incidents concerning stones being thrown at cars driving past the Fire Station. HDC had been contacted with regard to the empty property on Stockton Road. There had been a limited response to the neighbourhood watch promotion and some problems were being experienced with overflow car parking. Cllr Adamson advised of problems being experienced with youths at Norby.

186. Reports on Matters relating to Thirsk

186.1 N.Y.C.C

No items to report

186.2 Hambleton District Council

The Meeting was advised of the new leader of HDC, Cllr N. Huxtable and of the Thirsk TIC move being put on hold until September.

Cllr Marshall questioned whether the policy on discretionary grants had changed and Cllr Adamson advised that he was not aware of any alteration.

187. Matters Arising from the Minutes of the Town Council Meeting held on 19 April 2010

187.1 Members (Minute 177.1)

Cllr Morton advised that the signs at St James Green could have been cleaned but were in such a condition that they were still difficult for motorists to read.

Resolved: that NYCC be requested to examine replacement road signs at ST James Green.

187.2 Representatives (Minute no.177.2)

Cllr Roberts noted that Cllr Marshall had raised an issue from the Civic Society regarding the meetings of the Conservation Area Advisory Group.

Cllr Roberts advised that there had been a substantial reduction in the number of planning applications received and as a result some months there were no CAAG applications for consideration. When meetings were held the Civic Society representative was normally present.



## 188. Finance

### 188.1 Accounts for Payment

The Clerk advised that the accounts included a cheque for Thirsk in Bloom in the sum of £2500 being the budget allocation for the year.

A letter had been received from Thirsk in Bloom expressing concern at the reduction of £500 in the grant which followed previous reductions.

The letter advised of the work carried out and the costs involved and requested that the grant be reconsidered.

Resolved:

- a) that the accounts for payment as at 17 May 2010 be approved and cheques signed.
- b) that the grant allocation of £2500 for Thirsk in Bloom be adhered to subject to the matter being reviewed on receipt of details regarding any shortage in funding.

### 188.2 Monthly Balance Sheet and Budget Report April 2010

Resolved: that the balance sheet and budget report for April 2010 be received and approved

## 189. TIC/49 Market Place

The meeting discussed progressing the issues in respect of the TIC and 49 Market Place.

It was agreed that a meeting should be organised with all relevant bodies and organisations invited to send a representative.

Resolved:

- a) that the Town Council consider the issues raised in respect of the TIC and 49 Market Place in private session.
- b) that the Town Council organise a meeting, with TIC/volunteers, TRI, Sowerby PC, Chamber of Trade, Moors and Coast being invited to attend to discuss the Thirsk TIC.

## 190. Correspondence/Items Raised

### 190.1 North Yorkshire Minerals and Waste Development Framework

The Meeting received a letter dated 16 April 2010 from NYCC providing an update of the position in relation to the Councils Minerals and Waste Development Framework and enclosing the first consultation document.

Resolved:

- a) that the letter be noted
- b) that the Consultation Document be made available in the office.

### 190.2 Proposal to develop a Parish Charter between NYCC, parish councils and district councils.

A letter dated 20 April 2010 from NYCC was received regarding the proposed development of a parish charter.

Resolved: that members advise the Clerk of any comments they wish to be submitted to NYCC.

### 190.3 Local Transport Plan 3 Consultation

A letter and questionnaire dated 5 May 2010 from NYCC was received.

Resolved: that members advise the Clerk of any issues they wish to raise.

### 190.4 Withdrawal of Rural Arts Funding by HDC

The Meeting received an Email dated 26 April from Rural Arts advising of the withdrawal of funding by HDC and requesting support and contact with HDC in this respect.

Cllr Marshall noted the services provided by Rural Arts and its value to the community.

Following further discussion it was

Resolved: that a letter be sent to HDC Overview and Scrutiny Committee advising of the work carried out in Thirsk by Rural Arts, its value to the community and the necessity to retain the core funding in place.

#### 190.5 Motorbike Parking in the Market Place

Email dated 7 May was received from T. Ghouri regarding motorbike parking on the paved area in the Market Place particularly on a weekend.

Members noted that the Market prevented proper use of the motorbike parking area on Market days and it was also suggested that a larger motorbike parking area would assist.

Resolved:

- a) that the issue of motorbike parking in the Market Place be referred to HDC
- b) that HDC be requested to examine the effect of the market on the motorbike parking area and the provision of a larger area.

#### 191. Burial Board Report/Applications for Memorials

Resolved: that the application for an additional inscription for Valerie Lily be approved.

#### 192. Reports

##### 192.1 Members

Cllr Roberts noted that a bicycle attached to the parking rack had an advertisement on it and the issue had been reported to HDC.

Cllr Watson advised of problems with displacement parking at the top car park at the railway station including complaints from taxi drivers. Part of the land was owned by NYCC and part by Network Rail. It was proposed that time restrictions or a sign indicating drop-off and pick-up point should be examined.

Resolved: that a letter be sent to Network Rail and NYCC requesting consideration of time restriction and/or a sign indicating drop-off/pick-up point in respect of the top area at the Railway Station.

## Part II Private Session

The meeting closed at 9.20pm

Minutes of the Meeting of Thirsk Town Council held on Thursday 3 June 2010 at the Thirsk and Sowerby Town Hall.

Present: Cllrs: D. Adamson (Chair), C. Hesmondhalgh, J. Jackson, J. Marshall, A. Morton, C. Pack, M. Penson, F. Roberts, J. Watson.

Apologies: None received

#### 195. Minutes

Resolved:

- a) that the minutes of the meeting of Thirsk Town Council held on 17 May 2010 be approved as a correct record and signed by the chair.
- b) that the minutes of the Planning committee held on 17 May 2010 be received.

#### 196. Matters arising from the Minutes of the Town Council Meeting held on 6 May 2010.

##### 197.1 Minute 179.3 Ditches

The Clerk advised that an email had been received from Barratts advising that they were looking at all pieces of land and would respond further when the examination had been concluded.

HDC Environmental Health had been examining the ditch at the northern side of St Marys Walk and the contact point at Barratts had been passed to them.

##### 197.2 Minute 180.1 Tree Survey

The Clerk advised that no further communication had been received as to the commencement of the survey.

Resolved: that a start date be requested from the contractor.

#### 198. Correspondence/Items Raised

##### 198.1 Seats Castle Garth

The Clerk reported receipt of an email from Cllr G. Dadd forwarding an email from a resident regarding the damage to seats at Castle Garth and suggesting that they be removed and the litter bins relocated.

The Clerk advised that following the removal of the obstructing tree to the CCTV camera the seat on the path adjacent to Calvert's Carpets had not been damaged.

The other seat had been repaired by M. Burnett using timber and was now considered to be of a stronger construction.

Cllr Marshall noted the number of residents who used the seating and considered that any problems should be dealt with by the police.

Following further discussion it was

Resolved: that the matter be referred to the Open Areas Committee for further consideration.

#### 199. Ongoing Amenity Items

##### 199.1 Signs at the Industrial Estate

Members noted that the issue at the industrial estate now rested with the A Boards being put out.

Resolved: that NYCC be requested to examine the A Board usage at the Industrial Estate.

##### 199.2 Cobbles on Kirkgate

Cllr Watson advised that contractors had turned up to relay the cobbles near to the Herriot Centre but had insufficient cobbles to complete the work. They had been advised of possible supplies.

## 200. Reports from Committees/Working Parties

### 200.1 Central Areas

The Meeting received the minutes of the Central Areas Committee held on 18 May.

Cllr Watson advised that in relation to Mill Gardens both contractors who had submitted a quotation had been advised and the contract was to be re-addressed including maintenance and upkeep.

The fence at the Picnic area had been repaired and Cllr Watson noted that the existing fencing did not cover the full length of the area.

Cllr Marshall advised that in the past it had been decided not to fence off land from the river as this could actually cause a hazard as well as being preventative.

The replacement of fencing that had been in place for some time was seen as appropriate.

### 200.2 Greens and Ingramgate

A meeting was to be arranged.

### 200.3 Open Areas

Cllr Marshall stated that a walkabout was planned.

### 200.4 Sensory Garden

Cllr Marshall advised that it was proposed that an obelisk be placed in the memorial garden incorporating plaques with the names of the people buried at the Salem Chapel site.

A plan of the meeting area was circulated and Cllr Marshall advised of the seating and planters to be incorporated.

Cllr Watson questioned the position regarding future maintenance of the site. Cllr Marshall advised that the current ongoing work involved two volunteers and it was envisaged that the sensory planting would be gardened by people with disabilities. There would also be monies placed in the budget for future maintenance.

The Section 106 monies allocated by HDC would finance the meeting area.

Resolved: that the report be received and noted

## 201. Items of Information

Cllr Watson noted the bad condition of the cobbles in the Market Place.

Cllr Penson advised that it was an offence to park on the paved area in the Market Place.

Part II  
(Private Session)

The Meeting closed at 9.23pm

Minutes of the Meeting of Thirsk Town Council held on Monday 21 June 2010 at the Thirsk and Sowerby Town Hall.

Present: Cllrs: D. Adamson (Chair), C. Hesmondhalgh, J. Jackson, J. Marshall, A. Morton, C. Pack, A. Pagram, F. Roberts, A. Robinson, J. Watson.

Apologies: M. Penson (other engagement).

#### 203. Minutes

Resolved: that the minutes of the Meeting of Thirsk Town Council held on 3 June 2010 be approved as a correct record and signed by the Chair

#### 204. Police Report

Resolved: that standing orders be suspended.

Superintendent Amanda Oliver and Inspector Tim Osborne were in attendance.

Superintendent Oliver advised that following re-structuring in North Yorkshire she was the Safer Neighbourhood Commander for Hambleton and Richmondshire.

A new slimmed down command structure had been set up which had commenced in April which included four Inspectors covering Hambleton and Richmondshire.

In North Yorkshire as a whole crime was down by 1.5% and in Hambleton it was down by 10%.

Crime figures for Thirsk since April showed a drop of 27%.

Superintendent Oliver advised on the steps being taken in Thirsk such as the implementation of the dispersal order and of the staffing levels which now was a full compliment of staff.

The Meeting was advised of crime in rural areas, the initiatives being taken and neighbourhood watch involvement and feedback.

Superintendent Oliver advised that public confidence in the Police was a priority and working with Local Councils and telling people what was being achieved was vital in this respect.

Inspector Osborne advised of the positive effect of the dispersal order, the citizenship day at the secondary school and community initiatives with young people.

Cllr G. Dadd was thanked for his involvement in seeking volunteers for neighbourhood watch.

Inspector Osborne reported on the youth club set up in east Thirsk and mentioned the youth activities week in August noting that any donation or offers of help would be gratefully received.

Discussion took place with regard to parking on Chapel Street, the effect of cutbacks on the police, the beneficial effects of CCTV and the positive effects of neighbourhood watch and ringmaster

Cllr D. Adamson thanked Superintendent Oliver and Inspector Osborne for their attendance and input.

Resolved:

a) that an item relating to contributing to the Youth Activities Week in August be placed on the Town Council Agenda

b) that standing orders be reinstated.

#### 205. Reports on Matters relating to Thirsk

##### 205.1 N.Y.C.C

Cllr Dadd advised of the reduction in the NYCC budget and the savings required to be made.

With regard to cuts he noted that there was no seen threat to the Lambert Hospital and no suggestion that Cherry Garth would be closed.

## 205.2 Hambleton District Council

Cllr Adamson advised that the O and S Committee had discussed grants but no mention had been made as to whether HDC should actually be giving grants. A wage freeze was likely to be effected.

## 206. Matters Arising from the Minutes of the Town Council Meeting held on 17 May 2010

### 206.1 Members (Minute 187.1)

Cllr Morton advised that road signs were being replaced at St. James Green.

### 206.2 Motorbike Parking in the Market Place (Minute 190.5)

The Clerk read out a reply from the Senior Engineer HDC which advised that HDC was aware of the motorcycle issue and that he needed to ensure that all existing facilities were visible, available and being used.

Resolved: that the information be noted.

## 207. Finance

### 207.1 Accounts for Payment

Resolved: that the accounts for payment as at 21 June 2010 be approved and cheques signed.

### 207.2 Monthly Balance Sheet and Budget Report May 2010.

Resolved: that the balance sheet and budget report for May 2010 be received and approved.

## 208. Audit of Accounts – Annual Return.

The Clerk circulated copies of the Accounting Statements for the financial year ended 31 March 2010. The annual internal audit undertaken by W. G. Pearson ACA, FCCA, of The Barker Partnership Chartered Accountants had been completed and all internal control objectives had been agreed.

Members considered and agreed the items on the annual governance statement.

The Meeting discussed the scope and effectiveness of the internal audit and members were happy that the arrangements in place met the expected standards and characteristics of effectiveness.

The Clerk advised that as a result of income and expenditure being in excess of £200,000 Mazars required to undertake an intermediate audit and details of the additional information required was circulated and discussed.

Resolved:

- a) that the statement of accounts for the year ended 31 March 2010 be approved and signed by the Chair.
- b) that numbers 1 to 8 inclusive on the annual governance statement be agreed and the statement be signed by the Chair.
- c) that the standards and effectiveness of the internal audit be approved.

## 209. Correspondence/Items Raised

### 209.1 Review of Passenger Transport Services and Home to School Transport Services in Hambleton and the Surrounding area.

The Meeting received details of issues concerning local public transport services raised with and through the TIC.

Resolved: that the representations be submitted to NYCC.

### 209.2 Redevelopment of Norby Depot, Nortallerton Road, Thirsk.

An email dated 13 May from NYCC was received advising that work had been carried out to remove the block paved build out structure as a result of an independent safety audit.

The Highway Authority had commenced a monitoring exercise on traffic speeds on the road.

Resolved: that the letter be noted.

#### 209.3 Speed Monitoring Procedures.

The Meeting received letters from Hambleton and Richmondshire Community Safety Partnerships requesting support in speed monitoring by Parish and Town Councils becoming the central point for the local community.

Resolved: that any speeding concerns raised by the local community be referred to the Safety Partnerships using the standard document.

#### 209.4 Request for Temporary Road Closure

The Meeting received an email dated 2 June advising of a temporary road closure for the Thirsk 10 Road Race Event on 28 November 2010.

Resolved: that the information be noted.

#### 209.5 North Yorkshire Police Student Officer Training.

An email was received from the NY Police Community Engagement Officer regarding student officer training in Thirsk on 12 and 16 July.

Resolved: that the information be noted.

#### 209.6 Application by Tesco In store Pharmacy for full consent prior to inclusion in the pharmaceutical list at Tesco superstore, Station Road, Thirsk.

The Clerk reported receipt of a letter from NHS advising that the application had been granted.

Resolved: that the letter be noted.

### 210. Burial Board Report/Applications for Memorials

Cllr Adamson noted that a memorial check was underway.

### 211. Reports

#### 211.1 Members

Cllr Watson advised that she had waited 20 minutes in a queue at the Post Office and was concerned that more services were going to be passed to Post Offices.

Cllr Jackson advised that funding was being provided by Queen Elizabeth Trust to protect and fence playing fields.

Cllr Morton advised that concern had been expressed regarding the late delivery of post in the afternoon's in the St. Mary's area whereas it had previously been morning deliveries.

Cllr Adamson noted that the late postal deliveries were affecting the whole of the residential area and there had been cases of post not being delivered or arriving out of order.

Resolved: that a letter be sent to the Area Manager of Royal Mail expressing the Town Councils concerns in relation to the postal service in Thirsk.

#### 211.2 Representatives

Cllr Roberts advised that Nigel Smith NYCC had attended the YLCA Meeting and had presented details of the work arising from the harsh winter including gritting, manpower and shifts.

Discussion had taken place with regard to employment of Clerks in small parishes and Cllr Roberts had noted that proper terms of employment and appropriate rates of pay were essential.

Cllr Marshall advised that the Infants School Trustees lease with the NYCC in respect of the library, which had been delayed, was now progressing.

Cllr Hesmondhalgh noted that she had attended the CCA meeting.

Cllr Watson advised that the Town Hall had received a grant from NYCC which was to be used for replacement seating and lighting upstairs.

Cllr Adamson reported that he had attended a Church Service at Sowerby for Carer's week and had attended Stone Cross for the start of Armed Forces week.

The meeting closed at 9.15pm



Minutes of the Meeting of Thirsk Town Council held on Thursday 1 July 2010 at the Thirsk and Sowerby Town Hall.

Present: Cllrs: D. Adamson (Chair), C. Hesmondhalgh, J. Jackson, C. Pack, F. Roberts, J. Watson.

Apologies: Cllrs: J. Marshall (family illness), A. Morton (family commitment), M. Penson (holiday).

## 212. Minutes

Resolved:

- c) that the minutes of the meeting of Thirsk Town Council held on 21 June 2010 be approved as a correct record and signed by the chair.
- b) that the minutes of the Planning committee held on 21 June 2010 be received.

## 213. Matters arising from the Minutes of the Town Council Meeting held on 3 June 2010.

### 213.1 Tree Survey

The Clerk advised that the tree survey was to commence in the next week.

### 213.2 Items of Information

Cllr Watson noted as a connected issue that HDC had been white lining on the Cobbles in the Market Place on Saturday.

## 214. Correspondence/Items Raised

### 214.1 HDC Standards Committee

The Meeting received a letter dated 24 June 2010 from HDC advising that the Standards Committee was proposing a number of changes to its operation including sending annual reports to parish councils and non-elected members of the committee attending meetings of the District and Town and Parish Councils.

The Town Council was being asked whether it would be agreeable to non elected members of the Standards Committee attending a meeting to enable them to become more aware of the work undertaken by Town Councils and for the Town Council to receive further information on the work of the committee.

Cllr Roberts questioned who the non-elected members were, whether such attendance was actually necessary and cost implications in a time of recession.

Members felt that further information from the Standards Committee would not be of benefit to the Town Council and following further discussion it was

Resolved: that HDC be advised that Town Council Meetings are open to members of the public but that the Standards Committee would not be an agenda item for discussion.

### 214.2 Sowerby Gateway – Pre planning application – Consultation Events

The Clerk reported receipt of an email from HDC advising that Castlevale and Broadacres Housing Association had arranged for public consultation to be held at the Old Court House on M12 and 13 July. They were also presenting a run through of the exhibition at Broadacres offices on 6 July for Council members.

Resolved: that the information be noted

## 215 Ongoing Amenity Items

Cllr Watson proposed that yellow lining on the cobbles could be removed from the schedule.  
Resolved that (5) Yellow Lining on the Cobbles be removed from the schedule of on-going amenity items.

## 216. Reports from Committees/Working Parties

### 216.1 Central Areas

Cllr Watson advised that a planned meeting had been cancelled and was to be re-arranged.

### 216.2 Greens and Ingramgate

A meeting and walkabout was to be arranged.

Cllr Roberts noted that Whitemare roundabout did not stay colourful all summer and suggested that consideration should be given to the planting in this respect. Cllr Pack noted that the planting took into account the watering requirement.

### 216.3 Open Areas

Cllr Hesmondhalgh advised that a walkabout had been started and was to be concluded in the near future.

### 216.4 Sensory Garden

The Clerk advised that work to install the railings had commenced.

A meeting of the Working Party was to take place on 5 July.

## 217. Items of Information

Cllr Watson noted the condition of the garage on Long Street.

Cllr Adamson advised that it had been reported at TRI that the weeds and nettles were being left on purpose to help prevent anti social behaviour taking place on the premises. The Planning Enforcement Officer had previously examined the actual building and could take no action.

Cllr Watson advised that she had an item for consideration in private session.

Cllr Adamson noted the new signs in Northallerton which were rich blue in colour.

Mention was made of the sign and planter on Northallerton Road which was in the wrong place and was obscured by the hedge.

Cllr Roberts advised that the Thirsk and Carlton Miniott sign had now been planted-up by Elaine Coulson and she proposed that a letter of thanks be sent and the cost of the plants and compost be reimbursed.

Cllr Watson advised that the drains in Finkle Street were causing a bad odour and that the grate in the Marage coach and car park was blocked.

Cllr Jackson advised that the Museum had received notice of de-registration.

Resolved:

- a) that the sign and planter on Northallerton Road be examined
- b) that a letter of thanks be sent to Elaine Coulson for the planting –up of the Thirsk/Carlton Miniott sign and the cost of plants and compost be re-imbursed.
- c) that NYCC be advised of the problems with drains in Finkle Street.
- d) that HDC be advised of the blocked grate in the Marage coach and car park.

The Meeting closed at 8.33pm

Minutes of the Meeting of Thirsk Town Council held on Monday 19 July 2010 at the Thirsk and Sowerby Town Hall.

Present: Cllrs: D. Adamson (Chair), C. Hesmondhalgh, J. Jackson, J. Marshall, A. Morton, F. Roberts, J. Watson.

Apologies: Cllrs: C. Pack (unwell), A. Pagram (unwell), M. Penson (holiday).

#### 220. Minutes

The Clerk advised that the minutes of the extraordinary meeting held on 5 July 2010 were not available and he would submit them to the next appropriate Meeting.

Resolved:

- a) that the minutes of the Meeting of Thirsk Town Council held on 1 July 2010 be approved as a correct record and signed by the Chair
- b) that the minutes of the Planning Committee held on 1 July 2010 be received

#### 221. Police Report

Resolved: that standing orders be suspended.

Inspector T. Osborne was in attendance.

Inspector Osborne advised that crime in the areas significantly down and gave the various figures. A youth action week was to be held between the 10 and 14 August which had a series of events for young people. Mention was made of the silting up under the Millgate Bridge which the police considered should be cleared. Members noted the history of the bridge and the involvement of the environment agency and the NYCC.

Inspector Osborne advised of the success of the youth club in East Thirsk, the issue of tickets in Chapel Street and the involvement with the high school.

Cllr Adamson noted that the dispersal order finished in November and the meeting was advised that as an extension was not possible thought needed to be given to what needed to be put in place.

Cllr Jackson questioned the position regarding legal drugs and the meeting was advised that Kevin Brooks was undertaking presentations to schools.

Cllr Adamson thanked the Inspector for the update.

Resolved:

- a) that standing orders be re-instated
- b) that the environment agency be contacted again with regard to the silting under Millgate Bridge.

#### 222. Reports on Matters relating to Thirsk

##### 222.1 N.Y.C.C

Cllr Dadd noted the NHS white paper and referred to the public consultation on the proposals to change the provision of minor injury services at the three community hospitals in Hambleton and Richmondshire. He advised that he awaited hearing all the evidence in relation to the proposals. Cllr Dadd referred to the cuts required in the NYCC budget noting that certain schemes were being deferred in order to maintain what was already in place. A comprehensive review of gritting and winter maintenance was to take place.

The Meeting was advised of the work carried out to the footpath on the Holmes including cutting back the grass, tarmacadamming and strengthening the river bank.

## 222.2 Hambleton District Council

Cllr Dadd noted that he had emailed the Clerk regarding a representation in respect of litter in the planters on Long Street. Cllr Marshall questioned why HDC Street Scene could not remove litter from the planter as part of their process.

## 223. Matters Arising from the Minutes of the Town Council Meeting held on 21 June 2010

### Minute 211.1 Members

Cllr Jackson advised that the Queen Elizabeth II fields challenge was part of the 2012 Queens Diamond Jubilee celebration and was a campaign to protect playing fields across the country. The fields challenge would give communities the opportunity to vote for a playing field in their area to become part of the scheme and be permanently protected. The website provided links including local authority guidelines.

Resolved: that the Town Council register its interest to receive updates in respect of the scheme

## 224. Finance

### 224.1 Accounts for Payment

The Clerk advised that the first instalment of the office business rate had been paid in the previous financial year and no further payments had been made. He noted that no reminders had been received. It was agreed that the outstanding business rate for the year be paid.

The Meeting discussed the Youth Activity week being organised by the Police and agreed to utilise the Youth Activities Budget to make a donation.

Resolved: that the accounts for payment as at 21 June 2010 be approved and cheques signed subject to the business rates of £480 being paid to HDC and a donation of £200 being paid to the Police to be applied to Youth Activities in Thirsk.

### 224.2 Monthly Balance Sheet and Budget Report June 2010

Resolved: that the balance sheet and budget report for June 2010 be received and approved

## 225. Correspondence/Items Raised

### 225.1 Revocation of Regional Strategies

Cllr Roberts advised that a letter had been referred to the Planning Committee by Cllr Adamson from the Chief Planner of Communities and Local Government advising of the revocation of regional strategies with immediate effect. The removal of this level of planning meant that Local Planning Authorities would be back to having complete autonomy. She also noted that the Chief Planner was Steve Quartermain who had worked at HDC.

### 225.2 NYCC Waste Management Strategy

A letter dated 9 July 2010 was received from Marton cum Grafton Parish Council regarding the NYCC waste management strategy and in particular the proposal to build a waste facility near Boroughbridge. Cllr Marshall considered that the matter should be an agenda item with appropriate briefing papers available.

Resolved: that NYCC Waste Management Strategy be an agenda item with appropriate briefing papers.

### 225.3 Minor Injury Services

A letter dated 15 July 2010 was received from the North Yorkshire and York PCT advising that the PCT had commenced a period of public engagement about proposals to change the provision of minor injury services at three community hospitals including The Lambert Hospital at Thirsk. It was proposed to close the minor injury services and transfer the activity to GP practises and to local Accident and Emergency services.

Cllr Marshall considered that the proposals would be put into operation and noted that these issues would happen everywhere.

Resolved: that the PCT be advised that the Town Council recognises the importance of the Lambert Hospital in the local community and is concerned about reduction in services and the effects this will have immediately and in the long term.

### 226. Office – 49a Market Place

Cllr Adamson reminded members of the District Councils intention to sell 49 Market Place and the fact that the Town Councils lease of the office premises expired in May 2012.

Cllr Adamson considered that the Town Council needed to be examining the matter in view of the timescale involved. He considered that the Town Council should write to HDC enquiring as to whether it would consider selling the office with exclusive use of the toilet facilities. He noted that if a valuation was sought the Town Council would have to pay.

Cllr Marshall questioned whether the office was totally suitable for the Town Council's requirements and noted some problems with the premises.

Following further discussion it was

Resolved: that the Office Committee meet to discuss and evaluate the Town Councils office requirements.

### 227. Burial Board Report/Applications for Memorials

Resolved: that the application for an additional inscription for John Joseph Guy be approved.

### 228. Reports

#### 228.1 Representatives

Cllr Roberts advised that she had attended the YLCA Joint Executive Committee.

Sheena Spence was to be the YLCA Chief Officer from 1 September with Ian Strong becoming one of the Local Council Officers. The AGM had not been quorate and had been re-arranged.

Cllr Hesmondhalgh advised that the East Thirsk Community Hall which had previously struggled was now doing well.

#### 228.2 Members

Cllr Watson reported on the Police payback initiative with youths.

Cllr Marshall noted that the highway safety surface on Long Street/Barbeck had not been re-instated by NYCC. She also noted that the A19 leaving Thirsk had deep ruts on both sides which she considered could be dangerous.

Cllr Marshall had talked to Mark Young the new Flood Officer with NYCC whose remit was to monitor and ensure that the appropriate people were dealing with flooding issues.

Unfortunately several parts of the legislation had not been commissioned which was causing various problems in carrying out the necessary work and Cllr Marshall proposed that a letter be sent to the MP requesting that the legislation be commissioned as a matter of urgency.

Cllr Marshall noted the comments made at the Extraordinary Meeting with regard to the condition of the front no 49 Market Place. She considered that HDC should be setting an example to encourage others.

Cllr Adamson advised that there was a discharge into the Cod Beck near to Ingramgate Bridge. The Clerk noted that the EA were examining the matter.

Resolved:

- a) that NYCC be advised regarding the safety surfacing on Long Street/Barbeck and the ruts on the A19
- b) that a letter be sent to Anne McIntosh requesting that outstanding legislation in respect of flooding be commissioned as a matter of urgency.
- c) that HDC be requested to improve the appearance of the front of 49 Market Place

229. On-Going Items

Resolved:

- a) that HDC provision of bicycle stand be taken off the list
- b) that an agenda item regarding number of meetings be placed on the agenda for 16 August 2010

The meeting closed at 9.12pm

Minutes of the Meeting of Thirsk Town Council held on Thursday 5 August 2010 at the Thirsk and Sowerby Town Hall.

Present: Cllrs: D. Adamson (Chair), C. Hesmondhalgh, C. Pack, M. Penson, J. Marshall, A. Morton, F. Roberts, J. Watson.

Apologies: Cllr. J. Jackson (bereavement)

The meeting held a minutes silence for the late Mary Jackson.

## 230. Minutes

Resolved:

- d) that the minutes of the meeting of Thirsk Town Council held on 19 July 2010 be approved as a correct record and signed by the chair subject to spelling amendments.
- b) that the minutes of the Planning committee held on 19 July 2010 be received.

## 231. Matters arising from the Minutes of the Town Council Meeting held on 1 July 2010.

### 231.1 Sowerby Gateway Consultation Events

Cllr Roberts advised that she had attended the public event in Thirsk with Cllr Watson.

It was noted that the main concerns were the roads to and from the development and the drainage system.

Cllr Watson questioned what effect on Thirsk the development would have and noted that the scheme should not make things worse for the people of Thirsk.

Cllr Roberts considered that the roads and drains should be resolved and implemented before anything else went ahead.

Cllr Watson expressed concerned regarding a link road between Topcliffe Road and Station Road which could be used as a rat run. The junction with Station Road needed to be examined.

Following further discussion it was

Resolved: that the developer and HDC be made aware of the Town Council's concern in respect of the roads and drainage system.

### 231.2 Minute no.216.2 Greens and Ingramgate

The Clerk advised that the Whitemare roundabout had been replanted with geraniums.

### 231.3 Drains in Finkle Street

The Clerk noted that NYCC had confirmed that they were to jet flush the drains.

## 234. Correspondence/Items Raised

### 234.1 Prohibition of Traffic – A61 Thirsk

The Clerk reported receipt of a copy NYCC memorandum to legal services requesting a temporary order to prohibit traffic on the A61 adjacent to Tesco's to enable reconstruction and maintenance work. NYCC had confirmed that the closure would be from the 13 September to 20 September between 7.00pm and 3.00am daily. A diversion would be put in place.

Members were concerned about the times specified as considerable work traffic would still be using the road. It was also felt that better and more local diversion routes could be applied.

Resolved: that NYCC be advised that the Town Council considers that

- a) the closure times should be 9.00pm to 5.00am to reduce the effect on traffic
- b) more appropriate and local diversion routes should be applied.

### 235. Schedule of ongoing amenity items

#### 235.1 A Boards – Industrial Estate.

The Clerk advised that NYCC were moving any A boards which were considered dangerous or causing an obstruction.

### 236. Reports from Committees/Working Parties

#### 236.1 Carrs Field

Cllr Roberts advised that a function had taken place on Carrs Field which included break dancing, street activities and DJ'ing.

#### 236.2 Central Areas

The Meeting received the minutes of Central areas Committee held on 13 July 2010.

Cllr Watson noted that the setting up of a working group for the Market Place had been discussed with Inspector Osborne and would hopefully involve representatives from Pubwatch, the Business Association, Thirsk in Bloom, HDC, Sowerby PC, the Police and the Town Council.

#### 236.3 Ditches

Cllr Morton advised that A. Scargill from HDC had resolved the issue of the fly tipping in the ditch north of St. Marys Walk. He noted that it appeared that someone was discharging liquid into the ditch. The Clerk advised that HDC Environmental Health were aware of the matter and were monitoring the problem. Members felt that the EA should be involved.

Resolved: that the EA be advised of the discharge into the ditch north of St. Marys Walk

#### 236.4 Office

Cllr Morton advised that an Office Committee had been held and had examined all options open to the Town Council in respect of future office accommodation. The future growth of Thirsk, increased workload and permanency of the office had been taken into account. Further examination of various options was now proceeding.

#### 236.5 Open Areas

Cllr Marshall advised that J. Harron had carried out her inspection of play areas and apart from some minor issues that were being taken up with Playdale there were no particular problems.

Two large ash trees on the boundary of Whitelass and Springfield Close had been examined and a quote of £350 had been received to undertake various maintenance work. The adjoining householder had agreed to meet half the cost.

Unauthorised access was been taken from several properties at Springfield Close and Whitelass Close onto Whitelass and a letter was to be sent to advise that the only access was by way of the public footpath.

A site meeting had been held with C. Thornton HDC and M. Wildin Taylor Wimpey regarding the play area and open space at the Norby development. The amenity space on the corner of the development was in order other than some minor tree maintenance. The play area was sited inside a larger area of open space. The site visit had revealed that considerable planting was earmarked for the open space which had not been revealed at the time of the initial discussions.

It had also been originally agreed to take land to the front of the site and again there had been some shrub planting in this location although this was not extensive and was low maintenance.

It had however come to light that the wall and metal fence running along the front of the site had not been passed to the property purchasers and therefore was incorporated with the land to pass to the Town Council.

Maintenance monies for the play area and open spaces had been calculated by HDC based on grass cutting and did not appear to take into account planting and shrubbery.



T. Wood of HDC had advised that the sums calculated was on the basis that the Town Council was accepting responsibility for the central play space, landscaped margins and the area in the north eastern corner of the site. He also advised that the area to the front of the site was not considered to be recreation open space and was not part of the equation. Therefore a further commuted sum would be required directly from Taylor Wimpey. Cllr Marshall noted the number of landscaped pockets on the development plan and that it had never been agreed to take these areas over. Discussion took place with regard to the planting adjacent to the play area which was felt to be inappropriate.

Following further discussion it was

Resolved:

- a) that the quotation of £350 for tree work be accepted subject to the adjoining householder meeting half the cost.
- b) That a letter be sent to properties at Springfield Close and Whitelass Close regarding access onto Whitelass/Holmes
- c) that HDC be questioned as to why extensive planting was incorporated into the open space adjacent to the play area and whether this was an integral part of the planning consent.
- d) that HDC be requested to clarify what landscaped margins are expected to pass to the Town Council
- e) that HDC be requested to clarify the calculation of the maintenance money
- f) that Taylor Wimpey be advised that the Town Council would not accept the ownership or maintenance of the walls and fences adjacent to the verge area at the front of the site
- g) that Taylor Wimpey be requested to advise of maintenance money for the grass verge area.

#### 236.6 Sensory Garden

Cllr Marshall reported that the legal side of the project was now moving with the Land Registry agreeing to disapply the restriction which had prevented the land transfer to the Town Council taking place.

At the site meeting with Mark Wildin of Taylor Wimpey he had confirmed that the company would give the triangular area of land to the Town Council if the Councils solicitors prepared the documentation.

The documentation in respect of access through the library car park was to be signed at the meeting and would be completed at the same time as the land transfer.

Cllr Marshall advised that the fencing works had recommenced and two of the art features had been installed.

M. l'Anson had commenced full time employment and therefore whilst continuing project management was unable to continue on-going maintenance. He had recommended Rebecca Franks, one of the volunteers who had been involved from the concept and who was appropriately qualified. The provision of seats and planters in the meeting area was subject to confirmation of receipt of Section 106 monies by HDC and HDC was to pursue the opening of the pathway past the Sensory Garden.

It was intended that a poetry competition would be held with the local primary schools for verse to be included within the garden features.

### 237. Items of Information

Cllr Marshall advised that the cinema had been offered second hand digital equipment but this equipment did not come cheaply. It was hoped that the Town Council would support and assist the Cinema in accessing money from bodies such as the UK Film Council in order to pursue the purchase of digital equipment. The partnership which NYCC was part of had allocated £400,000 for digital equipment across North Yorkshire and monies had already been allocated to Easingwold and Northallerton.

Cllr Marshall requested the Town Council to write to County Councillor Carl Les in support of the cinema.

Cllr Penson expressed concern regarding lack of Police action in respect of drinking in the Market Place on Race days, and gave several instances. It was noted that the Blacksmiths and Darrowby had doormen in place for race days.

She also noted the parking of race day coaches in the coach park rather than at the racecourse. She considered that letters should be sent to the Police and Pubwatch regarding the on-street drinking and to the Police and HDC regarding the coach parking.

The Meeting closed at 9.24pm

Minutes of the Meeting of Thirsk Town Council held on Monday 16 August 2010 at the Thirsk and Sowerby Town Hall.

Present: Cllrs: D. Adamson (Chair), C. Hesmondhalgh, J. Jackson, J. Marshall, A. Morton, C. Pack, M. Penson, A. Robinson, J. Watson.

Apologies: Cllr: F. Roberts (dental treatment)

238. Minutes

Resolved:

- c) That the Minutes of the extraordinary Meeting of Thirsk Town Council held on 5 July 2010 be approved as a correct record and signed by the Chair subject to Cllr Watson being deleted from present and included under apologies.
- d) that the minutes of the Meeting of Thirsk Town Council held on 5 August 2010 be approved as a correct record and signed by the Chair subject to:-
  - i) the addition of *'c) that closure of half the roadway for work be examined'* to the resolution in Minute no 234.1; and
  - ii) the amendment of minute no. 237. Items of Information. to read '*The Partnership which NYCC was part of*' had allocated £400,000 for digital equipment across North Yorkshire'
- e) that the minutes of the Planning Committee held on 5 August 2010 be received.

239. Reports on Matters relating to Thirsk

239.1 N.Y.C.C

It was noted that Cllr Dadd was on holiday.

239.2 Hambleton District Council

Cllr Robinson advised that the Marage car park was under used and considered that people actually required long stay parking.

Cllr Watson questioned why a section of the car park had been cordoned off for several months.

She also advised of problems with the traffic calming at the end of Bakers Alley and considered that traffic control in Thirsk should be examined as a whole.

Cllr Jackson expressed concern at the apparent litter problems arising from smoking outside of public houses. Cllr Watson noted that HDC had previously promised that the Cigarette Hoover machine would be made available to Thirsk.

Resolved:

- a) that the provision of the Cigarette Hoover machine by HDC be followed-up.
- b) that the Town Council approach the Public houses with regard to provision of facilities for smoking/disposal of cigarettes.

240. Matters Arising from the Minutes of the Town Council Meeting held on 19 July 2010

240.1 Minute 226 Office-49a Market Place

Cllr Morton advised that the Office Committee had met and had agreed to pursue various avenues in respect of office provision.

240.2 Minute 228.2 Members

The Clerk advised that NYCC was to undertake repair work to the ruts on the A19 in the near future.

## 241. Finance

### 241.1 Accounts for Payment

Resolved: that the accounts for payment at 16 August be approved and cheques signed.

### 241.2 Monthly Balance Sheet and Budget Report July 2010

The Clerk advised that due to time constraints and workload the July Budget report was not available and would be presented in the September report.

Resolved: that the balance sheet for July 2010 be received and approved

## 242. Correspondence/Items Raised

### 242.1 York and North Yorkshire Waste PFI.

The Meeting received a letter dated 27 July 2010 from NYCC regarding the development of a long term waste management strategy.

Cllr Jackson considered that the proposal had not been thought out properly and toxic waste would be produced in large quantities creating a disposal problem.

Cllr Marshall referred to the fact that the Town Council had no expert knowledge in the matter to allow proper consideration.

Cllr Adamson considered that the issue should be considered at national not local level.

Cllr Robinson noted that the strategy could lead to waste from other areas being imported.

Resolved: that the letter be noted

## 243 Meetings

The Clerk circulated a report in respect of the frequency of meetings including the committee system, agenda, minutes and other considerations.

Discussion took place with regard to delegated powers, committee reports and minutes and standing orders.

Cllr Marshall noted the need to ensure that amenity items that directly affected Thirsk were placed accordingly on agenda's.

Following further discussion the following resolution was proposed and seconded:-

To enable the Town Council to operate a system of one Council Meeting per month for a trial period of 6 months the following variation of standing orders be applied:-

- i) That Standing Order no. 1(a) be varied to read: - the Council shall meet on the third Monday of every month, except where that Monday falls on a bank holiday in which case the Meeting will be held on the previous Monday, commencing at 7.15pm unless the Council decide otherwise and the business shall be completed by 9.45pm unless moved otherwise.
- ii) That Standing Order no. 13 be varied to read :-The order of business at Council Meetings, unless the Council decide otherwise on the grounds of urgency, shall be as follows:
  - 1) To receive apologies for absence.
  - 2) To receive Police report.
  - 3) Open Forum for members of the public.
  - 4) To receive reports on matters pertaining to Thirsk from the District and County Councillors.

- 5) (a) To receive and approve Council Minutes (b) Matters arising.
- 6) To receive Committee Minutes and Reports.
- 7) To receive Burial Board Minutes and Report, applications for exclusive rights and memorials.
- 8) To receive correspondence.
- 9) To receive and approve monthly accounts for payment, balance sheet, budget report.
- 10) To receive reports from Members and Representatives.
- 11) On-going items.

b) That Committee Minutes and Reports be circulated with the agenda.

244. Burial Board Report/Applications for Memorials

No matters to report.

245. Reports

245.1 Representatives

Cllr Adamson advised that he had attended the final day of the Youth Activity Week in East Thirsk and together with Gareth Dadd and Mark Robson had presented certificates. He noted that a Junior Neighbourhood watch scheme had been part of the activity week.

Cllr Hesmondhalgh advised that East Thirsk Community Hall was doing well. They were hoping to get two more CCTV cameras.

Cllr Pack reported that she had attended the AGM of Thirsk in Bloom and noted that Bloom had been going for ten years.

Cllr Robinson advised that the Hambleton Sports Council had been disbanded.

Cllr Jackson was not aware of when the next meeting of the Flatts Trust was to be held.

Cllr Hesmondhalgh advised that the CCA was experiencing difficult times.

245.2 Members

Cllr Watson questioned the operating hours of Todds and Cllr Adamson agreed to examine.

Cllr Marshall advised that the Audit Commission was to be abolished and noted that this would have an effect for Town and Parish Councils. She asked for guidance to be sought from NALC in this respect.

Cllr Robinson advised that the Standards Board was being abolished.

Cllr Penson noted that the Police had dealt effectively with youths who had congregated at 3.30am on Saturday morning at the Court Arcade.

## Part II

Resolved: that in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the Public and Press be excluded from the meeting for the discussion of confidential items.

The meeting closed at 9.27pm

Minutes of the Meeting of Thirsk Town Council held on Thursday 2 September 2010 at the Thirsk and Sowerby Town Hall.

Present: Cllrs: C. Hesmondhalgh (Chair), J. Jackson, M. Penson, F. Roberts, J. Watson.

Apologies: Cllrs: D. Adamson (away), J. Marshall (ill), A. Morton (injury), C. Pack (unwell), A. Pagram (engagement).

#### 247. Minutes

Resolved:

- e) that the minutes of the meeting of Thirsk Town Council held on 16 August 2010 be approved as a correct record and signed by the chair subject to spelling amendments.
- b) that the minutes of the Planning committee held on 16 August 2010 be received.

248. Matters arising from the Minutes of the Town Council Meeting held on 5 August 2010.

##### 248.1 Prohibition of Traffic – A61 Thirsk (min.234.1)

The Clerk advised that a letter dated 20 August had been received from NYCC noting that the road would now be closed from Monday 13 September from 7.00pm to 7.00am to ensure that the works were completed as quickly as possible. No details regarding any amendment to the diversion route had been received.

Resolved: that the NYCC be again requested to examine providing a shorter diversion route.

##### 248.2 Open Areas (min.236.5)

The Clerk noted that the landscaped margins referred to by Tim Wood were the planted area around the central open space. C. Thornton of HDC had advised that at the current stage they were limited to the approved layout for the central open space. He had also advised on the commuted sums for the open spaces and play area and that the Town Council could negotiate an additional sum for the wall if it wanted to due to the extra responsibility.

Resolved: that the report be noted

#### 249. Correspondence/Items Raised

##### 249.1 Skipton on Swale Bridge

The Meeting considered a letter dated 13 August 2010 from Jacobs/NYCC to HDC regarding works to the Skipton on Swale Bridge.

The work to maintain the structure was expected to start on the 20 September and last for approximately 12 weeks.

Cllr Roberts noted that the diversion was via the A167 to Northallerton and the A168 to the junction with the A1 up to the A61 junction and pointed out that a much shorter route was available via Topcliffe and the A167 south.

Resolved: that Jacobs/NYCC be advised of the shorter local routes.

##### 249.2 Christmas Free Parking

The Clerk advised that Sowerby PC had advised that they were submit a request for a three week period of free parking in the run up to Christmas.

Resolved: that a request be submitted to HDC for three week free parking in Thirsk for the run up to Christmas.

##### 249.3 Community Songs of Praise Sunday 19 September 2010

The Clerk reported receipt of a letter dated 9 August from St Marys Church inviting members of the Town Council to community songs of praise service on 19 September at 6.30pm.

#### 250. Meetings/Variation of Standing Orders

The Meeting received the resolution for variation of standing orders in respect of the frequency of meetings from the Town Council Meeting held on 16 August 2010.

Cllr Roberts advised that the Planning Committee needed to continue to meet twice per month.

Resolved:

a) To enable the Town Council to operate a system of one Council Meeting per month for a trial period of 6 months the following variation of standing orders be applied:-

- iii) That Standing Order no. 1(a) be varied to read: - the Council shall meet on the third Monday of every month, except where that Monday falls on a bank holiday in which case the Meeting will be held on the previous Monday, commencing at 7.15pm unless the Council decide otherwise and the business shall be completed by 9.45pm unless moved otherwise.
- iv) That Standing Order no. 13 be varied to read :-The order of business at Council Meetings, unless the Council decide otherwise on the grounds of urgency, shall be as follows:
  - 12) To receive apologies for absence.
  - 13) To receive Police report.
  - 14) Open Forum for members of the public.
  - 15) To receive reports on matters relating to Thirsk from the District and County Councillors.
  - 16) (a) To receive and approve Council Minutes (b) Matters arising.
  - 17) To receive Committee Minutes and Reports.
  - 18) To receive Burial Board Minutes and Report, applications for exclusive rights and memorials.
  - 19) To receive correspondence/items raised.
  - 20) To receive and approve monthly accounts for payment, balance sheet, budget report.
  - 21) To receive reports from Members and Representatives.
  - 22) On-going items.
- f) That Committee Minutes and Reports be circulated with the agenda.
- g) That the planning committee continues to meet twice monthly.

#### 251. Schedule of ongoing amenity items

##### 251.1 Running Costs of Toilets

Resolved: that updated figures be obtained from HDC

#### 252. Reports from Committees/Working Parties

##### 252.1 Central Areas

The meeting received the Minutes of the meeting held on 10 August 2010.

Cllr Watson noted that a letter was to be sent to all residents and businesses in Finkle Street and Nursery Gardens area to advise on collection policy for sandbags. A meeting was to be held on 7 September at the Town Hall to pursue the formation of a working party from various organisations to help enhance the Market Place.

### 252.2 Open Areas

The Clerk advised that the Assistant Clerk had inspected the play areas and there were no major issues to report.

### 252.3 Sensory Garden

A meeting was to be held on 6 September

### 253. Items of Information

Cllr Roberts noted that a tree had been blown over at the Holmes and a large branch had broken from another one.

Cllr Watson questioned what works were to take place in Stammergeate. She noted that the Police Station had been closed on several occasions in the last week and questioned what the opening times were.

Cllr Penson noted two new shops opening in the Town.

Cllr Jackson advised that a visitor from Peterborough had praised the Town, its shops and facilities.

Cllr Jackson noted that the ash waste produced by incinerators was used in the manufacture of breeze blocks and that breeze blocks were now no longer used in the UK. He questioned what NYCC would do with the ash produced by an incinerator.

Cllr Hesmondhalgh read out a letter printed in the Thirsk Weekly News from a visitor to Thirsk complementing the Town.

The Meeting closed at 8.31pm



Minutes of the Meeting of Thirsk Town Council held on Monday 20 September 2010 at the Thirsk and Sowerby Town Hall.

Present: Cllrs: D. Adamson (Chair), J. Jackson, J. Marshall, A. Morton, C. Pack, M. Penson, A. Robinson, J. Watson.

Apologies: Cllrs: C. Hesmondhalgh (holiday), F. Roberts (holiday).

#### 254 Police Report

Cllr Watson noted that the Town Council had previously been advised that the Police Station would be open on a more regular basis when staffing matters had been resolved but it appeared that there were still issues with the opening hours.

#### 255 Reports on Matters Relating to Thirsk

##### 255.1 N.Y.C.C

Cllr Dadd advised that the winter gritting and maintenance programme was currently being considered. Trials were to be carried out in seven areas at the beginning of winter to promote self help in respect of gritting. It was noted that a road show about incineration would commence in December.

##### 256. Thirsk TIC

Resolved: that standing orders be suspended.

Mr P. Walker, Chair of the Thirsk Regeneration Initiative, was in attendance for discussion of this item.

The Clerk read an email from D. McGloin which advised that reports on the TIC and WoJH would be going to the Cabinet Meeting on the 19 October where decisions would be considered for each service. In keeping with the outcome of the extraordinary Town Council meeting the common factor in the various proposals was the remodelling of the Market Place Public Convenience building as the new location for Tourist Information. It was noted that it was felt that the offer from the Herriot Attractions Group would not be acceptable.

P. Walker advised that TRI had agreed to examine undertaking the management of a volunteer based TIC. He had approached the Clerk with regard to Town Council involvement and was attending the meeting to seek the Town Councils decision in this respect.

Cllr Adamson noted that advice had been received from YLCA that it was questionable whether S144 of the Local Government Act 1972 was sufficient power to support a local council administering a TIC. A representative could however be appointed to a separate and voluntary management board.

P. Walker estimated that the involvement would not exceed 2 hours per week.

Cllr Marshall noted that the Town Council could put forward resources as its contribution to the project but that the terms needed to be clear and specific.

Following further discussion it was

Resolved:

- a) that the Town Council supports the TRI in its efforts to ensure the continuation of the TIC
- b) that the Town Council agrees in principle to providing office resources to the management board of a volunteer TIC with the time period and level to be determined when full details are available.

c) that standing orders be re-instated.

#### 257. Minutes

##### 257.1 Town Council Meeting held on 2 September 2010

Resolved: that the minutes of the Meeting of the Town Council held on 2 September be confirmed as a correct record and signed by the Chair

##### 257.2 Matters Arising from the Minutes of the Town Council Meeting held on 16 August 2010

###### Minute no.239.2 Hambleton District Council

Cllr Watson advised that HDC had hoovered the Market Place and utilised the power wash on the mini sweeper on Friday morning.

#### 258. Burial Board.

Cllr Adamson advised that A. Whitehead Associates Ltd, who were undertaking the Tree Survey, had put forward a proposal for a planting scheme at the cemetery which would be assisted by the NHBC and also attract grant monies.

The Burial Board would give further consideration when further details were available.

#### 259. Correspondence/Items Raised

##### 259.1 Tree Survey

The meeting received a letter dated 6 September 2010 from A. Whitehead Associates Ltd advising that they were running almost a month behind, particularly as a result of difficulty in obtaining OS digital plans. The submission date was likely to be into October.

Resolved: that the letter be noted

##### 259.2 Speeding Concerns-Norby Front Street

A letter dated 3 September 2010 was received from Hambleton Community Safety Partnership advising of action taken in respect of speeding issues at Norby Front Street.

Cllr Adamson was to attend a meeting on 21 September at the NYCC area office.

Resolved: that the letter be noted.

##### 259.3 Flood and Water Management Act.

The Clerk reported receipt of a letter dated 14 September from Anne McIntosh MP advising that she had written to the Secretary of State for the Environment Food and Rural Affairs on the points raised by the Town Council.

Cllr Marshall advised that she had obtained further information which included the possibility of IDB's having a bigger role in flood management. Members questioned whether the IDB's had the appropriate capabilities in this respect.

Resolved:

a) that Anne McIntosh MP be made aware of the additional information and advised of the question regarding the involvement of IDB's.

b) that the letter be forwarded to the Flood Officer, NYCC

##### 259.4 A170 York Road Thirsk

The Clerk reported receipt of a letter dated 15 September from NYCC advising of repairs and improvements to the footway along York Road which were to commence on 20 September and last one week.

Resolved: that the letter be noted

## 260. Finance

### 260.1 Accounts for Payment

Resolved: that the accounts for payment as at 20 September 2010 be approved and cheques signed.

### 260.2 Monthly Balance Sheet and Budget Report August 2010

Resolved: that the balance sheet and budget report for August 2010 be received and approved

## 261. Reports

### 261.1 Members

Cllr Watson advised that a meeting had taken place with regard to the Market Place and had been attended by Cllrs Penson, Roberts and herself together with D. Grainger of Street Scene, C. Reynard of Thirsk in Bloom.

Cllr Morton advised that the problems with drinking in the Church porch had arisen again. He also noted that the caps off gateposts in St Marys Walk had been removed and thrown into gardens.

Cllr Adamson noted that soil had been piled on the side of the Tranmire ditch and that bricks and concrete were in the ditch.

Resolved

a) that the Police be advised of the incidents in the Church porch and at St Marys Way.

b) that HDC be advised of the situation at the Tranmire Ditch.

### 261.2 Representatives

The Meeting was advised that the Millennium Green was 10 years old.

## Part II

The meeting closed at 9.25pm

Minutes of the Meeting of Thirsk Town Council held on Monday 18 October 2010 at the Thirsk and Sowerby Town Hall.

Present: Cllrs: D. Adamson (Chair), C. Hesmondhalgh, J. Marshall, C. Pack, A. Pagram, M. Penson, F. Roberts, J. Watson.

Apologies: Cllrs: J. Jackson (abroad), A. Morton (holiday), A. Robinson (holiday)

#### 263 Police Report

Cllr Marshall advised of an incident with youths throwing eggs at vehicles adjacent to Tesco's and of their presence at other locations throughout the same evening.

#### 264 Reports on Matters Relating to Thirsk

##### 264.1 N.Y.C.C

Cllr Dadd advised that the NYCC were carrying out a winter gritting review and was examining the liability element in respect of people clearing paths in front of shops and properties.

The County Council would also look to Town and Parish Councils to assist in the matter.

##### 264.2 HDC

Cllr Adamson advised that that the LDF allocations plan had been accepted and that the half seven acres site had been lost as recreational land with a link between Ryebeck Farm and the land being established. Cllr Marshall expressed concern at the issue and noted that the decision would put strain on the Millennium Green and the East Thirsk School.

Cllr Adamson noted that HDC had 50 job vacancies left unfilled. He advised on the services that would and wouldn't be affected by the saving cuts.

Resolved:

- a) that HDC be requested to provide details in respect of the decision in relation to ½ seven acres.
- b) that enquiries be made through YLCA with regard to appealing against the Planning Inspectors decision.

#### 265. Open Forum

Resolved: that standing orders be suspended

A resident advised that he had received a parking ticket for exceeding the allotted time in Kirkgate and he was concerned at the level of fine allocated, being £75.00 reduced to £50.00 if paid within 14 days. He advised that in Harrogate the fine was reduced from £50.00 to £25.00 and he felt that the levels for a place the size of Thirsk was excessive. He was also concerned that there were no signs advising of the charges. The meeting was also advised that on the last race day a Police control vehicle, parked opposite the Nat. West bank had occupied up to seven car spaces.

Cllr Adamson advised that parking arrangements were normally authorised through HDC and he would check on the arrangements in place.

Resolved: that standing orders be reinstated.

#### 266. Minutes

Resolved: that the minutes of the Meeting of the Town Council held on 20 September 2010 be approved as a correct record and signed by the Chair.

## 267. Matters Arising from the Minutes

### 267.1 Minute no.259.2 Speeding Concerns-Norby Front Street

Cllr Adamson advised that he had attended a meeting to discuss the issue and the ongoing actions. The concern was in relation to vehicles entering rather than leaving Thirsk.

### 267.2 Minute no.259.3 Flood and Water Management Act.

Cllr Marshall noted that the list of bodies to be abolished by the Government included the Environment Agency and she was concerned about the loss of their expertise in flooding.

### 267.3 Minute no.261.1 Members Reports.

The Clerk advised that the Police had noted in an email that a full assessment had previously been undertaken in respect of the Church Porch and this had been sent to the PCC some time ago.

Members were advised that the bricks and rubble had been cleared from the Tranmire ditch

Cllr Adamson noted that the mound of soil was still on the bank of the ditch.

Resolved:

a) that the email from the Police be copied to Cllr Morton and the Vicar

b) that HDC be contacted regarding the soil on the bank of the Tranmire Ditch.

## 268. Committee Minutes and Reports

### 268.1 Central Areas – 7 October

The Meeting received the minutes of the Central Areas Committee Meeting held on 7 October.

Cllr Watson advised that she and Cllr Penson together with Kath Reynard had spent a total of six hours on Sunday 17 October pruning and clearing Mill Gardens. She expressed her thanks to Kath Reynard and to Rob Dickinson who had worked on the day taking away the rubbish.

Resolved: that the Minutes be received and noted.

### 268.2 Sensory Garden

The Meeting received the Minutes of the Meeting of the Sensory Garden Working Party held on 6 September 2010. Cllr Marshall noted that HDC had allocated some Section 106 monies from a site where planning permission had been granted but development had not commenced and they were now examining the situation.

Resolved: that the Minutes be received and noted

## 269. Burial Board.

Cllr Adamson advised that the Agents had inspected the Sexton's house and found it to be in good condition. Quotes for re-surfacing the road were awaited. The Cemetery Worker was to attend a NAMM course on memorial safety.

## 270. Correspondence/Items Raised

### 270.1 Sowerby Gateway

The meeting received a letter dated 20 September 2010 from Castlevale in response to the Town Council letter raising issues about the drainage system and highways.

Castlevale advised that there were no issues in relation to drainage that had not been resolved prior to submission of the planning application. With regard to local highway improvements, alterations would be made in the first phase to the Westgate/Topcliffe Road/Station Road roundabout and the Stockton Road/Long Street/Stammergate roundabout. The junction improvements to the A168 and Topcliffe Road would be delivered as required by NYCC.

The Clerk advised that a public meeting was to be held on the 26 October at the Town Hall to discuss the proposals.

Cllr Roberts presented a report on the planning application submitted.

She noted the various and considerable documents received and the repetitive and technical nature therein.

Community facilities were to be incorporated into Phase 1 which was set for 2012 and it was stated that these would be gifted to HDC. Cllr Roberts questioned whether the District Council would want or accept such facilities. She noted that the community care facilities which included a doctor's surgery and care home was included in phase 3 and a primary school would not be provided until 2015 in Phase 2.

Cllr Roberts referred to the density of the housing being 38 properties per hectare with some areas of over 40 properties and she referred to the road systems and drainage.

Cllr Roberts advised that she had talked to the planning officer at HDC and it was likely to be February before the application was considered.

Resolved: that the Town Council seek feedback from the public meeting to be held on 26 October before finalising its comments on the planning application.

#### 270.2 Proposed Revisions to Home to School and College Transport Policy

The meeting received details of a consultation document in respect of proposed revisions to three areas of the home to school and college transport policy, which were discretionary. The consultation document and response form was available on the WEB.

Resolved: that Councillors submit any views or representations on the subject via the response form

#### 270.3 Trauma and Orthopaedic Surgery/Acute Stroke Services Pathways

A letter dated 1 October was received from South Tees Hospitals/NHS briefing on the results of work undertaken to respond to national guidance about improvements to services. Cllr Marshall considered that the acute stroke service detailed was excellent.

Resolved: that the letter be noted

#### 270.4 Speeding Concerns – Norby Front Street

A letter dated 7 October was received from Hambleton Community Safety Partnership advising of the continuing activity at Norby Front Street in respect of speeding.

Resolved: that the letter be noted

#### 270.5 Public Art at Sowerby Gateway

The meeting received an email from Rural Arts advising of the development of public art opportunities at Sowerby Gateway and the public consultation being undertaken.

Resolved: that the information be noted

#### 270.6 Neighbourhood Awareness Event – 28 October

The Clerk advised that a Neighbourhood Awareness Event had been organised for 28 October at the Town Hall, with a session between 3.00pm and 5.00pm for members of the public to meet with Thirsk and Sowerby Town and Parish Councillors.

#### 270.7 Future of Standards Framework for Members of Local Authorities in England

The meeting received a legal briefing from NALC on the future of the standards framework.

Resolved: that the briefing be noted.

### 271. Finance

#### 271.1 Accounts for Payment

Resolved: that the accounts for payment as at 18 October 2010 be approved and cheques signed.

## 271.2 Monthly Balance Sheet and Budget Report September 2010

Resolved: that the balance sheet and budget report for October 2010 be received and approved

## 272. Members/Representatives Reports

Cllr Roberts advised that Ian Strong had stepped down as Chief Officer of YLCA but had been retained as Local Councils Officer and Sheena Spence had been appointed as the new Chief Officer. She noted that Councils would be charged for elections even if seats were uncontested.

Cllr Penson advised that two large flower tubs on Ingramgate had been pushed over on Friday night.

Cllr Watson expressed concern at the road closure signage.

Cllr Marshall advised that both she and Cllr Roberts had been approached regarding the 4<sup>th</sup> Regiment Royal Artillery, which had just returned from Afghanistan, being allowed to march through the Town.

Cllr Roberts noted that she had raised the matter with Ian Strong of YLCA.

Resolved: that the 4th Regiment Royal Artillery be made aware that the right to march through the Town was being pursued.

The meeting closed at 9.15pm

Minutes of the Meeting of Thirsk Town Council held on Monday 15 November 2010 at the Thirsk and Sowerby Town Hall.

Present: Cllrs: D. Adamson (Chair), C. Hesmondhalgh, J. Jackson, J. Marshall, A. Morton, C. Pack, M. Penson, F. Roberts, A. Robinson, J. Watson.

Apologies: None received

#### 273. Police Report

No Police representatives were present

#### 274. Reports on Matters Relating to Thirsk

##### 274.1 N.Y.C.C

Cllr Dadd advised on the County Council budget deficit and on the winter maintenance programme. The County Council was looking to develop community participation in the winter maintenance and was running pilot schemes with Parish Councils.

##### 274.2 Hambleton District Council

HDC had decided to allow free parking between Christmas and New Year. Cllr Adamson advised that no decision had been made in respect of grants for the following year. The scheme to replace the cobbles in the Market Place was still in the programme.

Cllr Jackson requested that HDC be asked for a balance sheet in respect of car parking charges.

Cllr Marshall advised of a path in the Shire Park Estate that was not adopted and was in need of maintenance. Following contact with HDC it had been suggested that the Town Council should resolve the matter. She considered that the appropriate Authorities were actually HDC and NYCC and asked that the matter be raised.

Resolved:

- a) that HDC be requested to provide a balance sheet in respect of car parks.
- b) that HDC and NYCC be asked to resolve the footpath maintenance on Shire Park

#### 275. Public Toilets in Thirsk

Resolved: that standing orders be suspended.

P. Morton, Deputy Chief Executive HDC was in attendance for discussion of this item.

P. Morton advised of the significant cuts to the District Councils budget and the necessity to make savings.

The District Council was talking to Town and Parish Councils regarding the transfer of public toilets and P. Morton was attending the meeting to discuss the Millgate facilities, with the Market Place toilets due to be converted to house the TIC.

HDC was proposing that it would make a one off payment of 1.5 times the annual running costs of the toilets and would carry out any necessary repair work prior to transferring the freehold.

The District would require a veto on any future sale and if the premises were sold would require 80 percent of the sale proceeds.

A schedule of the current running costs was circulated.

Members considered that further detailed information was required and that the conditions to be applied to the transfer would need to be negotiated.



Resolved:

- a) that the Town Council agree in principle to the transfer of the Millgate toilets subject to further detailed information and negotiation on the transfer requirements.
- b) that standing orders be re-instated.

#### 276. Minutes

##### 276.1 Town Council Meeting held on 18 October 2010

Resolved: that the minutes of the Meeting of the Town Council held on 18 October be confirmed as a correct record and signed by the Chair subject to the amendment of minute 261.2 to 'Thirsk Community Primary School' and minute no.270.4 to continuing 'enforcement' activity.

##### 276.2 Matters Arising from the Minutes of the Town Council Meeting held on 18 October 2010

###### 276.2a. Minute no.270.1 Sowerby Gateway

Cllr Marshall considered that care should be exercised in respect of the comments to be submitted to ensure that the allocation was not moved to Thirsk.

###### 276.2.b Minute no.272 Members/Representatives Reports.

The Clerk advised that the Town Council could grant freedom of the town under the Local Government Act 1972 and the Local Democracy Economic Development and Construction Act 2009 at a specially convened meeting.

Resolved: that a special meeting be called prior to the ordinary meeting to be held on 20 December 2010 to grant the 4<sup>th</sup> Regiment Royal Artillery freedom of Thirsk.

#### 277. Committee Minutes and Reports

##### 277.1 Central Areas

The Meeting received the minutes of the Central Areas Committee held on 4 November.

Resolved: that the Minutes be received and noted

#### 278. Burial Board.

Resolved: that applications to erect memorials for Maurice and George Bowser and Gerald Turner and for an additional inscription for John Hill be approved.

#### 279. Correspondence/Items Raised

##### 279.1 York and North Yorkshire Waste PFI

The meeting received a letter dated 18 October from NYCC giving an update on the progress of the waste PFI

Resolved: that the letter be noted

##### 279.2 Draft licensing Policy Review

A letter dated 22 October was received from HDC advising of the consultation on the Draft Licensing Policy review. The draft statement was available on the Council's website.

Resolved: that the letter be noted

##### 279.3 Public Consultation Meetings on Budget and Council Tax

A letter dated 26 October was received from NYCC advising of public consultation meetings to be held

Resolved: that the letter be noted

#### 279.4 Changes to Minor Injury Services in Hambleton and Richmondshire

The Meeting received a letter dated 26 October from the NHS advising of the PCT's Board decision to approve recommendations to close minor injury services at the Lambert and Friarage Hospitals and transfer provision to local GP practises.

Cllr Marshall questioned how the GP practises would provide the service.

Resolved: that letters be sent to the NHS and GP Practises asking for details as to how the service will be provided.

#### 279.5 Winter Maintenance Service.

A letter dated 4 November was received from NYCC advising of the winter maintenance service to be provided.

Resolved: that the letter be noted

#### 279.6 Flood and Water Management

Letters dated 14 October were received from A. McIntosh MP in response to items raised by the Town Council.

Resolved: that the information be noted.

### 280. Finance

#### 280.1 Accounts for Payment

Resolved: that the accounts for payment as at 15 November 2010 be approved and cheques signed.

#### 280.2 Monthly Balance Sheet and Budget Report October 2010

Resolved: that the balance sheet and budget report for October 2010 be received and approved.

### 281. Reports from Members/Representatives

Cllr Marshall advised that the Civic Society had questioned whether the Council had any initiative or could help towards painting of lampposts.

Cllr Hesmondhalgh advised that she had become the Chair of the Community Care Association at the AGM.

The East Thirsk Community Hall was to upgrade the toilet facilities and the Christmas party was to be held on January 15<sup>th</sup>.

Cllr Pack advised that a Greens Meeting was to be held on 23 November.

Cllr Adamson advised that he had attended an event at RAF Leeming at which the Duchess of Cornwall had been guest of honour. He had subsequently been invited to undertake a tour of the base by the Wing Commander.

### Part II

Resolved: that in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1964 the press and public be excluded from the meeting for the discussion of confidential items.

The meeting closed at 9.30pm

Minutes of the Meeting of Thirsk Town Council held on Monday 20 December 2010 at the Thirsk and Sowerby Town Hall.

Present: Cllrs: D. Adamson (Chair), C. Hesmondhalgh, J. Jackson, J. Marshall, A. Morton, C. Pack, M. Penson, F. Roberts, J. Watson.

Apologies: Cllrs A. Pagram (family commitments), A. Robinson (illness).

#### 283. Police Report

No Police representatives were present

#### 284. TIC

Cllr Adamson advised that Mr T. Naisbit would be attending the January Meeting to report on the progress in respect of a volunteer run TIC.

#### 285. Reports on Matters Relating to Thirsk

##### 285.1 N.Y.C.C

Cllr Dadd advised that the NYCC had voted in favour of the waste incinerator.

Cllr Jackson questioned how the ash would be disposed. Cllr Dadd advised that the whole process was highly regulated with toxic waste actually being taken out of the County.

Cllr Dadd advised of the expected financial shortfall for the next financial year and of matters being considered as a result including concessionary travel and the library service.

##### 285.2 Hambleton District Council

Cllr Adamson noted that the LDF was on the Council agenda for approval. He advised that a proposed new policy for consultation on premises licences had not been approved.

Cllr Marshall expressed concern regarding the de-classification of half seven acres and requested that the matter be highlighted at the Council Meeting.

#### 286. Minutes

##### 286.1 Town Council Meeting held on 15 November 2010

Resolved: that the minutes of the Meeting of the Town Council held on 15 November 2010 be confirmed as a correct record and signed by the Chair.

##### 286.2 Matters Arising from the Minutes of the Town Council Meeting held on 15 November 2010

###### 286.2.a Minute no. 275 Public Toilets in Thirsk

Cllr Adamson proposed that a Working Party be set up to undertake discussion with HDC on the transfer of the Millgate Toilets.

Resolved: that Cllrs D. Adamson, C. Hesmondhalgh, J. Jackson, F. Roberts form the working party to negotiate the transfer of the Millgate Toilets.

###### 286.2.b Minute no.276.2b Freedom of the Town

The meeting was advised that the 4<sup>th</sup> Regiment had already been given freedom of the city of Sunderland and therefore were not able to accept further awards.

###### 286.2.c Minute no. 281 Reports from Members/Representatives

Cllr Marshall noted that the civic society had wanted to assist with any initiative regarding painting of lamp posts and they were particularly interested in the highway lamps near to the church.

## 287. Committee Minutes and Reports

### 287.1 Sensory Garden – 15 November 2010

The meeting received the minutes of the Sensory Garden Working Party held on 15 November 2010.

Resolved: that the minutes be received and noted

### 287.2 Finance Committee – 13 December 2010

The Meeting received the minutes of the Finance Committee held on 13 December 2010.

Resolved: that the minutes be received and noted.

## 288. Precept 2011/12

The precept calculation was circulated. Cllr Marshall advised that the Clerk had examined the figures following the finance meeting and a proposed precept of £98997 had been calculated.

The Clerk noted that the budget for Christmas lights had been increased by £1000 taking into account recent expenditure.

Resolved: that a precept of £99000 be set for 2011/2012.

## 289. Burial Board.

Cllr Adamson noted that a Burial Board Meeting would be held in January to establish the fees for 2011/12. He advised the meeting that a burst pipe at the cemetery lodge had caused substantial damage and the tenants had been re-housed until the property was fit for occupation.

Resolved: that the report be noted.

## 290. Correspondence/Items Raised

### 291.1 Public Conveniences

The meeting received a letter dated 8 December 2010 from HDC confirming the offer in respect of the transfer of the Millgate toilets and providing information on the running costs.

Resolved: that the PC Working Party examine the information supplied for discussion with HDC.

### 292.2 Speeding Concerns-Norby Front Street

A letter dated 6 December 2010 was received from Hambleton Community Safety Partnership updating the work carried out and advising that it had been agreed that no further action was required at the present time.

Resolved: that the letter be noted.

### 292.3 Pre-Surface Dressing Civil and Patching Works.

A letter dated 6 December was received from NYCC advising of the minor civil and structural patching works to be carried out in the area.

Resolved: that the letter be noted.

### 292.4 Request for Traffic Calming Chapel Street – July 2008

The meeting received a letter dated 9 December from NYCC advising that the Highway Authority was in the process of reviewing issues which were on the Traffic Management Priority List awaiting investigation and questioning whether the matter was still a concern.

Members noted that the issue that had been raised was the examination of a mini-roundabout to assist entry and exit at Chapel Street.

Resolved: that NYCC be requested to examine the provision of a mini-roundabout at Chapel Street.

#### 292.5 Proposed Introduction of Waiting Restrictions – Front Street, Norby

A letter dated 2 December was received from NYCC advising of a proposed Traffic Regulation Order to introduce a no waiting at any time restriction on the west side of Front Street Norby.

It was noted that no reasons had been given for the proposal.

Resolved: that NYCC be requested to provide further information in respect of the proposed Waiting Restrictions.

#### 292.6 HDC Standards Committee – Appointment of Parish Council Representative.

The meeting considered a letter dated 22 November from HDC regarding parish council representatives on the Standards Committee.

Resolved: that the letter be noted

#### 292.7 Meetings of Area Forums.

A letter dated 22 November from HDC was received advising of dates for the next round of Area Forum Meetings.

Resolved: that the letter be noted.

### 293. Finance

#### 293.1 Accounts for Payment

The Clerk advised on the work carried out to the electric distribution boards in the clock.

Resolved: that the accounts be approved for payment.

#### 293.2 Balance Sheet/Budget Report for November.

Resolved: that the balance sheet and budget report for November 2010 be received and approved.

### 294. Reports from Members/Representatives

Cllr Penson noted that the plans for the conversion of the Market Place toilets did not include the retention of the disabled toilet which she felt was a necessary facility. It was noted that the Millgate Toilets provided a disabled facility.

The meeting closed at 9.20pm

Minutes of the Meeting of Thirsk Town Council held on Monday 17 January 2011 at the Thirsk and Sowerby Town Hall.

Present: Cllrs: D. Adamson (Chair), C. Hesmondhalgh, J. Jackson, J. Marshall, A. Morton, C. Pack, A. Pagram, M. Penson, F. Roberts, A. Robinson, J. Watson.

Apologies: None

#### 295. Police Report

No Police representatives were present

The meeting was advised that Sergeant Sharon Findlay had moved to a new post and that Sergeant Hannah was now in place in Thirsk.

Resolved: that the best wishes of the Town Council be sent to Sergeant Sharon Findlay in her new post.

#### 296. TIC

Cllr Adamson advised that following the resignations of the Directors from the board of the proposed TIC no one would be attending the meeting.

It was intended that a meeting of all the volunteers would be held to establish the way forward.

#### 297. Reports on Matters Relating to Thirsk

##### 297.1 N.Y.C.C

The meeting was advised that Cllr Dadd was unavailable.

It was noted that the road to Morton on Swale was to be closed for a month from the end of January.

Cllr Marshall noted that NYCC was examining the closure of some libraries including Easingwold, but Thirsk had not been included. It was agreed that the situation should be monitored.

##### 297.2 Hambleton District Council

Cllr Adamson advised that the finance for the re-furbishment of the Market Place was still in place but the scheme had not been finalised. The finance for the final scheme would be internally scrutinised.

Cllr Watson expressed concern at the number tarmac patches that were insitu.

Cllr Adamson advised that an Officer at HDC was investigating the issue of the footpath at Shire Park raised by Cllr Marshall.

Cllr Marshall advised that two fences on the riverside path at Nursery Gardens and the adjacent development were to be removed as a condition of the planning permission and although HDC was aware of the situation nothing appeared to be moving.

#### 298. Minutes

##### 298.1 Town Council Meeting held on 20 December 2010

Resolved: that the minutes of the Meeting of the Town Council held 20 December 2010 be confirmed as a correct record and signed by the Chair.

##### 298.2 Matters Arising from the Minutes of the Town Council Meeting held on 20 December 2010

##### 298.2. a Minute no.286.2.a Public Toilets in Thirsk

Cllr Adamson advised that the PC Working Party had met and was to now seek specific information regarding the toilets before meeting with HDC to discuss details.

## 299. Committee Minutes and Reports

### 299.1 Open Areas, Greens and Ingramgate Committee

The meeting received the minutes of the joint committee held on 24 November 2010.

Cllr Marshall noted the comments in the ROSPA report on play areas

She referred to the outstanding issue of the byelaws for St James Green and the Little Green and noted that a timescale of January 2010 had been set.

The Committee considered that the existing byelaws needed updating to be fit for purpose.

Resolved: that the Greens Byelaws be included on the list of On-Going Items.

### 299.2 Central Areas

The meeting received the minutes of the Central Areas Committee held on 11 January 2011.

Cllr Watson noted that 3 street lights in the Market Place were still not working.

## 300. Burial Board.

Cllr Adamson advised that a Meeting of the Burial Board was to be held to consider a number of items including setting the fees for the next financial year.

He advised that the Cemetery Lodge was still being dehumidified.

## 301. Correspondence/Items Raised

### 301.1 Loss of Water Supply – 31 December 2010

A letter dated 4 January 2011 was received from Yorkshire Water regarding the interruption of the water supply on 31 December. Cllr Watson noted that Yorkshire Water had been very efficient in undertaking the repairs. Cllr Adamson advised that Cllrs Huxtable, Dadd and he were to arrange a meeting with the Water Authority and he would pass on the Town Councils appreciation for the prompt action in this matter.

### 301.2 Great Poppy Party Weekend

A letter dated 4 January 2011 was received from the Royal British Legion advising of the Great Poppy Party weekend.

Resolved: that the letter be noted

## 302. Finance

### 302.1 Accounts for Payment

Resolved: that the schedule of accounts be approved for payment.

### 302.2 Balance Sheet/Budget Report for December.

Resolved: that the balance sheet and budget report for December 2010 be received and approved.

## 303. Reports from Members/Representatives

Cllr Roberts reported on the TRI Meeting held on 12 January including details of community projects put forward.

Cllr Watson reported on her evening with a police PCSO and noted how much ground they actually covered. Matters that had become apparent were how dark it was down Cemetery Road and the problems with enforcing traffic restrictions on Chapel Street. Cllr Watson also noted the overgrown shrubs and mud deposits at the building on the entrance to Chapel Street.

Cllr Marshall advised that the public footpath signs at both sides of the Golden Fleece had disappeared and that a sign was required at Abbeyfield towards Kirkgate.

She advised that the Ritz had had an artist in residence and displayed paintings and prints.

Cllr Marshall reported that the artwork was now in place at the Sensory Garden.

Cllr Hesmondhalgh advised that the CCA had appointed Susanne Barlow as its new Chief Executive and she wanted to raise the profile of the body. In this respect she had asked if an additional finger sign could be added in the Town.

Cllr Hesmondhalgh reported that 29 OAP's had attended the East Thirsk Community Hall party last Saturday. She noted that the Police had now left the youth club and the committee was seeking funding and grant aid for it to stand on its own.

It was also noted that the Sensory Garden would also require a finger sign in the Town.

Cllr Robinson noted that the Milestone that had been removed at Plump Bank some considerable time ago had not been replaced.

Cllr Penson advised that the Blacksmiths Arms Public House had closed.

Cllr Morton noted highway maintenance problems at the end of St Marys Walk and Stockton Road.

Cllr Adamson advised that he had been given a guided tour of RAF Leeming and an invitation had been extended to the whole Town Council to undertake a guided tour of the base.

Cllr Marshall noted that the government had allocated monies to the County Council to assist communities in preparing flood plans and she proposed that the matter should be an agenda item.

Resolved:

a) that NYCC be requested to provide street lighting on Cemetery Road.

b) that Calvert's Carpets be contacted with regard to the overgrown shrubs adjacent to the property at the entrance to Chapel Street.

c) that NYCC be advised of the need for public footpath signs at either side of the Golden Fleece and a sign at Abbeyfields towards Kirkgate.

d) that the Central Areas Committee considers the requests for additional finger signs in the Town for the CCA and Sensory Garden.

e) that NYCC be advised of the highway maintenance matters at St. Marys Walk and Stockton Road.

f) that a date be agreed for a visit to RAF Leeming.

g) that Thirsk flood plan be an agenda item.

The meeting closed at 9.25pm



Minutes of the Meeting of Thirsk Town Council held on Monday 21 February 2011 at the Thirsk and Sowerby Town Hall.

Present: Cllrs: D. Adamson (Chair), C. Hesmondhalgh, J. Jackson, J. Marshall, A. Morton, C. Pack, M. Penson, F. Roberts, A. Robinson, J. Watson.

Apologies: Cllrs C. Pack, A. Pagram, A. Robinson

### 303. Police Report

No Police representatives were present

### 304. Reports on Matters Relating to Thirsk

#### 304.a N.Y.C.C

Cllr Dadd advised that the County Council had set the first part of the budget with the second part due to be set in May.

Subsidised bus routes on Sundays and evenings had been cut, a consultation was in progress in respect of libraries and the North Yorkshire Times had been finished. Cllr Dadd advised that the effects on Thirsk were minimal.

Cllr Marshall noted that the overall opening of libraries had been extended by a year but that the future review could affect Thirsk.

Cllr Marshall questioned where Cherrygarth sat within the proposals. And Cllr Dadd advised that there were no current plans to close the facility.

#### 304.b HDC

Cllr Adamson advised that the Licensing Committee was examining taxi parking in the Market Place and the conflict between taxi's and buses.

He noted that the rent to be charged to the TIC was now to be negotiated.

Cllr Marshall questioned whether any progress had been made in respect of the riverside path and Shire Park path. Cllr Adamson noted that the Shire Park path was on-going but that it was hoped that the fencing on the riverside path would soon be removed.

Cllr Watson questioned whether the scheme for the cobles in the Market Place had been prepared and if the finance was still in place. Cllr Adamson advised that the money was a capital allocation and as such was ring fenced. No date had yet been set for the works to take place.

### 305. Minutes

#### 305.a Town Council Meeting held on 17 January 2011

Resolved: that the minutes of the Meeting of the Town Council held 17 January 2011 be confirmed as a correct record and signed by the Chair.

#### 305.b Matters Arising from the Minutes of the Town Council Meeting held on 17 January 2011

##### Minute no.303 Reports from Members /Representatives

Cllr Watson advised that the three street lights in the Market Place were now working.

### 306. Committee Minutes and Reports

#### 306.a Planning Committee

The Meeting received the minutes of the Planning Committee held on 3 February 2011.

### 306.b Central Areas Committee

The meeting received the minutes of the Central Areas Committee held on 8 February 2011. Cllr Adamson noted that the remaining Town Council Christmas Lights on the Clock had been taken down by Cllr Robinson.

### 306.c Sensory Garden Working Party

The Minutes of the Sensory Garden Working Party held on 13 December were received. Cllr Marshall advised that 37 names were to be incorporated in the plaque on the memorial stone with the title Salem Chapel Burial Ground and an appropriate phrase regarding others unknown.

### 307. Burial Board.

The minutes of the Burial Board Meeting held on 19 January were circulated. The Meeting noted the groundsman's hourly rate of pay.

Cllr Adamson noted that the completed tree survey was comprehensive in respect of the Cemetery and requested that members of the burial board read the document prior to the next meeting of the Burial Board.

### 308. Tree Survey

The Clerk confirmed that the tree survey had been completed and was available in the office. There were 16 pages of schedule of works based on assessed priority of high, medium and low. The Arboriculturist was prepared to meet with Councillors to discuss the survey and schedule of works.

Resolved: that the Councils Committees and Burial Board consider the areas and works relevant to the Committee and report to the Council with their recommendations.

### 309. Thirsk Flood Plan

The meeting considered the preparation of a flood contingency plan.

It was noted that the Town Council had begun the examination of a plan some time ago but the document had not been completed.

The Clerk advised that the environment Agency had circulated leaflets regarding changes to the flood warning service.

Cllr Adamson noted that the County Council and other agencies had responsibilities in such events and members felt that the existing plans involving the various agencies should be obtained in the first instance.

Cllr Hesmondhalgh advised that she knew the Emergency Flood Planning Officer of the Environment Agency.

Resolved: that the existing contingency plans for floods be obtained from NYCC and other agencies.

### 310. Correspondence/Items Raised

#### 310.a Consultation on Library Proposals

A letter dated 18 January 2011 was received from NYCC consulting on the Authorities Library proposals. Members supported Thirsk Library in its current format.

Resolved: that Councillors submit their views on the Consultation Response Form

### 310.b Thirsk Flood Alleviation Scheme

The Meeting received a letter dated 18 January from Miss A. McIntosh LLB, MP enclosing a letter from Dr Paul Leinster Chief Executive of the Environment Agency updating on the status of the flood alleviation scheme. Cllr Marshall expressed her disappointment at the reported outcome in relation to the scheme.

Cllr Jackson questioned whether a response had been received in relation to European money available in respect of utilising farm land for flood plains.

Following further discussion it was

Resolved: that the Environment Agency be advised of the Town Councils extreme disappointment regarding the lack of any action by the EA in Thirsk which has suffered two large floods.

### 310.c Litter – Carrs Field

Emails dated 24 and 31 January were received from T. Jordan regarding litter problem at Carrs Field.

Cllr Adamson noted that the litter and underage drinking problem had in fact been going on for years, moving from one area to another and it was a widespread problem for society as a whole.

Cllr Watson considered that the tarmac area on Carrs Field attracted congregation of youths and also provided the facility to smash bottles.

Following further discussion it was

Resolved:

a) that the Town Council help to monitor the situation

b) that it be suggested that the Trust consider the removal of the tarmac area at Carrs Field.

### 310.d Provision of Litter Bin.

The meeting received a letter dated 26 January from Carlton Miniott Parish Council asking whether the Town Council would pay half the cost of a waste bin to be sited on land to the west of the railway station in lieu of the new bin provided at the eastern approach to the station.

Resolved: that the town Council meet half the cost of the provision of the waste bin on land west of Thirsk railway station.

### 310.e Standards Committee- Appointment of Parish Council Representative.

A letter dated 31 January was received from Hambleton District Council giving details of the nominees for the appointment of Parish Council representatives on the Standards Committee.

Resolved: that the Town Council submits C. Artingstoll, E. Dennison and J. Crampton as its preferred candidates.

### 310.f Parking Charges – Snow Covered Car Parks

An email dated 15 February was received from Sowerby Parish Council requesting the Town Councils support to a request to Hambleton District Council that parking charges be cancelled during times of heavy snow when parking bays were not visible.

Resolved: that the Town Council supports the request.

## 311. Finance

### 311.1 Accounts for Payment

Resolved: that the schedule of accounts be approved for payment.

### 311.2 Balance Sheet/Budget Report for January.

Resolved: that the balance sheet and budget report for January 2011 be received and approved.

### 312. Reports from Members/Representatives

Cllr Marshall advised that in conjunction with The Crescent Residents Association who were having work undertaken, quotations had been received for the tarmacadamming of the unmade land at Ingramgate from Ingram House to the first set of wooden posts. The quotes would be detailed in Part II of the meeting.

Cllr Marshall circulated a report on the status of updating the green byelaws together with details of the original bye laws and proposed amendments. She noted that the Clerk had contacted the Byelaws Officer at the Department of Communities and Local Government questioning whether the existing bye laws could be amended or whether they should be revoked and new ones made.

Cllr Marshall advised that new model byelaws and guidance indicated that it would be possible to cover other amenity land rather than just The Green in isolation. Examination of the byelaws relating to dogs had also been undertaken.

Cllr Marshall advised that she had filled in a questionnaire from English Heritage in respect of the Blue Plaques. She had also asked the clerk to obtain costings for a website for the Blue Plaque Trail. Cllr Adamson advised that the information could be put onto the Town Councils Website and that he would scan the leaflet.

Cllr Morton advised that he understood the Fire Service was experiencing problems with the number of retained firemen and asked for the cover situation to be clarified.

Cllr Adamson advised that someone had been clearing the Tranmire ditch and he had noted that rubbish had been removed to the banking.

Cllr Adamson advised that Cllr Robinson had questioned whether any bunting would be purchased for the Royal wedding. It was noted that the Union Jack could be displayed at the Town Hall.

### Part II (Private Session)

Resolved: that in **Resolved: that in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1964 the press and public be excluded from the meeting for the discussion of confidential items.**

The meeting closed at 9.45pm

Minutes of the Meeting of Thirsk Town Council held on Monday 21 March 2011 at Thirsk and Sowerby Town Hall.

Present: Cllrs: D. Adamson (Chair), C. Hesmondhalgh, J. Jackson, J. Marshall, A. Morton, C. Pack, A. Pagram, M. Penson, F. Roberts, A. Robinson, J. Watson.

Apologies:

#### 316. TIC

Resolved: that standing orders be suspended

The Chair introduced Peter Rush and Jo Caramello to the Meeting.

Peter Rush advised that he and Jo Caramello were the directors of a newly formed company which consisted of 20 members who were all volunteers and which operated on a similar basis to the Ritz Cinema.

He explained the working arrangements of the Information Centre which involved the directors and seven duty managers. The centre would not initially be networked but was aiming to try to offer the services required for networking. All volunteers could update the website and the what's on facility was much improved on the previous one.

HDC had reduced the rent of the premises and it was intended that the TIC would be self supporting.

Cllr Marshall commended all the volunteers for their achievement.

Cllr Penson noted the particular contributions made by Peter Rush and Jo Caramello in the matter.

The Chair thanked them for updating the Town Council.

Resolved: that standing orders be reinstated.

#### 317. Police Report

PC Kessell and PCSO Walker were in attendance.

PC Kessell advised on current issues including the implementation of a shift review with an Officer being responsible for each ward. Operation Wagtail was to commence with dedicated Police Officers to combat rural crime.

Cllr Watson questioned the position regarding dealing with drugs and PC Kessell advised that the matter was continually on-going with warrant action dependant on information available.

#### 318. Reports on Matters Relating to Thirsk

##### 318.a N.Y.C.C

Cllr Dadd noted the on-going problems relating to graffiti and silting under Millgate Bridge and hoped that the matters could be resolved by NYCC and the EA.

He reported that NYCC were to introduce charges for transport to institutions such as faith schools and advised of the 'pothole' fund for North Yorkshire.

Members mentioned problems in relation to road signage in relation to the gas works after Millgate Bridge, road closures on Northallerton Road and past Carlton Miniott and at the A1.

Cllr Robinson commented on the positioning of temporary road signs on pavements.

Cllr Marshall advised that NYCC had been contacted with regard to the siting of two flower planters on Long Street and had responded that the new passive safety guidelines for the placement of new street furniture state that any items placed in the highway have to be a minimum of 4.5 metres from the edge of the carriageway. She noted that existing direction signs, planters and litter bins would not have complied with the new guidelines.

### 318.b HDC

Cllr Adamson reported on a policy review on donations which would provide some savings and the reduction of the number Overview and Scrutiny Committees from thirteen to two, with each committee comprising twelve members. Examination into the reduction of the number of District Councillors was being undertaken.

### 319. Minutes

#### 319.a Town Council Meeting held on 21 February 2011

Resolved: that the minutes of the Meeting of the Town Council held 21 February 2011 be confirmed as a correct record and signed by the Chair subject to the amendment of Minute no.309 to read Emergency Flood Planning Officer of the 'NYCC'.

#### 319.b Matters Arising from the Minutes of the Town Council Meeting held on 21 February 2011 Minute 304b HDC

Cllr Marshall questioned whether any further progress had been made in respect of the removal of the fences on the riverside path and the responsibility for the Shire Park path.

Cllr Adamson advised that letters had been sent regarding the removal of the fencing but noted that nobody appeared to accept responsibility for the Shire Park footpath. Cllr Marshall suggested that as the path had been incorporated as part of the planning permission the Planning Authority should resolve the issue.

#### Minute 312.

Cllr Robinson considered that bunting should be displayed in the Market Place to celebrate the forthcoming Royal Wedding.

Cllr Marshall noted the work undertaken by Cllr Adamson in respect of putting the Blue Plaque trail and the Sensory Garden on the Town Councils website.

### 320. Committee Minutes and Reports

#### 320.a Planning Committee

The Meeting received the minutes of the Planning Committee held on 3 March 2011.

#### 320.b Central Areas Committee

The Meeting received the Minutes of the Central Areas Committee held on 10 March

#### 320.c Sensory Garden Working Party

The minutes of the working party held on 17 January were received.

Cllr Marshall advised that flower planters were to be ordered for the meeting area in place of raised beds.

#### 321. Burial Board.

Cllr Adamson advised that dehumidifiers were still being used in the Cemetery Lodge.

Resolved: that applications for memorials for Kathleen Swaine, Geoffrey Dalby, Tom Beadle Hodgson, Michael Twinn, Hilda Ypres Goldsbrough, and Thomas Western be approved.

### 322. Correspondence/Items Raised

#### 322.a North Yorkshire County Council Parish Charter

The Meeting received a letter dated 7 February from NYCC regarding the introduction of a Parish Charter.

Resolved: that the letter be noted

### 322.b Land at Norby

An email dated 3 March 2011 was received from HDC questioning whether the Town Council was interested in some surplus land at Norby. Cllr Marshall advised that the Town Council had previously tried to gain the land for the provision of a toddlers play area.

Resolved: that Hambleton District Council be advised that the Town Council would be interested in acquiring the land for either Play area provision, public open space or allotments.

### 322.c Open Space, Sport and Recreation Supplementary Planning Document

A letter dated 23 February 2011 was received from Hambleton District Council regarding the adoption of the supplementary planning document.

Cllr Marshall noted the specifications for open spaces and questioned how the seven acres could have been de-classified in view of the requirements.

Cllr Adamson advised that the allocations could be added to or deleted in the future.

Cllr Roberts noted that an Environment Agency map indicated the bottom part of the 7 Acres as liable to flood.

Resolved: that the letter be noted

### 322.d Planning Application –Carlton Miniott

Cllr Roberts advised that a planning application in respect of development at Carlton Miniott had been submitted and she was concerned that if approved further strain would be placed on the existing sewage systems of both Carlton Miniott and Thirsk.

Cllr Watson advised that Carlton Miniott Parish Council had made suitable comments on the planning application.

The meeting discussed various issues in relation to drainage problems in the Town including the continual smell in Kirkgate and Finkle Street. Cllr Watson reported that Lumsden and Carol, the Yorkshire Water contractors, had advised that a bung had not been replaced by NYCC at the end of a drain in Kirkgate and they were pursuing the matter.

Resolved: That Yorkshire Water and NYCC be requested to keep the Town Council fully advised on drainage issues.

### 322.e James Halliday

The Clerk advised that several approaches had been made in respect of the retirement of James Halliday who had been a local bus driver for twenty one years.

Resolved: that a letter be sent to James Halliday with best wishes for his retirement.

## 323. Finance

### 323.a Accounts for Payment

Resolved: that the accounts for payment at 21 March 2011 be approved and cheques signed.

### 323.b Balance Sheet/Budget Report for February.

The Clerk advised that the Balance Sheet and Budget Report were not available for the meeting.

## 324. Reports from Members/Representatives

Cllr Roberts advised that the severe winter had caused several problems at the public footpath adjacent to the old tyre depot at Norby.

Cllr Marshall reported that several benches on the Holmes had suffered damage, wear and tear.

She advised that the Norby Play Area had not yet been opened pending HDC and Taylor Wimpey completing the maintenance requirements and documentation. Residents had advised that children were breaching the fencing and HDC and Taylor Wimpey had been urged to complete the formalities as soon as possible.

Cllr Adamson advised that it was Ian noble's last Thirsk meeting as reporter for the D & S and he thanked him for his accurate work over the years and wished him well for the future.

Part II  
(Private Session)

The meeting closed at 9.25pm